

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON OCTOBER 10th, 2013**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, October 10th, 2013 at 1:10 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Jim Atcheson, Ian White, Tom Harrison,
Dale Srochenski, Kent Farago
Chief Administrative Officer: Darcie Cooper
Asst. Administrator: Krystal Strong
Mgr of Public Works: Jeff Simpson (left at 1:41pm)
Financial Officer: Sheena Carrick (Arrived at 2:20pm, left at 2:44pm)

Absent: Councillor: Al Szeles

STAFF REPORT:

Public Works Report:

Manager of Public Works, Jeff Simpson provided a verbal report on various public works matters, including providing quotes obtained for a snow auger.

354-13 Atcheson: "That the Public Works report be accepted as presented." **CARRIED**

MINUTES:

355-13 Srochenski: "That the minutes of the regular meeting held on September 12, 2013, be approved as circulated." **CARRIED**

MINUTES:

356-13 Atcheson: "That the minutes of the Webfam Rezoning Public Hearing held on September 12, 2013, be approved as circulated." **CARRIED**

MINUTES:

357-13 Farago: "That the minutes of the Colhoun Rezoning Public Hearing held on September 12, 2013, be approved as circulated." **CARRIED**

MINUTES:

358-13 White: "That the minutes of the Zoning Bylaw Amendment Public Hearing held on September 12, 2013, be approved as circulated." **CARRIED**

MINUTES:

359-13 Atcheson: "That the minutes of the Official Community Plan Bylaw Amendment Public Hearing held on September 12, 2013, be approved as circulated." **CARRIED**

COMMITTEE REPORT:

Councillor Jim Atcheson provided a verbal report on the Employee Committee meeting he attended on September 25, 2013.

360-13 Farago: "That we approve Councillor Atcheson's report as presented." **CARRIED**

Councillors Kent Farago and Tom Harrison provided a verbal report on the Waste Water Treatment Committee meeting they attended on September 18, 2013.

361-13 Atcheson: "That we approve Councillors' Farago and Harrison report as presented." **CARRIED**

MINUTES:

362-13 Atcheson: "That the minutes of the Employee Committee meeting held on September 25, 2013, be approved as amended." **CARRIED**

CORRESPONDENCE:

363-13 Atcheson: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. MacLean Keith - Proposed Notice of Appeal – RM of Lumsden and Riddell – SMB Decision Serv. Agreement
- B. Min of Gov Relations – Cert of Approval – Colhoun Subdivision – NW 1-20-21-W2
- C. Johns – Ltr re: Hwy 641 and Valley Side Road – Road Conditions
- D. Town of Lumsden – Ltr re: reply to Dev App #2013-042 – SE & NE 05-20-21-W2 - Geiger

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- E. Town of Lumsden – Ltr re: reply to Dev App #2013-032 – SE Ptn. 04-20-21-W2 - Curtis
- F. Town of Regina Beach – District Board of Revision –Schuba resignation
- G. Min of Gov Relations – Seniors Home Security Program
- H. Haave – Email re: WUQWATR Weed Management Strategy
- I. Lumsden Heritage Home – Reg Mtg Min Aug 26/13, Sep 24/12 AGM, Annual Rpt, Fin Stmt
- J. Encanto Potash Corp – Muskowekwan Raw Waterline – open house postponed spring 2014
- K. U of S – Ag Health & Safety Network Survey & SARM Student Scholarship
- L. Audit Letter and Audited Financial Statement for December 31, 2012
- M. Ground Force Training – Winter Maintenance School – Oct 24 & 25, 2013, Regina
- N. EMFS, Gov Relations – Basic Emergency Management Training Nokomis Nov 29-30, 2013
- O. Commissionaires – Enforcement options information pkg
- P. Miscellaneous Publications.”

CARRIED**ACCOUNTS TO BE APPROVED:**

364-13 Srochenski: “That the list of accounts attached hereto and forming a part of these minutes and totalling **\$1,184,089.19** is hereby approved for payment by the Reeve and the Chief Administrative Officer.”

