

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON NOVEMBER 14th, 2013**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, November 14th, 2013 at 1:07 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Jim Atcheson, Ian White (Arrived at 2:36pm), Tom Harrison, Dale Srochenski (Arrived at 2:05pm), Kent Farago, Al Szeles
Chief Administrative Officer: Darcie Cooper
Asst. Administrator: Krystal Strong
Public Works Manager: Jeff Simpson (Left at 1:31pm)
Financial Officer: Sheena Carrick (Arrived at 4:06pm-Left at 4:44)

STAFF REPORTS:

Public Works Report:

Manager of Public Works, Jeff Simpson provided a verbal report on various public works matters.

412-13 Farago: "That the Public Works report be accepted as presented." **CARRIED**

MINUTES:

413-13 Szeles: "That the minutes of the zoning bylaw amendment public hearing for Wirtz land rezoning held on October 10, 2013, be approved as circulated." **CARRIED**

MINUTES:

414-13 Atcheson: "That the minutes of the Special meeting held on October 17, 2013, be approved as circulated." **CARRIED**

MINUTES:

415-13 Atcheson: "That the minutes of the regular meeting held on October 24, 2013, be approved as circulated." **CARRIED**

COMMITTEE REPORTS & MINUTES:

Minutes:

416-13 Atcheson: "That the minutes of the Employee Committee meeting held on October 21, 2013, be approved as circulated." **CARRIED**

Councillor Tom Harrison provided a verbal report on the Joint Administration meeting he attended on October 29, 2013.

Minutes:

417-13 Harrison: "That the minutes of the Joint Administration Committee meeting held on October 29, 2013, be approved as circulated." **CARRIED**

DELEGATION:

2:00pm Colleen Fennig, the Agri-Environmental Group Plan (AEGP) Technical Advisor for the Wascana Upper Qu'Appelle Watersheds(WUQWATR), appeared before council to discuss the Wascana-Upper Qu'Appelle Watersheds Environmental Scan executive summary and any Agri-Environmental concerns the municipality may have.

2:30pm Gerry Syrota, with the Commissionaires, appeared before council to discuss bylaw enforcement options, including the possibility of a Special Constable appointment for the municipality.

CORRESPONDENCE:

418-13 Srochenski: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. APAS – AGM Registration – December 4 – 6, 2013
- B. Min of Gov Relations – Ltr re: 2010 PDAP Designation Appeal – Denied
- C. Lieutenant Governor's Award for Outstanding Service in Rural SK – Nomination Form
- D. SARM – 2014 Administrator's Salary Schedule
- E. RMAA – 2014 Municipal Curling Competition registration form– January 24, 2014
- F. Min of Hwys & Infrastructure – Winter Weight Road Restrictions – Nov 16 to March 14
- G. RCMP, Southey/Strasbourg Detachment – Community Policing Report

JRH

- H. Min of Gov Relations – Ltr re: approval to extend 2011 PDAP claim to December 31, 2013
- I. SARM – Ltr re: response from Min of Hwys & Infrastructure – Road Transfers
- J. Lumsden & District Heritage Home – Regular Meeting minutes – Sept 23, 2013
- K. Lumsden Valley Community Association – Public Meeting & Presentation, Nov 28, 2013
- L. Town of Lumsden WWTC Meeting Minutes – October 23, 2013
- M. Miscellaneous Publications.”

CARRIED**ACCOUNTS TO BE APPROVED:**

- 419-13 Atcheson: “That the list of accounts attached hereto and forming a part of these minutes and totalling **\$151,982.28**, including payment of Road Tour costs submitted by Al Szeles, is hereby approved for payment by the Reeve and the Chief Administrative Officer.”

CARRIED**STAFF REPORT:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

- 420-13 Srochenski: “That the CAO’s report be accepted as presented.”

CARRIED**MREP Grant Report and Recreation Funding Report:**

- 421-13 Farago: “That we accept the Municipal Roads for the Economy Program Grant Report and the Recreation Funding Report, as presented by the Financial Officer, Sheena Carrick.”

