

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON FEBRUARY 12<sup>th</sup>, 2009**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, February 12<sup>th</sup>, 2009 at 1:14 p.m. with Reeve Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillor: Jim Atcheson, Herman Wagner  
Bill Marquardt, Kent Farago  
  
Administrator: Wayne Zerff  
Asst. Administrator: Darcie Cooper  
Public Works Manager: Don Barnett

**Absent:** Councillor: Al Szeles, Tom Harrison

**Minutes:**

30-09 Atcheson: "That the minutes of the January 22<sup>nd</sup> regular meeting be approved as circulated." **CARRIED**

**Delegations:**

1:30 pm Ian White and Gene Froc appeared before council to discuss the Intensive Livestock Operation proposal submitted by Darryl and Shannon Babey on land legally described as NW 09-19-22-W2.

**Correspondence:**

31-09 Farago: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. Regina Regional Economic Dev. Authority – Ltr. re: Meeting Feb.24 to promote Regina Enterprise Region
- B. Sask. Watershed Authority – Ltr./Brochure re: Prov. Toilet Replacement Rebate Program
- C. Lumsden & District Heritage Home – Dec. 16/08 Meeting Minutes
- D. Bill Houliston – Ltr. re: Babey ILO Application
- E. L. & T. Draper – Ltr. re: Babey ILO Application
- F. Prairie Valley School Division – Ltr. re: Mill Rate Factors on education taxes
- G. Dudley & Co. – Auditor Letter re: 2008 Financial Statements – Responsibilities/Audit Approach
- H. Sask Municipal Board – Ltr. re:Hearing re: Board of Rev. Decision Appeal (Borgares)
- I. Agriculture & Agri-Food Canada – Ltr. re: Farm Debt Mediation Awareness Campaign
- J. 2009 Sask Municipal Awards – Call for Entries
- K. Information Services Corp. – Ltr/Brochure re: Century Family Farm Award
- L. UofS Ag Health & Safety Network – 2008 Annual Package
- M. Misc. Publications." **CARRIED**

**Bank Reconciliation & Financial Statement:**

32-09 Atcheson: "That the Bank Reconciliation and the Financial Statement for the period ending January 31<sup>st</sup>, 2009 be accepted as submitted." **CARRIED**

**Accounts to be Approved:**

33-09 Marquardt: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$73,351.38, subject to ensuring the payment to the City of Regina is confirmed to be within the authority of the current Agreement, is hereby approved for payment by the Reeve and Administrator." **CARRIED**

**Staff Reports:**

**Administrator's Report:**

Administrator Wayne Zerff provided a written report on various administrative issues, including the municipality's debt level, borrowing capacity, the Municipal Economic Enhancement Program as well as potential Federal grants.

34-09 Farago: "That the Administrator's verbal report be accepted as presented." **CARRIED**

JRH NB

**Public Works - Report:**

Don Barnett, Manager of Public Works provided a written and verbal report on various public works issues.

- 35-09 Farago: "That the Manager of Public Works written and verbal report be accepted as presented."  
**CARRIED**

**APPOINTMENTS:****Negotiating Committee – Teamsters Union:**

- 36-09 Marquardt: "That we agree to appoint the following members to the Negotiating Committee empowering them to make decisions on behalf of council during upcoming contract negotiations with the Teamsters Union:

Reeve: Jim Hipkin Councillors: Al Szeles, Jim Atcheson  
Administrator: Wayne Zerff."  
**CARRIED**

**District Board of Revision - Chairman:**

- 37-09 Farago: "That in consideration of the resignation received from Bill Klempp, we agree to appoint Gordon Bonokoski as an additional member to the District Board of Revision for the 2009 year, and  
That we recommend Gordon Bonokoski as Chairman of the District Board in view of his prior appointment and experience on the Board."  
**CARRIED**

**OLD BUSINESS:****Lumsden Farms Subdivision Application – SW 23-19-22-W2:**

- 38-09 Marquardt: "That, we recommend approval of the subdivision application submitted by Lumsden Farms under the first parcel out of a ¼ section of land legally described as the SW 23-19-22-W2 to the Director of Community Planning Branch of the Ministry of Municipal Affairs subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality,
- The plan of proposed subdivision be re-configured to show private access from the existing approach off the municipal grid road onto the quarter section showing access to the proposed parcel
- Access for the parcel from the municipal grid road be located at the current approach and the centerline of the lane be 165 foot from the centerline of the municipal road; and

That we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site or any condition that would make the land unsuitable for the intended use."  
**CARRIED**

**Weber Industrial Subdivision Application – Rezoning:**

- 39-09 Farago: "That we agree to commence rezoning procedures for the Weber Subdivision Application to rezone certain lands located in the NE ¼ 18-19-20-W2 from Agriculture to Industrial, pending a recommendation from our contracted planner John Wolfenberg."  
**CARRIED**

**2009 Custom Work Rates:**

- 40-09 Marquardt: "That we agree to set the 2009 custom work rates performed with municipal equipment, as detailed below, with these rates to be reviewed on an annual basis, which reflects no increase over 2008:

- \$100.00 minimum for the 1<sup>st</sup> hour and \$50.00 per each additional ½ hour,
- Contract Work is done at the discretion of the R.M. Foreman, R.M. work to take priority,
- A consent form is to be filled out relieving the Municipality from any liability that may be incurred,
- Work is to be completed in the course of normal grading activity,
- Contracted Work is only available from May – October – snow removal not available,
- Billing be recorded in a bill book and submitted to the office for invoicing,
- Any unpaid monies will be added to the ratepayer's taxes."

