

R.M. OF LUMSDEN NO. 189
MINUTES OF THE FIRST MEETING
HELD ON NOVEMBER 20th, 2008

The Lumsden Rural Municipal Council convened their first meeting in the Council Chambers of the R.M. Office, on the afternoon of Thursday, November 20th, 2008 at 1:14 p.m. with Reeve Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillor: Al Szeles, Jim Atcheson, Herman Wagner,
Bill Marquardt, Tom Harrison & Kent Farago

Administrator: Wayne Zerff
Public Works Manager: Don Barnett

Declaration of Elected Officials:

The following council members declared their Oath of Office before Administrator Wayne Zerff and Council prior to commencing their official duties:

Reeve – Jim Hipkin Division 1 – Albert Szeles
Division 3 – Bill Marquardt Division 5 – Herman Wagner

Minutes:

365-08 Atcheson: "That the minutes of the October 9th regular meeting be approved as circulated." **CARRIED**

Minutes:

366-08 Wagner: "That the minutes of the October 9th Leitch rezoning public meeting be approved as circulated." **CARRIED**

Minutes:

367-08 Harrison: "That the minutes of the October 9th Mursell rezoning public meeting be approved as circulated." **CARRIED**

Minutes:

368-08 Harrison: "That the minutes of the October 20th Joint Administration Committee meeting be approved as circulated." **CARRIED**

Delegations:

2:30 pm Pat Meier appeared before Council to discuss the development application submitted by Vern Johnson and requested Council to waive the setback requirement for the proposed location of a dugout on land legally described as Ptn. SE 03-19-20-W2.

3:47 pm John Wolfenberg provided a report to council on the Industrial Subdivision proposal submitted for the Ptn NE 18-19-21W2. As well John reviewed the public questionnaire that is being prepared for the Planning Advisory Committee.

Correspondence:

369-08 Farago: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. SARM – 2009 Lieutenant Governor's Award – Nomination Form
- B. SK Highways – Ltr. re: Babey pipeline consent
- C. Community Planning – Ltr. re: Mursell Subdivision
- D. Teamsters Local Union No. 395 – Ltr. re: Mtg for new collective agreement
- E. Public Health – Ltr. re: Avian Flu correspondence
- F. SK 4-H Council – Thank you Ltr. re: contribution
- G. Rezoning Bylaw Approvals – Municipal Affairs – Crofts Subd & Hansen Subd
- H. Ltr. Municipal Affairs – Approval – Snack Shack Subd. – NE 33-19-21-W2
- I. Municipal Hail Reports – Claims Received
- J. Pasqua Paving Ltr. – Haul Royalties for August 2008
- K. Lumsden & District Heritage Home – Meeting Minutes Sept. 16/08
- L. Dudley & Company – Auditor Letter, Letter of Engagement, 2007 Audited Financial Statement
- M. Misc. Publications." **CARRIED**

JRH
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Bank Reconciliation & Financial Statement:

370-08 Szeles: "That the Bank Reconciliation and the Financial Statement for the period ending October 31st, 2008 be accepted as submitted." **CARRIED**

Accounts to be Approved:

371-08 Atcheson: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$536,519.40, is hereby approved for payment by the Reeve and Administrator." **CARRIED**

Staff Reports:

Administrator's Report:

Administrator Wayne Zerff provided a verbal report on various administrative issues.

372-08 Farago: "That the Administrator's verbal report be accepted as presented." **CARRIED**

Public Works - Report:

Don Barnett, Manager of Public Works provided a written and verbal report on various public works issues.

373-08 Harrison: "That the Manager of Public Works written and verbal report be accepted as presented." **CARRIED**

Committee Reports:

Councillor Harrison and Councillor Marquardt provided a verbal report on the Joint Administration Committee meeting they attended on October 20th.

374-08 Wagner: "That we accept Councillor Harrison and Councillor Marquardt's report." **CARRIED**

Councillor Szeles provided a brief account of the Lamontagne liability suit discovery meeting he attended for the septic truck rollover that occurred in the municipality.

375-08 Atcheson: "That we accept Councillor Szeles' verbal report." **CARRIED**

APPOINTMENTS:

2008-2009 Standing Committee Appointments:

376-08 Farago: "That we agree to appoint the following council members to the respective 2008-2009 Standing Committees:

- | | |
|---|--|
| <i>Finance Committee:</i> | <i>Chair-Jim Atcheson</i> |
| | <i>Members Al Szeles & Kent Farago</i> |
| <i>Joint Administration & Fire Committee:</i> | <i>Bill Marquardt & Tom Harrison</i> |
| <i>Public Works Committee:</i> | <i>Chair-Al Szeles</i> |
| | <i>Members Jim Atcheson, Herman Wagner & Kent Farago</i> |
| <i>Employee Committee</i> | <i>Chair-Al Szeles</i> |
| | <i>Members Bill Marquardt & Kent Farago</i> |

Reeve Jim Hipkin is Ex-Officio member of all Standing Committees."