CARRIED**MONTHLY FINANCIAL STATEMENT:**

365-13 Srochenski: “That we accept the monthly financial statement for the period ending September 30, 2013, as presented by the Financial Officer, Sheena Carrick.”

CARRIED**STAFF REPORT:****Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

366-13 White: “That the CAO’s report be accepted as presented.”

CARRIED**APPOINTMENT:****Lumsden & District Heritage Home Representative – Karin Magee:**

367-13 Atcheson: “That we re-appoint Karin Magee as a representative on the Lumsden & District Heritage Home Board, for a three year term expiring December 31, 2016.”

CARRIED**OLD BUSINESS:****Dev. App. #2013-025 – Subdivision – Thue - NW 03-19-21-W2:**

368-13 Farago: “That we recommend approval to the Director of the Community Planning Branch of the Ministry of Government Relations for the subdivision application submitted by Fred Thue for a subdivision on land legally described as NW 03-19-21-W2, subject to the following:

- The applicant enter into a road development agreement with the municipality for the construction of the proposed new municipal road as well as a portion of the municipal road allowance through the SW 10-19-21-W2 that accesses the property
- The applicant is responsible for all costs associated with surveying and raising title to the proposed new municipal road allowance
- Signing of a servicing agreement, including the requirement to pay \$10,000 in off-site servicing fees
- Cash in lieu of municipal reserve land dedication, if applicable by the Community Planning Branch of the Ministry of Government Relations.”

CARRIED**Transfer to Reserves:**

369-13 Atcheson: “That we authorize Chief Administrative Officer, Darcie Cooper to transfer \$134,021 from the General Account to the following accounts as a result of the 2012 audit completed by Dudley & Co.:

- \$31,783 to the Deer Valley Hamlet Reserve
- \$70,697 to the Infrastructure Reserve
- \$31,541 to the Capital Trust Reserve.”

CARRIED**NEW BUSINESS:****Strategic and Financial Planning for Municipalities Workshop:**

370-13 Farago: “That we authorize Financial Officer, Sheena Carrick to attend the Municipal Leadership Development Program’s (MLDP) Strategic and Financial Planning for Municipalities workshop in Gull Lake, SK on November 28th, 2013, with expenses to be reimbursed by the municipality.”

CARRIED**RM Road Tour & Vehicle Rental:**

371-13 Srochenski: “That we agree to set a date of Friday, October 25, 2013 for the RM Council Road Tour with the tour commencing at 9:00 a.m. at the Lumsden Municipal

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Office, and;

That we authorize Councillor Al Szeles to make arrangements for transportation for the Road Tour.”

CARRIED

2013 RM Christmas Party:

372-13 Srochenski: “That we agree to purchase supper, one beverage ticket and a sleigh ride for RM council, staff and spouses at an informal Christmas gathering at the Lumsden Hotel & Steak Pit, with the date to be determined by sleigh ride availability.”

CARRIED

Employee Service Recognition – Mug & Pin Purchase and Gift Value:

373-13 Atcheson: “That we authorize administration to purchase 25 travel mugs with the RM of Lumsden’s name and/or logo at a cost of approximately \$15.00 plus tax from Silver Screen Sportswear, for the purpose of employee service recognition outlined in the human resource policy manual, and;

That we authorize administration to purchase lapel pins with the RM of Lumsden’s name and logo at a cost of approximately \$1.17 per pin (\$292.50 incl. shipping) from Branded Matter, and;

That we agree to amend Section 5.51 of the Human Resource Policy Manual Section by assigning a value to the service award gift for the Employee Awards section of the long-term service awards as follows:

Employee - Awards

Five Years	-	Certificate & Pin	
Ten Years	-	Certificate & Mug or alternate Gift	
Fifteen Years	-	Certificate & Framed Picture or alternate Gift (Value\$100)	
Twenty Years	-	Certificate & Jacket or alternate Gift (Value \$150)	
Twenty-Five Yrs	-	Certificate & Gold Watch or alternate Gift (Value \$200)	
Thirty Years+	-	Certificate & Gift Value of \$250.00.”	CARRIED

Recess Regular Meeting:

374-13 Farago: “That we recess the regular meeting at 3:00 pm for the purpose of holding a public hearing for the rezoning of Ptn. SE 33-19-20-W2 owned by Wayne & Brenda Wirtz, from A-Agriculture District to CR2-Medium Density Country Residential District.”