**CARRIED**

JRN WJ

**NEW BUSINESS:****Occupational Health & Safety Training:**

37-09 Farago: "That we authorize Scott Haynes to take the training for the Occupational Health and Safety Course, with expenses to be reimbursed by the Municipality."

**CARRIED**

**WHIMIS Training:**

38-09 Wagner: "That we authorize the Manager of Public Works to implement the Workplace Hazardous Materials Information System (WHIMIS) Training for all outside employees."

**CARRIED**

**Employee Classification Change – Brian Cooper:**

39-09 Wagner: "That, in consideration of new duties and operation of the grader, we agree to change the classification for Brian Cooper from Level 3 Utility Operator to Level 1 Grader Operator effective February 1, 2009."

**CARRIED**

**Audit Responsibilities and Approach Acknowledgement:**

40-09 Farago: "That we acknowledge and authorize the signing of the letter from Dudley and Company outlining Responsibilities and the Audit Approach for the 2008 audit."

**CARRIED**

**Agricultural Health & Safety Network Membership:**

41-09 Marquardt: "That we agree to renew our membership with the Agricultural Health and Safety Network for the 2009 year."

**CARRIED**

**Donald Pearce – Fire Call Fee:**

42-09 Farago: "That we agree to cancel Invoice 574 to Donald Pearce in the amount of \$925.00 for a Fire call that the Lumsden & District Fire department attended to on land legally described as NW 3-19-20-W2 due to the fact that it was a false alarm and the owner was only burning 2 piles of leaves and the fire was under control and contained to the two piles of leaves."

**CARRIED**

**Sask Highways – Winter Weight Restrictions:**

43-09 Wagner: "That we agree to opt out of the Winter Weight Restrictions and Spring Road Ban programs of the department of highways."

**CARRIED**

**Municipal Economic Enhancement Program Grant Application:**

44-09 Farago: "That we authorize the Reeve and the Administrator to sign the funding agreement with the Province for the Municipal Economic Enhancement Program; and That we submit the Grid 734 Pavement restoration project as the municipality's project under the program."

**CARRIED**

**Manager of Public Works – 2009 Salary Grid Increase:**

45-09 Wagner: "That we agree to increase the Manager of Public Works Salary Grid by 3.0% for the 2009 year."

**CARRIED**

**Budget Consideration Request – Phil Lambert:**

46-09 Wagner: "That we authorize the Administrator to send a letter to Phil Lambert indicating that his request for bridge replacement will be considered during the 2009 Budget deliberations."

**CARRIED**

**Development Application 2009-01 – Fettes:**

47-09 Marquardt: "That we approve the development application 2009-01 submitted by Stew Fettes, to develop a yard site on land legally described as the SW 5-20-22-W2 subject to the following:

- All buildings and trees shall be setback 150 feet from the center line of the municipal road
- All buildings shall be setback 50 feet from the side property line
- Approach and culvert requirements to be determined by the Manager of Public Works."

**CARRIED**

IRH MB

**Nature Conservancy Easement – Bintner:**

48-09 Farago: “That we request clarification from the Nature Conservancy of Canada regarding the process and/or restrictions for the municipality to develop the existing road allowance and purchasing additional right of ways, if required, for council’s consideration; and  
That we request a written response from the Conservancy by the February 26<sup>th</sup> meeting, if possible due to the 60 day objection period. **CARRIED**”

**Leased Land Arrears:**

49-09 Atcheson: “That we authorize the Reeve and the Administrator to sign the agreement cancellation request for non-payment of property taxes relative to provincial land required by the Ministry of Agriculture regarding arrears from 2006-2008 for leased Crown land, legally described as NW 24-21-19-W2, SE 24-21-19-W2 and SW 24-21-19-W2.” **CARRIED**”

**2008 Tax Discount – Korol/Grandison:**

50-09 Marquardt: “That we reject the request from Brad Korol and Donna Grandison for the abatement of 6% discount and the January penalty on their 2008 taxes as they had the option of paying their taxes before the appeal process was completed.” **CARRIED**”

**Proposed Subdivision – Craven Riverside Gardens NE ¼ 33-19-21-W2:**

51-09 Wagner: “That we recommend approval to the to the Director of Community Planning Services of Municipal Affairs for the proposed Intensive Agricultural Subdivision on the land legally described as the NE ¼ 33-19-21-W2 submitted by Harding Boss & McLeod Surveys on behalf of Craven Riverside Gardens; and  
That we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site or any condition that would make the land unsuitable for the intended use; and  
That we are not aware of any facilities that could be affected by the proposed development.” **CARRIED**”

**Snow Plow Club Agreements:**

52-09 Atcheson: “That we designate the following Snow Plow Clubs, their executive, operators, route and miles as active clubs for the 2008 / 2009 years, and  
That we hereby authorize the Reeve and Administrator to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office.”

<b>DIV #</b>	<b>SNOW PLOW CLUB</b>	<b>MILEAGE</b>	<b>OPERATORS</b>
1	FOXLEIGH SNOW PLOW CLUB	12.5	Brian Lowe, Reed Andrew
1	BRIARCLIFFE SNOW PLOW CLUB	2.5	Howard Parr, Tom McTighe
5	CRAVEN SOUTH SNOW PLOW CLUB	5.0	Morgan Rock, Terry Hart, John Langford
	<b>TOTAL MILES</b>	<b>20.00</b>	

**CARRIED**

**Manager of Public Works – Step Increase:**


53-09 Marquardt: “That in consideration of the employee performance evaluation, we approve the following employee 2009 salary step change:  
Don Barnett From Step 8 to Step 9 (\$49,115/yr to \$51,071/yr).”

**CARRIED**

**Adjournment:**

54-09 Wagner: “That we adjourn this meeting at 6:36 p.m.”

**CARRIED**

  
Reeve

  
Administrator