CARRIED

Pound keeper Appointment:

377-08 Atcheson: "That we agree to appoint *Heartland Livestock* as pound keeper for all divisions, representing the municipality for the 2009 year, subject to their acceptance"

CARRIED

Other 2009 Appointments:

378-08 Farago: "That the following individuals are appointed to represent the municipality as follows for the 2008 year:

- | | |
|--------------------------------|--|
| <i>Fire Rangers</i> | <i>Entire Council</i> |
| <i>Weed Inspector</i> | <i>Councillor Tom Harrison</i> |
| <i>Deputy Weed Inspectors</i> | <i>Entire Council</i> |
| <i>Pest Control Officer</i> | <i>Jim King</i> |
| <i>Agricultural Councillor</i> | <i>Councillor Tom Harrison</i> |
| <i>RREDA Representative</i> | <i>Councillor Tom Harrison</i> |
| <i>E.M.O. Co-ordinator</i> | <i>PW Manager Don Barnett</i> |
| <i>Building Inspector</i> | <i>Professional Building Inspections</i> |
| <i>Assessor</i> | <i>Administrator Wayne Zerff</i> |
| <i>Solicitor</i> | <i>MacLean Keith</i> |
| <i>Auditor</i> | <i>Dudley & Company."</i> |

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CARRIED**Deputy Reeve Appointment:**

379-08 Wagner: "That we appoint Councillor Kent Farago as the Deputy Reeve for the period of November 2008 to October 2009."

CARRIED**Special Committees:**

380-08 Atcheson: "That the following Special Committees are appointed for the 2009 year, subject to their acceptance:

<i>District Board of Revision</i>	<i>Dave Weber</i>
<i>RCMP Consultative Group</i>	<i>Councillors' Jim Atcheson, Al Szeles & Kent Farago</i>
<i>Lumsden & District Rec. Board</i>	<i>Councillor Bill Marquardt</i>
<i>Library Board Representative</i>	<i>Councillor Herman Wagner</i>
<i>Regional Library Board Rep.</i>	<i>Councillor Herman Wagner</i>
<i>Upper Qu'Appelle Watershed Rep</i>	<i>Reeve Jim Hipkin</i>
<i>Regina Capital Region Board</i>	<i>Reeve Jim Hipkin."</i>

CARRIED**Development Appeals Board Appointment:**

381-08 Szeles: "That in accordance with the Planning & Development Act the following individuals are re-appointed to the local Development Appeals Board for the term as outlined, subject to his acceptance:

<i>Ed Pelzer</i>	<i>2 year term - expires Dec. 31, 2010</i>
<i>Eugene Froc</i>	<i>2 year term - expires Dec. 31, 2010."</i>

CARRIED**OLD BUSINESS:****Development App. #2008-074 – Caroline Burr:**

382-08 Szeles: "That we agree to consider the approval of the development application submitted by Caroline Burr to develop a dog boarding facility on land legally described as Ptn. W ½ of 36-19-19-W2 subject to a Development Agreement addressing neighbour's concerns of noise and specifying specific dog breeds that may be prohibited from the facility."

CARRIED**Development App. #2008-025 – David Cowley:**

383-08 Farago: "That we rescind resolution 210-08, being the first reading of Bylaw 2008-07 for the rezoning of David Cowley's property due to the withdrawal of the development application #2008-025 for the proposed subdivision of his land legally described as SW 30-19-20-W2."

CARRIED**NEW BUSINESS:****2008 Regular Meetings:**

384-08 Marquardt: "That the regular meetings for the council of the Rural Municipality of Lumsden No. 189 be held on the second and fourth Thursday of each month from 1:00-5:00 p.m. and 7:00-9:00 p.m. respectively starting in January 2009 on a six month trial basis, with the exception of March 12th which will be held on the following date due to conflict with the Annual SARM Convention:

March 5th."

CARRIED**2008 Joint RM/Town Christmas Party:**

385-08 Marquardt: "That we agree with the Joint Administration Committee's recommendation to attend the Lion's Community Christmas party on December 6th at a cost of \$30.00 per ticket for a total budget of \$900.00; and That we invite all staff and their spouses."

CARRIED**2008 Employee Christmas Bonus:**

386-08 Atcheson: "That we approve a Christmas Bonus for the Public Works staff of \$50.00 and \$25.00 for the Joint Administrative staff as this cost is shared with the Town of Lumsden."

CARRIED**Credit Card – Scott Haynes:::**

387-08 Szeles: "That we authorize the issuance of a RBC credit card to Scott Haynes given his recent employment status with the municipality."

CARRIED

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2009 Budget - Equipment Purchase:

388-08 Atcheson: "That we approve the purchase of a Hotsy hot water pressure washer from Clarke's Supply and Service in the 2009 budget at a cost of \$7,100.00 plus taxes."

CARRIED

R.M. of Sherwood – Power Mobile Equipment Training:

389-08 Farago: "That we authorize Public Works Manager, Don Barnett to train the R.M. of Sherwood staff for the operation of Power Mobile Equipment due to compliancy requirements of new legislation introduced in the Saskatchewan Occupational Health and Safety Regulations with costs to be reimbursed by the R.M. of Sherwood."