CARRIED**OLD BUSINESS:****Dev. App. #2013-056 – Gettle- NW 26-20-20-W2 – Road Development Agreement:**

- 422-13 Srochenski: “That we agree to enter into a road development agreement for the construction of the municipal road allowance to main farm access standards along WSW and WNW 26-20-20-W2, with applicant Allan Gettle.”

CARRIED**NEW BUSINESS:****Town of Lumsden - Future Land Use Map:**

- 423-13 Harrison: “That we authorize administration to send a letter to the Town of Lumsden indicating that we are not in favour of the inclusion of the red area shown in the NW 32-19-21-W2 on their proposed Future Land Use Map for their Official Community Plan as we feel this land would be best to remain in the R.M. of Lumsden No. 189; and That we request the Town of Lumsden remove the indicated area from their proposed map.”

CARRIED**Joint Growth Strategy – Town of Lumsden:**

- 424-13 Harrison: “That we agree with the recommendation of the Joint Administration Committee to pursue development of a joint growth strategy initiative by empowering the Joint Administration Committee to formulate a request for proposals for planning/engineering services to identify such items such as;

- Joint growth strategy relating to servicing capacity and development corridor around the Town to be serviced with water and sewer by the Town
- Economic plan to provide for appropriate development levies/fees to support future growth
- Cost-share funding models for both the RM and Town.”

CARRIED**Recess Regular Meeting:**

- 425-13 Farago: “That we recess the regular meeting at 2:59 p.m. for the purpose of holding a public hearing for the proposed zoning bylaw amendment to rezone Parcel A located in Ptn. SE 04-20-21-W2 from CR1-Low Density Country Residential District to CR2-Medium Density Country Residential.”

CARRIED**Reconvene Regular Meeting:**

- 426-13 Srochenski: “That we reconvene the regular meeting at 3:09 p.m.”

CARRIED**Hours of Work – Manager of Public Works:**

- 427-13 Atcheson: “That we agree to base the annual salary for the Manager of Public works position on an 8 hour day, with the understanding that the manager will work a 9 hour day from April to October and bank 1 hour, with the earned banked hours to be taken as an earned day off; and

That this policy be retroactive to September 1, 2013.”

CARRIED

IRH 

Saskatchewan Municipal Board – Decision Issued Servicing Agreement Appeal:

428-13 Farago: "That we authorize Chief Administrative Office, Darcie Cooper to send a letter to the Saskatchewan Municipal Board and copy the Minister of Government Relations, regarding the incorrect information contained in the decision of the Planning Appeals Committee (PAC) for Appeal No. 2013-0004 regarding the servicing agreement requirement for the subdivision proposal submitted by Linda Langford for land legally described as NW 10-20-19-W2; and
That we express our concerns regarding the PAC Committee's interpretation of The Planning and Development Act, 2007 (PDA) respecting, among other things, indirect costs, fees for single parcel subdivisions and development levies; and
That we authorize the CAO to send a letter to SARM requesting they consider the municipality's concerns regarding application of Section 172 of The PDA respecting servicing agreements when they petition the government for an immediate and full review of The PDA as per SARM Resolution No. 13-13M passed at the 2013 Mid Term Convention."

CARRIED**Recess Regular Meeting:**

429-13 Farago: "That we recess the regular meeting at 3:30p.m. for the purpose of holding a public hearing for the proposed zoning bylaw amendment to rezone certain lands located in the SE 27-19-19-W2 from A-Agriculture District to CR1-Low Density Country Residential District."

CARRIED**Reconvene Regular Meeting:**

430-13 Harrison: "That we reconvene the regular meeting at 3:50 p.m."

CARRIED**SARM Resolution– Highways and Transportation Act - Fines:**

431-13 Farago: "That we authorize the Chief Administrative Officer to prepare a draft resolution for council's consideration for the SARM Annual Convention regarding lobbying the provincial government to review the fines for offences against Section 34 of the Highways and Transportation Act respecting damage to public improvements as the current maximum fine is \$200.00 for a first offence yet damage to public improvements can be in the thousands of dollars."

