

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON MARCH 20<sup>th</sup>, 2014**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, March 20, 2014 at 1:05 p.m. with Reeve, Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillors: Al Szeles, Ian White, Jim Atcheson,  
Dale Srochenski, Tom Harrison (arrived 2:17; left 4:55)  
Chief Administrative Officer: Darcie Cooper  
Office Service Clerk: Jill Scriven

**Absent:** Councillor: Kent Farago

**DELEGATION:**

1:05pm Philip Korczak, Sales Consultant for South Country Equipment appeared before council to discuss submitted tractor quotes and the option of leasing as opposed to purchasing equipment.

**MINUTES:**

101-14 Srochenski: "That the regular minutes for the meeting held on February 27, 2014, be approved as amended." **CARRIED**

102-14 Atcheson: "That the minutes of the February 27, 2014 Zoning Text Amendment Public Hearing meeting be approved, as circulated." **CARRIED**

**COMMITTEE REPORTS & MINUTES:**

Councillor Dale Srochenski provided a verbal report on the Employee Committee's recruitment process for the position of the Manager of Public Works.

103-14 Atcheson: "That Councillor Srochenski's report be accepted as presented." **CARRIED**

Councillor Tom Harrison provided a verbal report on the weed management strategy and costs projected for the 2014 year.

104-14 Srochenski: "That Councillor Harrison's report be accepted as presented." **CARRIED**

**CORRESPONDENCE:**

105-14 Szeles: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Mollard & Assoc. Consulting Engineers – Company Information letter
- B. Redhead Equipment – 2014 Grader Clinics
- C. Wallace – Ltr re: Disaster Relief Appeal to Deputy Minister Hilton
- D. Gov Relations – Ltrs re: Deer Valley PDAP Claim Reconsider – Lalonde, Wallace, Robinson, Bryson
- E. Lumsden & District Heritage Home – Minutes Regular Meeting – January 27, 2014
- F. 2014 Labour Standards Workshop & WCB Worksafe Presentation – Regina – Apr 24, 2014
- G. Engage Agro – Dupont Herbicide Product Training – Regina - April 23, 2014
- H. SARM – Enviro Span Modular Culvert Systems
- I. Municipal Infrastructure Conference – Kindersley – April 15 & 16, 2014
- J. WSA – Channel Clearing Funding 2013
- K. SAMA – 2013 Assessment Roll Cert of Confirmation
- L. Gov Relations – Ltr re: Muni Annexation Compensation Guide input & extension to period of discussion
- M. SK Assessment Appraisers' Assoc – Membership request
- N. Contractor Safety Awareness Assoc – Safety Breakfast – Regina – April 3
- O. Crofts – Ltr re: tax payments for Lot 1 Block 1 Plan 102007190 – SW 29-19-21-W2
- P. Agriculture in the Classroom Sask – AGM – Wanuskewin Heritage Park - April 17
- Q. Miscellaneous Publications." **CARRIED**

**ACCOUNTS TO BE APPROVED:**

106-14 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$58,508.70** is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

**FINANCIAL REPORTS:**

**Monthly Bank Reconciliation:**

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107-14 Atcheson: "That we accept the Monthly Bank Reconciliation for the period ending February 28<sup>th</sup>, 2014, as presented by Finance Officer, Sheena Carrick." **CARRIED**

**STAFF REPORT:**

**Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

108-14 Srochenski: "That the CAO's report be accepted as presented." **CARRIED**

**OLD BUSINESS:**

**Rezoning – Harman– SW 30-19-21-W2:**

109-14 Atcheson: "That we agree to commence rezoning procedures to rezone land from R1-Low Density Residential District to A-Agriculture Zone for land legally described as SW 30-19-21-W2, subject to the receipt of a planning fee deposit in the amount of \$1,500.00 to be submitted by the applicant." **CARRIED**

**Dev. App. #2013-032 – Subdivision – Curtis – SE Ptn 04-20-21-W2:**

110-14 Harrison: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Dale Curtis to subdivide one 3.72 acre residential parcel from land legally described as SE Ptn 04-20-21-W2, subject to the following:

- Signing of a servicing agreement, including the requirement to pay \$10,000 in off site servicing fees; and
- Cash in lieu of municipal reserve land dedication, if applicable by the Community Planning Branch of the Ministry of Government Relations." **CARRIED**