CARRIED

2009 Lieutenant Governor's Award – Ken Busby:

390-08 Atcheson: That we agree to nominate Ken Busby to receive the Lieutenant Governor's Award for outstanding service and Councillor Jim Atcheson will assist with the required background information that forms part of the nomination."

CARRIED

2009 Joint Council Supper Meeting:

391-08 Farago: "That we agree to hold a Joint Council Supper meeting on January 19th at 6:00 p.m. at Dallas Valley Ranch if available, with an alternate location of St. Michael's Retreat; and

That we invite R.M. Council, Town Council, Public Works Manager, Public Works Foreman, Utilities Forman, Administrator, Assistant Administrator, 4 MLA's and the MP."

CARRIED

RM Road Tour Expenses:

392-08 Wagner: "That we reimburse Councillor Al Szeles for the expenses incurred for the R.M. road tour on November 6th, including meals and vehicle rental at a cost of \$431.27."

CARRIED

Dave Weber Subdivision Application:

393-08 Farago: "That we agree with the recommendations from planner John Wolfenberg and agree to consider proceeding to the public hearing stage of Dave Weber's proposed industrial subdivision development application 2008-068, on land legally described as NE 18-19-20-W2, once the subdivision application has been submitted to the Community Planning Branch of Municipal Affairs and agency comments regarding the subdivision have been received for council consideration; and

That should the application proceed it will require contract zoning and a servicing agreement, with all planning costs to be at the developers expense."

CARRIED

2009 Budget – Fire Truck:

394-08 Harrison: "That as part of the 2009 budget process we agree to consider the purchase of a new fire truck in the fall of 2009 under the Joint Fire District agreement with the Town of Lumsden; and

That the total cost of the new fire truck is to be approximately \$120,000.00 with the R.M.'s share being a maximum of \$60,000.00."

CARRIED

Regina Humane Society - 2009 Contract Renewal:

395-08 Farago: "That we authorize the Reeve and Administrator to sign the 2009 agreement for impoundment services with the Regina Humane Society and that the agreement is attached and forms a part of these minutes."

CARRIED

Development Application #2008-075 - Johnson:

396-08 Szeles: "That we approve development application 2008-075 submitted by Vern Johnson, to develop a dugout on the land legally described as the Ptn. SE 03-19-20-W2 subject to the following:

- The proposed dugout shall be setback 150 feet from the center line of municipal roads and 50 feet from the side property line
- All trees shall be setback 150 feet from the center line of municipal roads."

CARRIED

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2008 Tax Discount - Vertefeuille:

397-08 Marquardt: "That we reject the request from Norm and Shirley Vertefeuille for the 6% discount on their 2008 taxes as they had the option of paying their taxes before the appeal process was completed."
CARRIED

Snow Plow Club Agreements:

398-08 Wagner: "That we designate the following Snow Plow Clubs, their executive, operators, route and miles as active clubs for 2009, subject to the approval (*initials on plow route page*) by the respective division councillor."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
2	C.L. ELLIOTT SNOW PLOW CLUB	1.8	Cliff & Karen Elliott
3	WEST FOREST SNOW PLOW CLUB	5.0	Bill Marquardt
6	BILL WALSH SNOW PLOW CLUB	3.0	Bill Walsh, Jeff Eberts."

CARRIED

Bylaw #14-2008 Bylaw to Discount Early Payment of Taxes - 2nd Reading:

399-08 Marquardt: "That Bylaw No.14-2008, being a Bylaw to provide for a discount for early payment of taxes, be read a second time."
CARRIED

Bylaw #14-2008 Bylaw to Discount Early Payment of Taxes – Adoption:

400-08 Szeles: "That Bylaw No.14-2008, being a Bylaw to provide for a discount for early payment of taxes, be adopted, signed and sealed."
CARRIED

Bylaw #15-2008 Bylaw to Establish Speed Limits within Deer Valley - 2nd Reading:

401-08 Farago: "That Bylaw No.15-2008, being a Bylaw to establish maximum speed limits within the unorganized hamlet of Deer Valley, be read a second time."
CARRIED

Bylaw #15-2008 Bylaw to Establish Speed Limits within Deer Valley – Adoption:

402-08 Wagner: "That Bylaw No.15-2008, being a Bylaw to establish maximum speed limits within the unorganized hamlet of Deer Valley, be adopted, signed and sealed."
CARRIED

Bylaw #16-2008 Fixed Assets Bylaw – 2nd Reading:

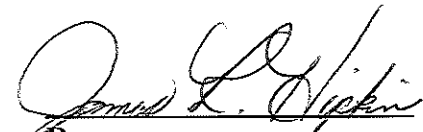
403-08 Farago: "That Bylaw No.16-2008, being a Bylaw to establish accounting policies for tangible capital assets, be read a second time."
CARRIED

Bylaw #16-2008 Fixed Assets Bylaw – Adoption:

404-08 Harrison: "That Bylaw No.16-2008, being a Bylaw to establish accounting policies for tangible capital assets, be adopted, signed and sealed."
CARRIED

Adjournment:

405-08 Farago: "That we adjourn this meeting at 7:45 p.m."
CARRIED


Reeve


Administrator