

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON JANUARY 16th, 2014**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, January 16th, 2014 at 1:13 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Jim Atcheson, Kent Farago, Al Szeles,
Tom Harrison (left at 5:10 pm)
Ian White, Dale Srochenski
Chief Administrative Officer: Darcie Cooper
Asst. Administrator: Krystal Strong
Financial Officer: Sheena Carrick (5:27 pm – 5:45 pm)

MINUTES:

01-14 Atcheson: "That the regular minutes for the meeting held on December 12, 2013, be approved as amended." **CARRIED**

COMMITTEE REPORTS & MINUTES:

Councillor Al Szeles provided a verbal report on the Regina District Association of Rural Municipalities (RDARM) Annual General Meeting he attended on January 9 & 10, 2014 in Regina.

02-14 Farago: "That Councillor Szeles' report be accepted as presented." **CARRIED**

Councillor Tom Harrison provided a verbal report on the Qu'Appelle Weed Management Strategy Area (QWMSA) meeting he attended on January 9, 2014.

03-14 White: "That Councillor Harrison's report be accepted as presented." **CARRIED**

APPOINTMENT:

Employee Committee Alternate:

04-14 Atcheson: "That we appoint Dale Srochenski to the Employee Committee as an alternate for Jim Atcheson in his absence." **CARRIED**

CORRESPONDENCE:

05-14 Atcheson: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. WSA – Rybchuk surface water complaint Dam Construction – NE 04-20-20-W2
- B. CPWA – Annual Conference & Tradeshow – February 25-27, 2014
- C. Gov of SK – Premier's Service Club Award Information
- D. APAS – December 2013 Newsletter
- E. District Board of Revision – 2013 Hearing Decisions
- F. Development Appeals Board – Notice of Appeal – Colhoun NE 32-19-21-W2 (Parcel C, Plan 101443823)
- G. Dallas Valley Ranch Camp – Ltr re: Appeal hearing decision
- H. SARM – MLDP February 2014 Workshops deadline notice
- I. Town of Lumsden – refusal of annexation request – Colhoun – Parcel C Plan 101443823
- J. Lumsden & District Heritage Home – Regular meeting minutes November 25, 2013
- K. SWCB – 2014 ratings and Certificate of Achievement
- L. Santa Maria Senior Citizens Home (Regina) – Donation Request
- M. SARM – 2014 Calendar correction notice
- N. SK Hwys – Boyd PetroSearch Seismic Operations consent
- O. Bryson, Lalonde, Wallace – Deer Point Place, Deer Valley & 2010 PDAP Designation Request
- P. Eddy – Request to widen Whitmore Road – safety concern
- Q. Miscellaneous Publications." **CARRIED**

Accounts to be Approved:

06-14 Szeles: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$153,642.71** is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

STAFF REPORT:

Administrative Report:

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

JRH

07-14 Atcheson: "That the CAO's report be accepted as presented."

CARRIED

NEW BUSINESS:

Littering/Dumping Bylaw:

08-14 Szeles: "That we authorize administration to draft a littering/dumping bylaw for council's consideration."

CARRIED

SARM Annexation Guidelines – Letter of Support:

09-14 Atcheson: "That we agree to forward a Letter of Support to the Minister of Government Relations supporting the recent submission made by the Saskatchewan Association of Rural Municipalities (SARM) to the Ministry on the September 2013 draft of the Annexation Compensation Guideline and User Guide."

CARRIED

SARM 2013 Invasive Plant Control Program – Invasive Plant Management Plan:

10-14 Atcheson: "That we authorize Weed Inspector and Councillor Tom Harrison to prepare and submit an Invasive Plant Management Plan to SARM for consideration under the second intake of the 2013 Invasive Plant Control Program administered by SARM."

CARRIED

Invasive Plant Management Plan - Applicator Contract:

11-14 Harrison: "That we agree to contract Murray Froelich with Tri-target solutions for the application of chemical for control of noxious weeds in areas defined in the Invasive Plant Management Plan, with priority given to municipal road allowance application, at a budget amount of \$5,600.00 (reflecting the prior year weed control budget)."

CARRIED

In Camera Session:

12-14 Atcheson: "That we agree to go in-camera, excluding staff members, at 2:23 p.m."

CARRIED

**Staff was requested to join the in-camera session at 4:02 pm*

Reconvene:

13-14 Farago: "That we agree to reconvene the meeting at 4:28 p.m."

CARRIED

Manager of Public Works – Probationary Review:

14-14 Atcheson: "That in consideration of the interim probationary report and upcoming probationary term for Jeff Simpson ending March 9, 2014, we authorize the Employee Committee to make the decision as to the future employment of the Manager of Public Works, Jeff Simpson, pending the outcome of their next meeting with Mr. Simpson on January 20, 2014."

CARRIED

Water Security Agency – Rybchuk Dam Construction:

15-14 Srochenski: "That we authorize administration to send a letter to the Water Security Agency (WSA) regarding the dam built within the creek on land legally described as NE 04-20-20-W2 and owned by Brian & Christine Rybchuk requesting they assign a deadline date that is prior to spring run-off, for Mr. Rybchuk to remedy the situation with either the two options as directed by WSA; and
That we provide WSA with proof that the dam was newly constructed and not pre-existing as stated in their letter to Mr. Rybchuk."

