

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON NOVEMBER 25th, 2010**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, November 25, 2010 at 7:15 p.m. with Reeve Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillor: Al Szeles, Bill Marquardt,
Dale Srochenski, Tom Harrison, Jim Atcheson

Administrator: Wayne Zerff
Asst. Administrator: Darcie Cooper

Absent: Councillor: Kent Farago

Declaration of Elected Official:

Elected member Dale Srochenski, Councillor for Division 5, declared his Oath of Office before Administrator, Wayne Zerff and Council prior to commencing his official duties:
Division 5 – Dale Srochenski

Minutes:

416-10 Atcheson: "That the minutes of the November 16th, 2010 Joint Administration committee meeting be approved as circulated." **CARRIED**

Correspondence

417-10 Marquardt: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. District Board of Revision – Assessment Appeals 2010
- B. Crop Production Services – Ltr re: Statement of Account, changes
- C. SAMA – Ltr re: 2010 Assessment Return
- D. SARM – Ltr re: 2011 Lieutenant Governor's Award for Outstanding Service
- E. Grants Admin., Gov. of Can. – Ltr re: Compliance under the Federal Gas Tax Program
- F. Ralph Goodale, M.P. – Bill C-586, An Act to amend the Canada Transportation Act
- G. Miscellaneous Publications." **CARRIED**

Accounts to be Approved:

418-10 Srochenski: "That the list of accounts attached hereto and forming a part of these minutes totalling \$40,789.47, plus the council remuneration submitted by Bill Marquardt and payment of \$2,000 to Jimmy Tschetter for road work, is hereby approved for payment by the Reeve and Administrator." **CARRIED**

Bank Reconciliation & Financial Statement:

419-10 Szeles: "That the Bank Reconciliations and the Financial Statement for the period ending October 31st be accepted as submitted." **CARRIED**

Staff Reports:

Administrator's Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

420-10 Marquardt: "That the Administrator's verbal report be accepted as presented." **CARRIED**

OLD BUSINESS:

Joint Administration Staff – Salary Grid Increase:

421-10 Marquardt: "That we agree with the recommendation of the Joint Administration committee and approve a 2.5% increase to the 2011 Salary Grids for Joint Administration and Public Works due to the following background information considered by the committee:

- Consumer Price Index for Regina is 1.4%
- Urban Municipal Association's recommendation 3.0%
- Rural Municipal Association's recommendation 2.8%

That the averages of the above rates and recommendations were used in determining the 2.5% Salary Grid increase." **CARRIED**

JRH W3

Joint Administration Staff 2011 Steps:

422-10 Atcheson: "That in consideration of the Joint Administration employee performance evaluations completed by the Administrator, we agree with the recommendation of the Joint Administration committee, and approve the following Joint Administration employee 2011 salary steps:

(Salary and Wage amounts below reflect 2010 step rates)

Darcie Cooper	Asst. Administrator	Step 10	(\$42,546/yr)
Joan Agopsowicz	Office Services Clerk	Step 11	(\$15.15/hr)
Brenda Boos	Office Services Clerk	Step 10	(\$14.93/hr)
Lorrie Farago	Office Services Clerk (PT)	Step 10	(\$14.93 /hr)
Krystal Brewer	Office Services Clerk	Step 8	(\$14.38/hr)
Wayne Zerff	Administrator	Step 17	(\$92,800/yr)."

CARRIED

Office Services Clerk Position:

423-10 Szeles: "That we agree with the recommendation from the Joint Administration committee and approve the advertisement and search for a qualified candidate to fill the Office Services Clerk position, with a part time 3 month training position commencing April 1st and full time employment to commence July 1st, 2011." **CARRIED**

Joint Succession Compensation:

424-10 Harrison: "That we agree with the recommendation of the Joint Administration committee and approve the following joint succession compensation for the period of January to June, 2011, as the committee visions this as a development opportunity that involves extra workload, but not full responsibility or accountability;

- Darcie Cooper - \$375 per month in addition to Assistant Administrator Step salary recommendation, as well as time and half for overtime when applicable; and
- Krystal Brewer - \$175 per month in addition to Office Services Clerk Step hourly pay, as well as time and half for overtime when applicable."

CARRIED

July 1st Salary Steps new Administrator & Assistant Administrator:

425-10 Harrison: "That we agree with the recommendation of the Joint Administration committee and approve the following Salary Grid Steps, commencing July 1st for the individuals that commence their new positions full time under the Succession Plan:

(Salary and Wage amounts below reflect 2010 rates)

- Darcie Cooper, Step 5 of the Administrator Salary Grid (\$68,863)
- Krystal Brewer, Step 1 of the Assistant Administrator Salary Grid (\$35,408)."

CARRIED

Technical Support:

426-10 Srochenski: "That we agree with the recommendation of the Joint Administration Committee and contract Wayne Zerff on an hourly basis effective July 1st, 2011, in accordance with the Status Quo Options in the Joint Administration Succession Plan report, to maintain, update and monitor municipal computer equipment within the municipality and provide technical assistance upon request, at a rate of \$50.00 per hour." **CARRIED**

2010 Joint Council Supper Meeting:

427-10 Srochenski: "That we agree to hold a Joint Council Supper meeting on January 18th at 6:00 p.m. at the Lumsden Hotel and Steak Pit; and That we invite R.M. Council, Town Council, RM Public Works Manager, Town Public Works Foreman, Town Utilities Foreman, Administrator, Assistant Administrator, Minister of Municipal Affairs, 3 MLA's and the MP." **CARRIED**

NEW BUSINESS:**Recess Meeting:**

428-10 Szeles: "That we recess the regular meeting at 8:06 p.m. for the purpose of the public hearing for the proposed zoning amendment to the zoning bylaw for the Bostock Subdivision, being bylaw 2010-12." **CARRIED**

Reconvene Meeting:

429-10 Atcheson: "That we reconvene the regular meeting at 8:22 p.m." **CARRIED**

CARRIED

JRH W3

Snow Plow Club Agreements:

430-10 Szeles: "That we designate the following Snow Plow Club, their executive, operators, route and miles as an active club for the 2010/2011 year, and
That we hereby authorize the Reeve and Administrator to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
3	WEST FOREST SNOW PLOW CLUB	2.5	William Marquardt

CARRIED

Councillor Tom Harrison declared a conflict of interest and left his council chair.

Bylaw 12-2010 – Zoning Bylaw Amendment – 2nd Reading:

431-10 Szeles: "That Bylaw 12-2010, being a bylaw to amend the Zoning Bylaw, be read a second time."

CARRIED

Bylaw 12-2010 – Zoning Bylaw Amendment – Adoption:

432-10 Farago: "That bylaw 12-2010, being a bylaw to amend the Zoning Bylaw, be read a third time, adopted, signed and sealed."

CARRIED

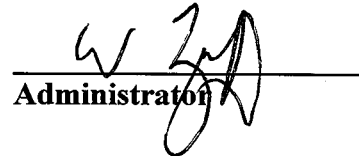
Councillor Tom Harrison resumed his council chair.

Adjournment:

433-10 Farago: "That we adjourn this meeting at 8:33 pm."

CARRIED


Reeve


Administrator