

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON DECEMBER 13th, 2012**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, December 13th, 2012 at 1:09 p.m. with Reeve, Jim Hipkin presiding.

Present:	Reeve:	Jim Hipkin
	Councillors:	Al Szeles, Jim Atcheson, Dale Srochenski Tom Harrison, Ian White
	Chief Administrative Officer:	Byron Tumbach
	Asst. Administrator:	Krystal Strong Darcie Cooper (Arrived at 4:29pm, Left at 4:52)
	Mgr. of Public Works:	Don Barnett (Left at 1:54 p.m.)
Absent:	Councillor:	Kent Farago

Manager of Public Works report:

Don Barnett, Manager of Public Works provided council with a written report on various public works matters.

422-12 Atcheson: "That the Manager of Public Works report be accepted as presented."
CARRIED

MINUTES:

Regular Meeting Minutes:

423-12 Atcheson: "That the minutes of the regular meeting of November 8, 2012 be approved as amended."
CARRIED

Minutes – Joint Administration Committee:

424-12 Srochenski: "That the minutes of the Joint Administration Committee meeting of November 20, 2012 be approved as circulated."
CARRIED

COMMITTEE REPORTS & MINUTES:

Councillor Szeles provided verbal reports on the SARM Midterm Convention and South Saskatchewan Transportation Planning Committee meeting he attended.

425-12 Atcheson: "That we accept Councillor Szeles reports as presented."

In Camera Session:

426-12 White: "That we agree to go in-camera at 3:03 p.m."

Administrative staff left Council Chambers

CARRIED

Reconvene:

427-12 Srochenski: "That we agree to reconvene the meeting at 4:14 p.m."

CARRIED

Administrative staff returned to Council Chambers

CARRIED

[REDACTED]

Authorization - Joint Administration Committee:

429-12 Atcheson: "That we authorize the Joint Administration Committee to commence the process for an external review of the Joint Administration organization and to address the interim management processes, including appointing an interim Chief Administrative Officer with signing authority."
CARRIED

JRN
[Signature]

CORRESPONDENCE:

430-12 Srochenski "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Sask. Water Security Agency – End of Provincial Toilet Rebate Replacement Prgm
- B. MP Mylene Freeman – Financial Support Prgm for Private Septic System Upgrades
- C. Comm. Planning – Cert. of Approval – Subdivision NE 7-21-19-W2 – Hart/Botkin
- D. Paul Yuzyk Award for Multiculturalism
- E. District Board of Revision – 2012 Decisions
- F. Ministry of Energy & Resources – Well Bulletins
- G. South Central Transportation Planning Committee – 2013 Meeting Scheduling
- H. Prairie Valley School Division – Bus Routes & Winter Roads
- I. Sask. Emergency Planners Association – Annual Conference
- J. SARM – 2013 Administrator's Salary Schedule
- K. Miscellaneous Publications."

CARRIED**BANK RECONCILIATION & MONTHLY FINANCIAL STATEMENT:**

431-12 Srochenski: "That the bank reconciliation and monthly financial statement be accepted as circulated, for the period ending November 30, 2012."

CARRIED**ACCOUNTS TO BE APPROVED:**

432-12 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$271,298.38 is hereby approved for payment by the Reeve and the Chief Administrative Officer."

CARRIED**STAFF REPORTS:****Administrative Report:**

Chief Administrative Officer, Byron Tumbach and Assistant Administrator Darcie Cooper, provided a written report on various administrative and planning matters.

433-12 White: "That the Administration Report and Bylaw Enforcement Report for 2012 be accepted as presented."

CARRIED**APPOINTMENTS:****Pound Keeper Appointment:**

434-12 Atcheson: "That we agree to appoint *Heartland Livestock* as pound keeper for all divisions, representing the municipality for the 2013 year, subject to their acceptance."

CARRIED**Other 2013 Appointments:**

435-12 White: "That the following individuals are appointed to represent the municipality as follows for the 2013 year:

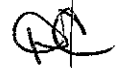
<i>Fire Rangers</i>	<i>Entire Council</i>
<i>Weed Inspector</i>	<i>Councillor Tom Harrison</i>
<i>Deputy Weed Inspectors</i>	<i>Entire Council</i>
<i>Agricultural Councillor</i>	<i>Councillor Jim Atcheson</i>
<i>Regina Regional Opportunities Commission</i>	<i>Councillor Tom Harrison</i>
<i>E.M.O. Co-ordinator</i>	<i>PW Manager Don Barnett</i>
<i>Building Inspector</i>	<i>Professional Building Inspections</i>
<i>Assessor</i>	<i>Byron Tumbach</i>
<i>Solicitor</i>	<i>Mike Morris (SARM)</i>
<i>Auditor</i>	<i>Dudley & Company</i>
<i>WUQWATR (Wascana Upper</i>	
<i>Qu'Appelle Watersheds Taking Resp.)</i>	<i>Reeve, Jim Hipkin</i>
<i>Development Appeals Board Secretary</i>	<i>Darcie Cooper</i>
<i>Qu'Appelle South Weed Mgmt Area</i>	<i>Councillor Tom Harrison."</i>