CARRIED

Municipal Capacity Development Program - Workshops:

16-14 White: "That we authorize one council member to attend the Municipal Capacity Development Program workshops taking place on February 1st from 9am to 4pm at the Queensbury Convention Centre in Regina, with expenses to be reimbursed by the municipality."

CARRIED

Provincial Disaster Assistance Program (PDAP) Projects - Budget Increase:

17-14 Farago: "That we approve the additional expenses incurred for the repair of Sites eligible for PDAP funding identified below:

- PDAP Site 28 a&b SW 19-19-21-W2 \$39,892.28 (Budget 17,600)
- PDAP Site 29 a&b NW 18-19-21-W2 \$59,224.50 (Budget 17,100)
- PDAP Site 30 a&b NW 7-19-21-W2 \$41,869.10 (Budget 28,600)."

CARRIED

2014 SARM – Long-Term Disability Benefits:

18-14 Atcheson: "That we authorize the payment of the Saskatchewan Association of Rural Municipalities Long-Term Disability Benefits on behalf of employees, with the premium cost to be deducted, on a monthly basis from the employee's pay cheque; and

JRH

That we agree to provide the employees a Salary bonus in the amount of the Long Term Disability Premium, for the 2014 year." **CARRIED**

2014 SARM – Health & Benefits Renewal:

19-14 Srochenski: "That we agree to renew the SARM Extended Health Benefits Plan at Level 2, and the SARM Dental Plan at Level 3, for the 2014 year." **CARRIED**

Employee Committee Meeting:

20-14 White: "That we set an Employee Committee meeting for Monday, January 20th at 10:00 a.m. in Council Chambers located in the Lumsden Library at 20 Third Avenue." **CARRIED**

RBC Signing Authority:

21-14 Szeles: "Be it resolved that:

1. That ROYAL BANK OF CANADA ("Royal Bank") is appointed banker for the Town of Lumsden.
2. That Chief Administrative Officer or Financial Officer together with the Reeve or Deputy Reeve are authorized on behalf of the Customer from time to time:
 - (a) to withdraw or order transfers of funds from the Municipality's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - (b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Municipality; and
 - (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - (i) to receive from Royal Bank any cash or any securities, instruments or other property of the Municipality held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - (ii) To deposit with or negotiate or transfer to Royal Bank, for the credit of the Municipality, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Municipality, or any other name under which the Municipality carries on business, on any security or instrument;
 - (iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Municipality;
 - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Municipality's accounts with or any service of Royal Bank, and to settle and certify the Municipality's accounts with Royal Bank.
3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Municipality, and Royal Bank is hereby authorized to act on them and give effect to them.
4. That Royal Bank be furnished with:
 - (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Municipality, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the Mayor and Chief Administrative Officer of the Municipality; and
 - (c) in writing, any authorization made under paragraph 2(c) of this Resolution.
5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Municipality until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Municipality has its account."

CARRIED

South Central Transportation Planning Committee 2014 Membership:

22-14 Szeles: "That we agree to renew our membership to the South Central Transportation Planning Committee at a cost of \$600.00 for the 2014 year." **CARRIED**

Mieyette & Casey – Tax Abatement – Lot 06 Block 04 Plan 00RA29175:

23-14 Farago: "That, in accordance with Section 274(2)(a) of The Municipalities Act, we approve the tax cancellation request submitted by Kelly Mieyette and Abigail Casey

IRH

for land legally described as Lot 06 Block 04 Plan 00RA29175, civic address 32 Deer Point Place, in Deer Valley for the portion of the year the dwelling was unoccupied for both land and improvements as follows:

Municipal	\$1,171.35	School	\$503.15	Total	\$1,674.50."
-----------	------------	--------	----------	-------	--------------

CARRIED

Beaver Control Program - Bounty Hunter:

24-14 Srochenski: "That we designate Daniel Metcalfe as a bounty hunter for the purpose of the Beaver Control Program provided the beavers are removed from the R.M. of Lumsden No. 189."

CARRIED

Regina Humane Society – Impoundment Services:

25-14 Szeles: "That we authorize the Reeve and the Chief Administrative Officer to enter into the agreement with the Regina Humane Society for impoundment services for the 2014 year."

CARRIED

Two Spirit Country Care Home – Dust Control:

26-14 Srochenski: "That we agree to provide the dust control for the 2014 year to the municipal road adjacent to land legally described as NW 35-21-22-W2, being the Two Spirit Country Care Home, as it is adjacent to the municipality's gravel haul route and the dust is a health care concern to the residents in the personal care home; and That we agree to cancel invoice #1592 in the amount of \$432.85 for the application of dust control for the 2013 year."