**NEW BUSINESS:**

**Manager of Public Works:**

111-14 Srochenski: "That we agree with the recommendation of the Employee Committee and agree to offer Leighton Watts the position of Manager of Public Works to commence May 1<sup>st</sup>, 2014 at the rate of Step 3 (\$62,106/year) of the Manager of Public Works Salary Grid; and  
That upon a successful 6 month performance evaluation we agree to increase the rate to Step 4 (\$64,745); and  
That upon a successful 12 month evaluation we agree to increase the rate to Step 5." **CARRIED**

**Interim Manager of Public Works:**

112-14 Szeles: "That we agree to offer a contract to prior RM Foreman, Adri Vandeven for the position of Interim Manager of Public Works position for the period April 1 – 30, 2014; and  
That we extend the contract with Adri Vandeven for an additional two months to provide orientation training to the new Manager of Public Works for the period May 1 – June 30, 2014 at a rate of \$30.00 per hour." **CARRIED**

**2014 Labour Standards Workshop & WCB Worksafe Presentation:**

113-14 Atcheson: "That we authorize the Manager of Public Works to attend the 2014 Labour Standards Workshop & WCB Worksafe Presentation in Regina April 24<sup>th</sup>, with expenses to be reimbursed by the municipality." **CARRIED**

**Committee Meetings:**

114-14 White: "That we agree to set the following dates and times for committee meetings for the 2014 budget process as follows:

- Public Works Committee Meeting – April 3, 2014 at 9:00am
- Finance Committee Meeting – April 17, 2014 at 9:00am."

**CARRIED**

**2014 Standing Committee Appointments Amendment:**

115-14 Srochenski: "That we agree to amend resolution 480-13, moving the appointment of Councillor Dale Srochenski from the Public Works Committee to the Employee/Negotiation Committee and moving the appointment of Councillor Ian White from the Employee/Negotiation Committee to the Public Works Committee." **CARRIED**

**Dev. App. #2014-005 – Big Rock Trucking – Gravel Operation – NW 32-19-21-W2:**

116-14 Srochenski: "That we agree to defer Development Application #2014-005 submitted by Big Rock Trucking for the development of a Gravel Operation on land legally described as NW 32-19-21-W2 pending the submission of additional information

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requested from the applicant; and

That we authorize administration to consult with the municipal planner regarding the application.”

**CARRIED**

**Dev. App. #2014-006 – Town of Regina Beach – Expand Lagoon – Ptn. NE 04-21-22-W2:**

117-14 Atcheson: “That we agree to defer Development Application #2014-006 submitted by the Town of Regina Beach for the expansion of the lagoon on land legally described as NE 04-21-22-W2 pending the submission of the following:

- an agreement in principle with the adjacent residential landowners agreeing to a lesser separation distance as outlined in the Official Community Plan,
- a revised site plan that shows the distances between other land uses ie) residential;
- referral of the application once the additional requested information to the municipal planner for his review and comments; and

That once the application is complete and comments from the planner have been received, we agree to hold the required public hearing as outlined in the official community plan.”

**CARRIED**

**Dev. App. #2014-007 – Boundary Alteration Subdivision – Brice – SW 19-19-19-W2:**

118-14 Szeles: “That we recommend approval of the subdivision application submitted by Kelly & Dawn Brice to the Director of the Community Planning Branch of the Ministry of Government Relations for a boundary alteration to increase the parcel size of land legally described as Parcel A, Plan 101318161 located in the SW 19-19-19-W2 from 12.5 acres to 33.00 acres to accommodate the existing additional buildings and aid in the Estate planning for E.R. Mickleborough.”

**CARRIED**

**Development Appeals Board Remuneration:**

119-14 White: “That we agree to set the remuneration for members of the Development Appeals Board at a rate of \$75.00 for sitting as a board for three hours or less and \$125.00 per diem for sitting longer than three hours in any one day; and

That these rates shall also apply for board members attending training sessions. Travel for board members while on board business shall be reimbursed as per the travel allowance for authorized RM business; and

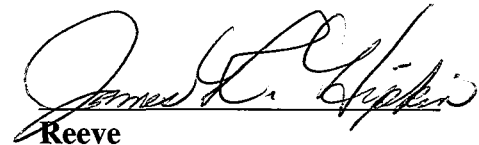
That these rates be retroactive to January 1, 2014.”

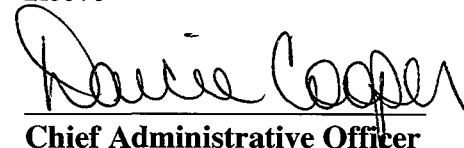
**CARRIED**

**ADJOURNMENT:**

120-14 Atcheson: “That we adjourn this meeting at 5:20 p.m.”

**CARRIED**

  
Reeve

  
Chief Administrative Officer