

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON JANUARY 12th, 2012**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, January 12th, 2012 at 1:25 p.m. with Reeve Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillor: Al Szeles, Bill Marquardt,
Kent Farago, Tom Harrison
Jim Atcheson (Left at 5:45pm), Dale Srochenski

Chief Administrative
Officer: Byron Tumbach
Assistant Administrators: Darcie Cooper, Krystal Brewer

Public Works Manager: Don Barnett (Left at 3:30pm)

Minutes:

01-12 Marquardt: "That the minutes of the regular meeting of December 8, 2011 be approved as circulated." **CARRIED**

Delegations:

2:10pm Phil Boiven with Municipal Advisory Services joined the meeting via conference call to provide council with information regarding organized hamlets.

Correspondence:

02-12 Srochenski: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. ASL Paving Ltd. – Invoice for overlay on #734
- B. Workers Compensation Board – 2012 Premium & Experience Rate Notice
- C. Pasqua Paving – Ltr Re: Royalties & Haul for October & November 2011
- D. New Deal Gas Tax Funding – Ltr re: Hot Mix Structural Overlay Project
- E. Provincial Disaster Assistance Program – Ltr re: One-Year Grant Extension
- F. Sask. Association of Rural Municipalities – Ltr re: Liability Claim, Justin Malhoit
- G. Citizenship & Immigration Canada – Ltr re: Paul Yuzyk Award for Multiculturalism
- H. RHIDE Technologies – Ltr re: Gravelock Technology
- I. Sask. Crop Insurance Corp. – Ltr re: Wildlife Damage Compensation Program
- J. Southeast Regional Library – Ltr re: Semi-Annual Trustees' Meeting
- K. Hudson Bay Route Association – Support Request
- L. Enbridge Pipelines Inc. – Ltr re: 2011 Corporate Social Responsibility Summary Report
- M. Sask. Assessment Management Agency – Ltr re: Notice of SAMA Annual Meeting
- N. Lumsden & District Heritage Home – Minutes of November 3, 2011
- O. Ministry of Tourism Parks, Culture & Sport – Heritage Week 2012
- P. WUQWATR – Ag-plastic recycling program
- Q. WUQWATR – Climate Extremes Planning Workshop Feb. 8, 2012
- R. Saskatchewan 4-H Council – Ltr re: Thank you for Donation
- S. LJB Real Estate Appraisals – Appraisal of NE 01-20-21-W2 Ext 1&2 (Colhoun)
- T. Comm. Plan. – Cert. of Approval, Proposed Ag/Res Subdiv. SE 19-19-21-W2 (Clemens)
- U. Comm. Plan. – Cert. of Approval, Proposed Res Subdiv. SW 22-19-21-W2 (Bailey)
- V. Saskatchewan Municipal Board – Ltr re: Prokopetz appeal of Board of Revision Decision
- W. Ministry of Hwy's & Infrastructure – Email re: Replacement of Hwy #6 Bridge
- X. Community Planning – Ltr re: Zoning Bylaw Amendment #2011-03 Approval
- Y. Saskatchewan SPCA – Funding Request
- Z. Miscellaneous Publications". **CARRIED**

Accounts to be Approved:

03-12 Atcheson: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$1,041,039.83 is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

Committee Reports:

Councillor Al Szeles provided a verbal report on the Public Works Committee meeting he attended regarding the review of the contract for Deer Valley Services.

04-12 Atcheson: "That we accept Councillor Al Szeles' report as presented." **CARRIED**

JRH
BWX

Councillor Jim Atcheson provided a verbal report on the Regina District Association of Rural Municipalities meeting he attended.

05-12 Marquardt: "That we accept Councillor Jim Atcheson's report as presented."

CARRIED

Manager of Public Works Report:

Don Barnett, Manager of Public Works provided a written report on various public works matters.

06-12 Szeles: "That the Manager of Public Works report be accepted as presented."

CARRIED

Assistant Administrator's Report:

Assistant Administrator, Darcie Cooper provided a verbal report on various administrative matters.

07-12 Farago: "That the Assistant Administrator's verbal report be accepted as presented."