CARRIED

C & R Feeders Ltd. - Tax Abatement:

27-14 Srochenski: "That we agree to abate the 2013 taxes as detailed below in consideration of taxes levied for a residence that does not exist on property owned by C & R Feeders Ltd. on land legally described as SE 16-20-19-W2, Alt. No. 000516300-010 as follows:

Municipal	\$1,049.22	School	\$450.69	Total	\$1,499.91."
-----------	------------	--------	----------	-------	--------------

CARRIED

RMAA Membership Fees:

28-14 Atcheson: "That we approve the payment of 2014 membership fees to the Rural Municipal Administrators' Association of Saskatchewan for Chief Administrative Officer, Darcie Cooper."

CARRIED

Tax Abatement - Reibling:

29-14 Szeles: "That we agree to abate the 2013 taxes as detailed below in consideration of an exemption under Clause 293(2)(e) of *The Municipalities Act* for Mike Reibling for his residence on land legally described as NE 8-19-19-W2 Alt. No. 000108100-010 as Mr. Reibling is the sole shareholder of 606151 Sask Ltd. that owns land legally described as NW 8-19-19-W2;

Municipal: \$696.87 School: \$299.34 Total: \$996.21; and

As the delay in abatement was due to a clerical error, we also agree to abate the penalty that was incurred on the abatement portion as follows:

Municipal: \$3.25 School: \$1.73 Total: \$4.98." CARRIED

SAMA Annual Meeting:

30-14 Atcheson: "That we authorize Councillor Al Szeles to attend the SAMA Annual Meeting, April 16, 2014 in Saskatoon, with expenses to be reimbursed by the municipality; and That we appoint Councillor Al Szeles to be a voting delegate at the meeting."

Dev. App. #2013-067 – Subdivision – Howse - SW 01-19-21-W2:

31-14 Srochenski: "That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Kenneth & Gloria Howse for a 9.88 acre cut off parcel subdivision on land legally described as SW 01-19-21-W2, subject to the following:

- A new servicing agreement shall be signed with the municipality which includes a requirement to pay the balance of \$7,500.00 in off-site servicing fees to the municipality (the applicant paid \$2,500 in September 1998 for the land but never registered the subdivision – this amount contributes to the current fee of \$10,000 required),
- Cash in lieu of municipal reserve land dedication be accepted, if required by the Community Planning Branch of the Ministry of Government Relations."

CARRIED

JRH DC

Snow Plow Club Agreements:

32-14 Szeles: "That we designate the following Snow Plow Clubs, their executive, operators, routes and miles as active clubs for the 2013/2014 year; and That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreements on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
6	WEST END VALLEY SNOW PLOW CLUB	2.5	Andrew Huculak Rand Teed Dennis Willoughby
5	COLINA SNOW PLOW CLUB	2.5	Ken Christoph Rod Waggoner
5	KENNEL CHURCH SNOW PLOW CLUB (B)	6.5	Jim Milliken Dave Milliken
5	CRAVEN SOUTH SNOW PLOW CLUB	8.5	John Langford Morgan Rock Terry Hart Charly Campbell
6	SCRIVEN SNOW PLOW CLUB	1	Stew Scriven
1	FOXLEIGH SNOW PLOW CLUB	13	Brian Lowe Reed Andrew Al Szeles Mike Cook

CARRIED

Rezoning Proceedings – Curtis – Parcel A, Plan No. 65R38096:

33-14 Szeles: "That, due to an error on the previously advertised map and Community Planning's requirement to commence the process again, we agree to set Thursday, February 13th, 2014 at 3:00 p.m. in the Council Chambers of the Lumsden Municipal Office as the date, time and place of the required public hearing to rezone land legally described as Parcel A, Plan 65R38096 located in Ptn. SE 04-20-21-W2 from CR1 – Low Density Country Residential District to CR2 – Medium Density Country Residential District to accommodate the subdivision of 1 new residential parcel."

CARRIED

Bylaw No. 01-2014 – A Bylaw to Amend Bylaw 7-2012, the Zoning Bylaw Curtis – 1st

Reading:

34-14 Atcheson: "That Bylaw No. 01-2014, being a bylaw to amend bylaw 7-2012 known as the Zoning Bylaw, be read a first time."

CARRIED

Bylaw No. 02-2014 – A Bylaw Respecting Buildings - Amendment – 1st Reading:

35-14 Szeles: "That Bylaw No. 02-2014, being a bylaw to amend bylaw 2-99 respecting buildings, be read a first time."

CARRIED

Bylaw No. 02-2014 – A Bylaw Respecting Buildings - Amendment – 2nd Reading:

36-14 Atcheson: "That Bylaw No. 02-2014, being a bylaw to amend bylaw 2-99 respecting buildings, be read a second time."

CARRIED

Bylaw No. 02-2014 – A Bylaw Respecting Buildings - Amendment – Given 3 Readings:

37-14 Harrison: "That Bylaw No. 02-2014, being a bylaw to amend bylaw 2-99 respecting buildings, be given three readings at this meeting."

CARRIED UNANIMOUSLY

Bylaw No. 02-2014 – A Bylaw Respecting Buildings - Amendment – Adoption:

38-14 Farago: "That Bylaw No. 02-2014, being a bylaw to amend bylaw 2-99 respecting buildings, be adopted, signed and sealed."


CARRIED

Adjournment:

39-14 Farago: "That we adjourn this meeting at 6:37 p.m."

CARRIED


Reeve


Chief Administrative Officer