CARRIED**Development Appeals Board Appointment:**

436-12 Srochenski: "That in accordance with the Planning & Development Act 2007 the following individuals are re-appointed to the local Development Appeals Board for the term as outlined, subject to their acceptance:

<i>Ed Pelzer</i>	<i>2 year term - expires Dec. 31, 2014</i>
<i>Eugene Froc</i>	<i>2 year term - expires Dec. 31, 2014."</i>

CARRIED

IRN


2013 Agriculture Committee Appointment:

437-12 Atcheson: "That we agree to re-appoint the following representatives to the Agriculture Committee for the 2013 year, subject to their acceptance:

<i>Doug Leonard</i>	<i>Division 1</i>
<i>Bill Gilmour</i>	<i>Division 2</i>
<i>Bruce Hipkin</i>	<i>Division 3</i>
<i>Ed Pelzer</i>	<i>Division 4</i>
<i>Mark Catley</i>	<i>Division 5</i>
<i>Gordon Kistner</i>	<i>Division 6."</i>

CARRIED**Deputy Reeve Appointment:**

438-12 White: "That we appoint Councillor Kent Farago as the Deputy Reeve for the 2013 year."

CARRIED**Special Committees:**

439-12 Srochenski: "That the following Special Committees are appointed for the 2013 year, subject to their acceptance:

<i>District Board of Revision</i>	<i>Albert Molnar</i>
<i>RCMP Consultative Group</i>	<i>Councillors Jim Atcheson & Kent Farago</i>
<i>Lumsden & District Rec. Board</i>	<i>Councillor Ian White</i>
<i>Library Board Representative</i>	<i>Councillor Dale Srochenski</i>
<i>Regional Library Board Rep.</i>	<i>Councillor Dale Srochenski</i>
<i>Upper Qu'Appelle Watershed Rep</i>	<i>Reeve Jim Hipkin</i>
<i>Regina Capital Region Board</i>	<i>Reeve Jim Hipkin</i>
<i>Pilot Butte Mutual Aid Area Emergency Measures Control Committee</i>	<i>Reeve Jim Hipkin & Councillor Dale Srochenski."</i>

CARRIED**District Board of Revision Secretary - Appointment:**

440-12 Srochenski "That we accept the resignation of Darryl Boivin from the Secretary of the Board of Revision; and
That we agree to appoint Ivan Stewart as the Secretary for the District Board of Revision, subject to his acceptance; and
That should Ivan Stewart not accept the position, we agree to offer the position to Diane Romphf."

CARRIED**OLD BUSINESS:****Roadway Settlement Offer - NE 1-20-21-W2- Colhoun:**

441-12 Srochenski: "That we reject the offer proposed by Norm & Laura Colhoun for the sale of the roadway through the NE 01-20-21-W2, along with additional land in the NE 1-20-21-W2 in the amount of \$40,000 per acre; and
That we will not consent to any further delays with respect to the expropriation proceedings for the unregistered roadway through the NE 1-20-21-W2."

CARRIED**After-Hours Requests for Service – Deer Valley:**

442-12 Srochenski: "That, in the event there are Deer Valley road condition concerns during weekends for the winter months and for the month of April, complaints can be conveyed to the following council members, who have the authority to contact the service provider to perform additional snow removal/sanding services for Deer Valley in the respective order:

- 1) Reeve, Jim Hipkin
- 2) Councillor & Chairman of the Public Works Committee – Al Szeles
- 3) Division 2 Councillor, Kent Farago."

CARRIED**Amend Resolution #25-12 – Eberts Tax Abatement:**

443-12 Szeles: "That we amend resolution #25-12 by removing the legal description "NE-08-21-22-W2" and replacing it with "NW 31-20-21-W2".

CARRIED

JRH
RC

NEW BUSINESS:**Human Resource Policy Manual – Amendment Overtime:**

444-12 Harrison: "That we agree with the recommendation from the Joint Administration Committee and amend the Human Resource Policy Manual to require the payout of Joint Administration staff having more than 70 hours of banked overtime or earned days off, on or near the end of the year, be paid out for the accumulated time above 70 hours."

CARRIED**SALIBO Committee - Strong:**

445-12 Harrison: "That we agree with the recommendation of the Joint Administration Committee and authorize Krystal Strong to use municipal time to attend meetings of the Saskatchewan Association of License Inspectors and Bylaw Officials special committee up to the spring of 2013, with travel expenses to be reimbursed by the municipalities."