CARRIED

OLD BUSINESS:

Amend Resolution 380-11 – Malowany Tax Abatement:

08-12 Atcheson: "That we agree to amend resolution #380-11 pertaining to the Malowany Tax Abatement by removing the legal description "SW 09-20-22-W2" and replacing it with "NW 25-20-19-W2"."

CARRIED

Councillor Tom Harrison declared a pecuniary interest in the next item of business and left his council chair.

Development Application #2010-22 Bostock – NE 10-21-22-W2:

09-12 Farago: "That we recommend approval to the Director of the Community Planning Branch of Municipal Affairs for the proposed residential subdivision on land legally described as the NE 10-21-22-W2 submitted by Dwight Bostock, subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality for each newly created parcel,
- The cash in lieu in the amount of \$500.00 per newly created parcel for municipal reserve land dedication be the preferred option by council to address municipal reserve, should it be deemed applicable by the Ministry of Municipal Affairs
- The proposed subdivision be amended removing the municipal reserve, as the municipality prefers to have Cash in Lieu of Municipal Reserve land dedication; and

That we provide the following additional comments to the Director of the Community Planning Branch of Municipal Affairs, in response to their letter dated December 13, 2011;

- Surrounding land uses to be aware of is an Intensive Livestock Operation located about 2 miles from the proposed development (meets the municipality's setback requirements), the school bus route is adjacent to proposed parcel 1 only, the road fronting the proposed subdivision is undeveloped and belongs to the Town of Regina Beach, therefore council recommends consulting with the Town of Regina Beach regarding a potential road development agreement they may require;
- Site Conditions to be aware of is that the location of the land is known to be on a high water table so this component should be considered by the Regina Qu'Appelle Health District when reviewing the proposed mound sewage disposal method."

CARRIED

Councillor Harrison resumed his council chair.

Development Application #2011-09 Knoblauch – NW 10-21-22-W2:

10-12 Harrison: "That we recommend approval to the Director of the Community Planning Branch of Municipal Affairs for the proposed residential subdivision on land legally described as the Ptn. NW 10-21-22-W2 submitted by Kim & Beverly Knoblauch, subject to the following

- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality
- The cash in lieu in the amount of \$500.00 for municipal reserve land dedication be accepted should it be deemed applicable by the Ministry of Municipal Affairs; and

JRH
BMT

That we provide the following additional comments to the Director of the Community Planning Branch of Municipal Affairs, in response to their letter dated July 12, 2011;

- Surrounding land uses to be aware of is an Intensive Livestock Operation located about 2 miles from the proposed development (meets the municipality's setback requirements), landfill and lagoon within close proximity;
- Applicant indicates that a holding tank is the proposed method for sewage disposal, it is council's understanding that the nearby lagoon, owned by the Town of Regina Beach, is at capacity and may not be accepting any additional."

CARRIED

Manager of Public Works – 2012 Salary:

11-12 Szeles: "That, we approve the following salary for the Manager of Public Works for the 2012 representing a 2.9% salary grid increase:

Don Barnett Step 10 \$59,505/yr."

CARRIED

Gravel Mapping Study:

12-12 Farago: "That we authorize J.D. Mollard & Associates to proceed with Phase 1 of Gravel Mapping Study for the area of the municipality that is east of the Tregarva grid road to the Eastern Boundary of the municipality, at an estimated cost of \$5,000.00."

CARRIED

NEW BUSINESS:

Hot Mix Overlay - Over Expenditure Approval:

13-12 Farago: "That we agree to finance the additional costs that exceeded the project budget for the Hot Mix Overlay of Grid 734 (Old No.11 highway) in division 2, by re-allocating funds from Division 2 Emergency Flood Damage budget projects that did not proceed or that were under budget, projects such as the pavement repair and repairs along Seven Bridges Road."

CARRIED

Deer Valley Home Owners Association – Advisory Board:

14-12 Farago: "That, due to comments received from Municipal Advisory Services regarding establishing Organized Hamlets versus the current status of Deer Valley known as an Unorganized Hamlet, we authorize administration to communicate with the Deer Valley Home Owner's Association that we are exploring the option of establishing an Advisory Board for Deer Valley as opposed to an Organized Hamlet for Deer Valley; and That the establishment of an Advisory Board for Deer Valley may address concerns that Deer Valley residents have respecting communication and input from Deer Valley to Council without creating another level of government."

