

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE SPECIAL MEETING
HELD ON SEPTEMBER 22nd, 2011**

The Lumsden Rural Municipal Council convened their special meeting in the Council Chambers of the R.M. Office, on Thursday, September 22, 2011 at 6:30 p.m. with Reeve Jim Hipkin presiding.

Present:	Reeve:	Jim Hipkin
	Councillors:	Al Szeles, Bill Marquardt, Kent Farago, Jim Atcheson, Dale Srochenski
	Administrator:	Darcie Cooper
	Asst. Administrator:	Krystal Brewer
	Planner:	Jim Walters
Absent:	Councillor:	Tom Harrison

Council held a special meeting to review the Draft Zoning Bylaw prepared by Crosby Hanna & Associates, as well as the 2010 draft financial statement prepared by Dudley & Company, and the recommendations from the Joint Administration Committee.

The meeting commenced with Jim Walters going through the Draft Zoning Bylaw with council. The draft was reviewed in its entirety and listed below are some of the items that were discussed:

- Developments not requiring a permit
- Discretionary use applications
- Fees for applications, permitted use application fees were set at \$50.00; discretionary use application fees were set at \$100.00; Subdivision applications \$250.00 and Multi-parcel applications were set at \$500.00, Map amendment applications were increased as well, for Class 1 \$200, Class 2 \$400, Class 3 \$600
- Mobile Homes were discussed and council agreed to prohibit Mobile Homes throughout the municipality. However, Modular and Park Models should be allowed in certain zones and as Garden Suites. Park Models need to be added to the bylaw as well as a definition
- Setback from Centre Line of roads was discussed and it was agreed that the building setbacks should remain at 150 feet from the centre of the road, however for other development, such as trees and solid fences the setback would be 75 feet.
- Discussion regarding Discretionary uses in the Ag District. Council agreed to change Farm Dwellings and single detached dwellings from a discretionary use to a permitted use
- Addition for future potash mining/processing, under the resource based uses in the Tables
- Removed Swimming Pool from accessory uses, as there is a separate swimming pool bylaw that the municipality has.
- Vehicle storage for non-running vehicles was reduced from 5 to one in the CR and HDMU Districts
- Removed restriction on the area of Accessory buildings from 4.14.12.

Joint Administration Staffing Recommendations:

388-11 Atcheson: "That, based on the recommendation from Administrator, Darcie Cooper, we agree with the recommendation of the Joint Administration Committee regarding the following staffing plan:

- Hire an Experienced Administrator, special consideration given to applicants with Joint Administration experience, with a one year probation in accordance with the Human Resources Policy Manual,
- Darcie Cooper to revert to Assistant Administrator once an experienced Administrator is hired
- Krystal Brewer to remain as Assistant Administrator, in addition to Darcie Cooper; and

That we accept that this recommendation is given due to a combination of the lack of time for training, staffing inexperience and the extensive workload."

CARRIED

Advertising – Experienced Administrator:

JRH

389-11 Farago: "That we agree with the recommendation of the Joint Administration Committee and advertise for an experienced Administrator in the following locations:

- Saskatchewan Urban Municipalities Association
- Saskatchewan Association of Rural Municipalities Association
- Urban Municipal Administrator's Association
- Rural Municipal Administrator's Association
- Association of Manitoba Municipalities
- Alberta Association of Municipal Districts and Counties
- Alberta Urban Municipalities Association; and

That we agree to have an application deadline of October 31st, interviews to be held by the Joint Administration Committee sometime in November and an anticipated start date of January 1, 2012." **CARRIED**

Amend Bylaw 5-2003 - Shared Use of Lumsden Recycling Facilities:

390-11 Srochenski: "That we agree with the recommendation of the Joint Administration Committee and agree adopt a bylaw to amend Bylaw No. 5-2003, being a bylaw to provide for entering into an agreement respecting the shared use of the Lumsden Recycling Facilities to amend the Annual Grant formula as follows:

66% of the RM Population (according to the latest census) x \$8.00; and
That this amendment reflects an increase from \$4.00 to \$8.00."

CARRIED

2011 Sask. Parks & Rec Award of Merit – Gary Howland:

391-11 Atcheson: "That we authorize the Administrator to place an advertisement in the Waterfront Press Newspaper, to be cost-shared with the Town of Lumsden, congratulating Gary Howland on winning the 2011 Saskatchewan Parks and Recreation Award of Merit for his work on the Trans Canada Trail." **CARRIED**

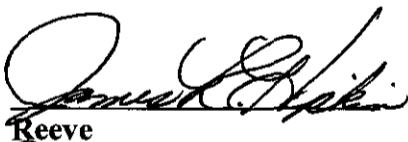
2010 Draft Financial Statement – Dudley & Company:

392-11 Szeles: "That we approve the 2010 draft financial statement as prepared by Dudley & Company LLP; and

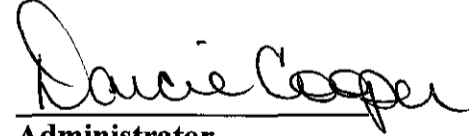
That we authorize the Administrator to respond to Dudley and Company, indicating that council and administrations' interpretation of the Tangible Capital policy (TCA) bylaw and the TCA Reference Manual would indicate that donated assets, ie) newly constructed roads, should be considered a Tangible Capital Asset and should be recorded at fair market value ie) construction value." **CARRIED**

Adjournment:

393-11 Farago: "That we adjourn this meeting at 10:34pm". **CARRIED**



Reeve



Administrator