CARRIED**Advertising 2012 Tax Arrears:**

432-13 Atcheson: "That the Chief Administrative Officer is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears and without a tax lien, as attached hereto and forming a part of these minutes, subsequent to The Municipalities Act."

CARRIED**2013 Employee Christmas Bonus:**

433-13 Farago: "That we approve a Christmas Bonus for the Public Works staff in the amount of \$100.00 and \$50.00 for the Joint Administrative staff as this cost is shared with the Town of Lumsden."

CARRIED**Road Maintenance Agreement – ASL Paving Ltd.:**

434-13 Szeles: "That we authorize the Reeve and the Chief Administrative Officer to sign the Road Maintenance Agreement with ASL Paving Ltd. for hauling on the municipal roads adjacent to NW 17, S 20, S 21, NE 21, N 22 and NW 23-19-22-W2 known as Valleyside Road, and NW 23, S 25, 26 and 30-19-22-W2 and NW 29 and 30-19-21-W2 known as the Pense Grid."

CARRIED**Tax Abatement:**

435-13 Atcheson: "That we agree to abate the 2013 taxes as detailed below in consideration of taxes levied for a residence that was removed from property owned by Brian & Denise Deck on land legally described as Parcel E, Plan 94R62305 located in Ptn. SE 04-20-21-W2, Alt. No. 000704310-010 as follows:

Municipal	\$1,009.87	School \$433.79	Total	\$1,443.66."
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CARRIED**Federation of Canadian Municipalities (FCM) - Membership:**

436-13 Farago: "That we agree to renew the FCM membership at a cost of \$461.01 for the 2014-2015 year."

CARRIED**Beaver Control Program - Bounty Hunter:**

437-13 Atcheson: "That we designate Jeff Dayman as a bounty hunter for the purpose of the Beaver Control Program for the municipality provided the beavers are removed from the R.M. of Lumsden No. 189."

CARRIED

JRH RC

Dev. App. # 2013-061 – Subdivision – Donaldson – LSD 16 NE 01-19-21-W2:

438-13 Atcheson: "That, as we feel the re-subdivision of the residential site is consistent with the objectives of the R1 Low Density Valley Residential District, we recommend approval of the subdivision application submitted by Blaine Donaldson to subdivide one 18 acre residential parcel from land legally described as NE 01-19-21-W2 to the Director of the Community Planning Branch of the Ministry of Government Relations, subject to the following:

- A servicing agreement be signed with the municipality, including the requirement to pay the off-site servicing fee, currently established at \$10,000.00
- Cash in lieu of Municipal Reserve land dedication be accepted, if required by the Community planning branch of the Ministry of Government Relations; and

That we agree to provide a copy of the concern we received from an area resident regarding water supply to Community Planning for their consideration."

CARRIED**Snow Plow Club Agreements:**

439-13 Farago: "That we designate the following Snow Plow Clubs, their executive, operators, routes and miles as an active club for the 2013/2014 year; and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreements on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
2	DALE OSBORNE SNOW PLOW CLUB	3	Dale Osborne
2	C.L. ELLIOTT SNOW PLOW CLUB	1.8	Cliff Elliott
6	BILL WALSH SNOW PLOW CLUB	3.0	Bill and Matthew Walsh

CARRIED**Definition - Snow Plow Unit:**

440-13 Farago: "That we request the Public Works Committee to review the snow plow club agreement and determine the definition of a snow plow unit for incorporation into the snow plow agreement for next season."

CARRIED**In Camera Session:**

441-13 Farago: "That we agree to go in-camera, including staff, at 7:00 p.m." **CARRIED**

Reconvene:

442-13 Srochenski: "That we agree to reconvene the meeting at 7:19 p.m." **CARRIED**

Bylaw No. 16-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Curtis – 2nd Reading:

443-13 Farago: "That Bylaw No. 16-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be read a second time." **CARRIED**

Bylaw No. 16-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Curtis – Adoption:

444-13 Atcheson: "That Bylaw No. 16-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be adopted, signed and sealed." **CARRIED**

Adjournment:

445-13 Atcheson: "That we adjourn this meeting at 7:25 p.m." **CARRIED**


Reeve


Chief Administrative Officer