CARRIED**Lumsden & District First Responders - Funding Request:**

446-12 Szeles: "That we agree to donate \$750.00 to the Lumsden & District First Responders for the purchase of an additional cabinet for the storage of their supplies at the Fire Hall."

CARRIED**Town of Lumsden – Regional Wastewater Treatment Solution:**

447-12 Szeles: "That we agree to work with the Town of Lumsden on their efforts to construct a regional Wastewater Treatment solution."

CARRIED**House of Commons – Support Private Members Motion:**

448-12 Atcheson: "That we agree to support the Private Members Motion M-400 before the House of Commons regarding the government studying the possibility of establishing financial support programs that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure rural/urban balance, lake protection, water quality and public health."

CARRIED**Saskatchewan Emergency Planners Association – Annual Conference:**

449-12 Srochenski: "That we authorize Emergency Measures Organization Coordinator, Don Barnett to attend the Saskatchewan Emergency Planners Association Annual Conference held in Regina on March 19-21, 2013, with expenses to be reimbursed by the municipality."

CARRIED**Leased Land Purchase NE 01-21-22-W2 – Wagner:**

450-12 Srochenski: "That we authorize the Chief Administrative Officer to sign the request for support of the sale of Crown Lease land legally described as NE 01-21-22-W2 to Dena Wagner."

CARRIED**2013 Council Indemnity:**

451-12 Harrison: "That we agree the Council Indemnity rate of remuneration for the 2013 year be as follows, representing no increase over the 2012 year:

- * \$150.00 per day for Councillors attending council meetings and public works supervision,
- * \$180.00 per day for the Reeve attending council meetings, public works supervision and for office supervision as provided in Section 82 of The Municipalities Act,
- * For all other meetings attended by the Reeve and Councillors on behalf of the municipality including "Special Ratepayer's Meetings" and other such meetings called by council from time to time and dealing with specific municipal programs the same rates shall apply; and
- * That a rate of 47 cents per kilometre be designated for reimbursement of all travel necessary for attendance of the aforementioned meetings and supervision.
- * That rooms be reimbursed only when meetings require an overnight stay
- * That meals be reimbursed when attending municipal business and regular or special Council meetings when the meeting time exceeds 5 hours
- * That the per day per diem be based on a meeting time period of exceeding 3 hours and meetings of 3 hours in length or less be considered a ½ day."

CARRIED

IRH


Next Meeting – Joint Council Supper Meeting:

452-12 White: "That we agree to set the date for the next Joint Administration Committee meeting on Tuesday, January 15th, 2013 at 6:00 p.m. at the Lumsden Hotel & Steak Pit with the RM of Lumsden hosting a supper meeting for both Councils, Chief Administrative Officer, Assistant Administrators, Department Heads and MLA dignitaries."

CARRIED**SARM 2013 Membership Fees:**

453-12 Szeles: "That we agree to pay the invoice from SARM in the amount of \$3,289.80 (2011 Assessment X mill rate of .01415 + Basic fee of \$1,475.00) including GST for the Saskatchewan Association of Rural Municipalities 2013 membership fees."

CARRIED**Regina Humane Society Agreement:**

454-12 Atcheson: "That we authorize the Reeve and Chief Administrative Officer to sign the agreement with the Regina Humane Society at the rate of \$80.00 per stray dog dropped off at the Regina Humane Society by residents of the municipality."

CARRIED**RDARM Annual Membership:**

455-12 Szeles: "That we approve the payment of \$100.00 to the Regina District Association of Rural Municipalities for the 2013 membership; and
That we authorize all interested council members to attend the Regina District Associations of Rural Municipalities Annual Meeting on January 3 & 4, 2013 in Regina, with expenses to be reimbursed by the municipality."

CARRIED**Development Application No. 2012-071 – Langmaier – NE 28-19-19-W2:**

456-12 Szeles: "That we approve Development Application No. 2012-071 submitted by Kolan Langmaier, for construction of an approach on land legally described as NE 28-19-19-W2, subject to the following:

- Approach location, specifications and culvert requirements are at the discretion of the Manager of Public Works, Don Barnett."

CARRIED**Development Application No. 2012-72 – Pristine Land Dev. Co. – SE 18-19-20-W2:**

457-12 Srochenski: "That we recommend approval to the Director of the Community Planning Branch of Government Relations for the subdivision application submitted by Pristine Land Development Co. for the subdivision on land legally described as the SE 18-19-20-W2; subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$10,000.00 in off-site servicing fees to the municipality,
- Cash-in-lieu of Municipal Reserve dedication in the amount of \$500.00, if deemed applicable by Community Services Branch of Government Relations
- The use of holding tanks as a method of sewage disposal is acceptable to the municipality, subject to the approval of the Regina Qu'Appelle Health Region."