CARRIED

Pound Keeper Request – Layton Bezan:

15-12 Srochenski: "That we authorize administration to send a letter to Layton Bezan, of Bezan Land and Livestock, requesting him to consider being the pound keeper for the municipality, for the 2012 year."

CARRIED

SAMA Annual Meeting – Voting Representative:

16-12 Marquardt: "That we appoint Councillor Al Szeles as the voting delegate and authorize him to attend the SAMA Annual Meeting on April 17, 2012 held at the Saskatoon Inn Hotel & Conference Centre in Saskatoon, with expenses to be reimbursed by the municipality."

CARRIED

W.I.T. Landscape & Supply – Deer Valley Services Contract Amendment:

17-12 Szeles: "That we agree with the recommendation of the Public Works Committee and authorize administration to prepare an amended contract with W.I.T. Landscape & Supply for the provision of services to Deer valley, as follows:

- Remove standby service provisions for weekends, and that service delivery on weekends will be based on a call in basis from authorized individuals and upon the contractor's availability
- Remove standby service provisions for the month of April 2012, and that service delivery on weekends will be based on a call in basis from authorized individuals and upon the contractor's availability
- Amend Clause 5 to read "non-snow events"
- That the amended contract be retroactive to December 1, 2011."

CARRIED

After-Hours Requests for Service – Deer Valley:

IRH
BMT

18-12 Farago: "That, in the event there are Deer Valley road condition concerns during weekends for the winter months and for the month of April, complaints can be conveyed to the following council members, who have the authority to contact the service provider to perform additional snow removal/sanding services for Deer Valley in the respective order:

- 1) Reeve, Jim Hipkin
- 2) Councillor & Chairman of the Public Works Committee – Al Szeles
- 3) Division 2 Councillor, Kent Farago."

CARRIED

Zoning Enforcement Order – Pcl A Ptn. NE 11-19-22-W2 - Colhoun:

19-12 Marquardt: "That we authorize the Development Officer to issue a Zoning Enforcement Order to Norman & Laura Colhoun for the erection of a residence on land legally described as Parcel A in Ptn. NE 11-19-22-W2 without a development permit; and That we require the submission of a development application within 10 days of receipt of the Zoning Enforcement Order to avoid further action."

CARRIED

RMAA Mandatory Group Life Insurance – Byron Tumbach:

20-12 Atcheson: "That we agree to purchase the mandatory Group life insurance from the Saskatchewan Association of Rural Municipalities, as required by the Rural Municipal Administrator's Assoc. for Chief Administrative Officer, Byron Tumbach."

CARRIED

Credit Card Authorization:

21-12 Marquardt: "That we authorize Assistant Administrator, Darcie Cooper to retain the Company Visa Credit Card that has already been issued to her; and That we authorize issuance of an additional Visa Credit Card to Chief Administrative Officer, Byron Tumbach, with a credit limit of \$5,000.00."

CARRIED

Laptop Purchase – Byron Tumbach:

22-12 Srochenski: "That we authorize the purchase of a laptop and accessories for Chief Administrative Officer Byron Tumbach at an estimated cost of \$1,566.00, including 2 monitors, 9 cell battery and docking station, with costs to be shared with the Town of Lumsden."

CARRIED

Audit Responsibilities and Approach Acknowledgement:

23-12 Srochenski: "That we acknowledge and authorize the signing of the letter from Dudley and Company outlining Responsibilities and the Audit Approach required for the 2011 audit."

CARRIED

Tax Abatement – Michael Langmaier:

24-12 Szeles: That we agree to abate the taxes as detailed below on land legally described as SW 26-19-19-W2, to the owner Michael Langmaier in consideration of an exemption under Clause 293(2)(e) of *The Municipalities Act* on land leased in this municipality:

Municipal: \$1,309.95 School: \$861.70 Total: \$2,171.65."

CARRIED

Tax Abatement – John and Susan Eberts:

25-12 Harrison: That we agree to abate the taxes as detailed below on land legally described as NE 08-21-22-W2, to the owner John & Susan Eberts in consideration of an exemption under Clause 293(2)(e) of *The Municipalities Act* on land leased by John Eberts Sr., occupant of the residence, in this municipality:

Municipal: \$384.44 School: \$252.89 Total: \$637.33."