CARRIED**Development Application No. 2012-74 – Langford – NW 10-20-19-W2:**

458-12 Atcheson: "That we recommend approval to the Director of the Community Planning Branch of Government Relations for the subdivision application submitted by Linda Langford for the 1st parcel out of a quarter section subdivision on land legally described as the NW 10-20-19-W2; subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$10,000.00 in off-site servicing fees to the municipality,
- Cash-in-lieu of Municipal Reserve dedication in the amount of \$500.00, if deemed applicable by Community Services Branch of Government Relations."

CARRIED**Assessment Revaluation & Property Tax Workshop:**

459-12 Srochenski: "That we authorize Assistant Administrator's Darcie Cooper and Krystal Strong as well as any interested council members to attend the 2013 Assessment Revaluation and Property Tax Workshop held in Regina on January 24, 2013, with expenses to be reimbursed by the municipality."

CARRIED

JRH

SARM Liability Self-Insurance Plan:

460-12 Szeles: That we agree to participate in the 2013 SARM Liability Self-Insurance Plan (\$3,000,000 basic coverage) at the cost of \$2,873.88." **CARRIED**

SARM – Long-Term Disability Benefits and SARM Benefits Plan (Short Term Disability):

461-12 Srochenski: "That we authorize the payment of the Saskatchewan Association of Rural Municipalities Long-Term Disability Benefits on behalf of employees, with the premium cost to be deducted, on a monthly basis from the employee's pay cheque; and That we agree to provide the employees a Salary bonus in the amount of the Long Term Disability Premium; and That we agree to renew the SARM Benefits Plan (Short Term Disability Benefits) for coverage of employees for the 2012 year and authorize payment of the insurance coverage premium." **CARRIED**

SARM Fidelity Bond Self-Insurance Plan:

462-12 Atcheson: "That we agree to pay the minimum annual premium of \$50.00 to the SARM Fidelity Bond Self-Insurance Plan for the 2013 year, which provides \$10,000 protection to the municipality from financial losses due to dishonest or fraudulent acts by their employees." **CARRIED**

2013 SARM – Health & Benefits Renewal:

463-12 Srochenski: "That we agree to renew the SARM Extended Health Benefits Plan at Level 2, reducing from Level 3 benefits as requested by the Public Works Employees due to benefit value to the employee with the removal of the annual deductible, and the SARM Dental Plan at Level 3, for the 2013 year." **CARRIED**

Amounts Added to Tax Roll:

464-12 Szeles: "That we authorize the Chief Administrative Officer to add the following amounts to property taxes, if the amounts remain unpaid at December 31, 2012:

Alternate#/Location	Invoice #	Description	Amount
505002150-010	1239	Bldg Permit Fees	\$119.98
NE 05-19-21-W2	1291	Subdiv. App. Fee (#2012-041)	\$100.00
NE 24-20-20-W2	1304	Subdiv. App. Fee (#2012-049)	\$100.00
Total			\$319.98

CARRIED

Snow Plow Club Agreements:

465-12 Srochenski: "That we designate the following Snow Plow Club, their executive, operators, route and miles as an active club for the 2012/2013 year, and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
4	RAVENSWOOD SNOW PLOW CLUB	14	B. Bedard, R. Hamman
2	C.L. ELLIOTT SNOW PLOW CLUB	1.8	Cliff Elliott
6	BILL WALSH SNOW PLOW CLUB	3.0	Bill and Matthew Walsh
3	WEST FOREST SNOW PLOW CLUB	3.25	William Marquardt
1	HECKER SNOW PLOW CLUB	1.3	Garth, Linda & Michael Hecker

CARRIED

Bylaw 10-2012 – Long Term Borrowing Bylaw – 2nd Reading:

466-12 Srochenski: "That Bylaw #10-2012, being a bylaw to provide for incurring a debt not payable within the current year, be read a second time." **CARRIED**

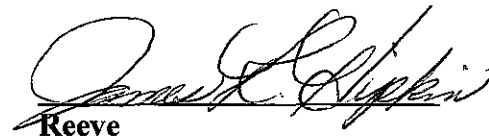
Bylaw 10-2012 –Borrowing Bylaw – Adoption:

467-12 Harrison: "That Bylaw #10-2012, being a bylaw to provide for incurring a debt not payable within the current year, be adopted, signed and sealed." **CARRIED**

Adjournment:

468-12 Atcheson: "That we adjourn this meeting at 5:51 p.m."

CARRIED


Reeve


Chief Administrative Officer