CARRIED

Lumsden & District Heritage Home – Fundraising Event:

26-12 Marquardt: "That we agree to reimburse any interested Council members, Chief Administrative Officer or Assistant Administrators who purchase a ticket to attend the Lumsden & District Heritage Home's fundraiser supper on April 21, 2012, at a cost of \$100/ticket, 50% of the cost of each ticket to a maximum of \$400.00."

CARRIED

Saskatchewan Ronald McDonald House – Request for Donation:

27-12 Srochenski: "That we agree to donate \$100.00 to the Saskatchewan Ronald McDonald House Charity."

CARRIED

SARM – Long-Term Disability Benefits and SARM Benefits Plan (Short Term Disability):

28-11 Marquardt: "That we authorize the payment of the Saskatchewan Association of Rural Municipalities Long-Term Disability Benefits on behalf of employees, with the premium cost to be deducted, on a monthly basis from the employee's pay cheque; and

TRH
BMT

That we agree to provide the employees a Salary bonus in the amount of the Long Term Disability Premium; and
 That we agree to renew the SARM Benefits Plan (Short Term Disability Benefits) for coverage of employees for the 2012 year and authorize payment of the insurance coverage premium.”

CARRIED

2012 SARM – Health & Benefits Renewal:

29-11 Harrison: "That we agree to renew the SARM Extended Health & Dental Benefits Plan at Level 3, for the 2012 year."

CARRIED

SARM 2012 Membership Fees:

30-12 Szeles: "That we agree to pay the invoice from SARM in the amount of \$3,281.76 (2010 Assessment X mill rate of .01464 + Basic fee of \$1,475.00) including GST for the Saskatchewan Association of Rural Municipalities 2012 membership fees."

CARRIED

Survey of Utility Easements & Titles – Deer Valley:

31-12 Farago: "That we authorize Deer Valley Developments to proceed with the surveying and raising titles for easements for the water and sewer lines and any other infrastructure relating to the water and sewer utility at a maximum cost of \$5,000.00; and

That we agree to reimburse Deer Valley Developments for the costs of surveying and titling, with the expense to be paid out of the Hamlet Allotment up to maximum of \$5,000 upon submission of invoices and copies of the titles.”

CARRIED

RMAA 2012 Membership Fees:

32-12 Szeles: "That we agree to pay a regular membership fee in the amount of \$320.00 for Chief Administrative Officer, Byron Tumbach and an associate membership fee in the amount of \$50.00 for Assistant Administrator, Darcie Cooper for the Rural Municipal Administrators Association 2012 membership."

CARRIED

Snow Plow Club Agreements:

33-12 Srochenski: "That we designate the following Snow Plow Club, their executive, operators, route and miles as active clubs for the 2011/2012 year, and
 That we hereby authorize the Reeve and Administrator to sign the agreement on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

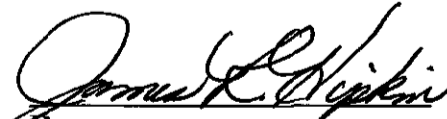
| DIV # | SNOW PLOW CLUB | MILEAGE | OPERATORS |
|--------------|--------------------------------|----------------|--|
| 1 | WINNIPEG STREET SNOW PLOW CLUB | 3.5 | D.J. Rudolph, D.R. Slater, J. Rudolph, Dave Rudolph |
| 5 | KENNEL CHURCH SNOW PLOW CLUB | 6.5 | J. Miliken, D. Brennan, D. Strong, R. Hodgins, D. Milliken |
| 5 | KENNEL SOUTH SNOW PLOW CLUB | 22 | J. Davidson, M. Catley, T. Catley, B. Hall, K. Small |
| 5 | COLINA SNOW PLOW CLUB | 2.5 | R. Waggoner, K. Christoph |
| 6 | WEST END VALLEY SNOW PLOW CLUB | 2.5 | A. Huculak, D. Willoughby, R. Teed |

CARRIED

Adjournment:

34-12 Farago: "That we adjourn this meeting at 7:09 p.m."

CARRIED


 Reeve


 Chief Administrative Officer