CARRIED

Reconvene Regular Meeting:

375-13 Farago: “That we reconvene the regular meeting at 3:31 p.m.”

CARRIED

Grader Operator – Fellner:

376-13 White: “That we agree to allow temporary grader operator Kelvin Fellner to put his name on the Winter Call In list for possible call in work as outlined in the Teamsters Bargaining Agreement and at the discretion of the Manager of Public Works.”

CARRIED

Tax Cancellation Request– Sim:

377-13 Farago: “That we agree to cancel a portion of commercial taxes levied to Robert Sim for property legally described as SW 33-19-19-W2, due to the commercial operation ceasing operation in June 2013, as follows:

Municipal: \$1,778.75 School: \$1,257.74 Total: \$3,036.49.”

CARRIED

Regional Planning For Growth Summit:

378-13 Harrison: “That we authorize CAO Darcie Cooper and Councillor Tom Harrison to attend the Regional Planning for Growth Summit, at a cost of \$150.00 each, in Regina on November 4th and 5th, with expenses to be reimbursed by the municipality.”

CARRIED

Municipal Capacity Development Program – Inter-Municipal Conference:

379-13 Harrison: “That we authorize CAO Darcie Cooper and Councillor Kent Farago to attend the Municipal Capacity Development Program’s Inter-Municipal Conference, at a cost of \$147.00 each, in Regina on December 2nd and 3rd, with expenses to be reimbursed by the municipality.”

CARRIED

Snow Blower Purchase:

380-13 Srochenski “That we accept the quote provided by South Country Equipment and authorize the purchase of a SDX-117 Snow Blower at a cash price of \$13,500 without trade in of the existing snow blower; and

That the sale of the existing snow blower be advertised in the Waterfront Press and the municipality’s website, with offers to purchase submitted.”

CARRIED

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Complaint - Keller:

- 381-13 Atcheson: "That we authorize administration to send Kerry Keller a letter responding to his concern regarding the culvert through the municipal road allowance known as Winnipeg Road located south of his yard indicating that the culvert cannot be increased in size due to flooding concerns this would cause at the intersection of Etaples Grid and Highway #6, due to the size of culvert installed through No. 6 highway; and That his concern of manure management of C&R Feeders, falls under the jurisdiction of the Ministry of Agriculture, Agriculture Operations Branch." **CARRIED**

Tax Abatements:

- 382-13 Srochenski: "That we agree to abate the 2013 taxes as detailed below in consideration of an exemption under Clause 293(2)(e) of *The Municipalities Act*:
- Flying Creek Farms on land legally described as SE 21-19-20-W2
Municipal **\$1,166.64** School **\$501.13** Total **\$1,667.77."**
- CARRIED**

Request to re-open Old Highway No. 11 - Colhoun:

- 383-13 Srochenski: "That we deny the request of Norm Colhoun to re-open old Highway No. 11 North of the Town of Lumsden." **CARRIED**

Dev. App. #2013-056 Tabled – Road Construction – Gettle – NW 26-20-20-W2:

- 384-13 Srochenski: "That we table the development application submitted by Allan Gettle requesting approval to construct a road to access his land legally described as NW 26-20-20-W2, subject to further investigation by the Manager of Public Works and the Division Councillor." **CARRIED**

Recreation and Recreation Facilities – Grants and Other Funding:

- 385-13 Harrison: "That we authorize administration to obtain information pertaining to grants and other funding for recreation and facilities from other municipalities and report findings back to council." **CARRIED**

Request AECOM Inspect Sanitary Sewer Manhole – 65 Deer Foot Trail – Deer Valley:

- 386-13 Farago: "That, due to unresponsiveness from Deer Valley Developments and infrastructure protection concern, we request AECOM to inspect the sanitary sewer manhole on land legally described as SW Ptn 08-19-21-W2 on Lot 30 Block 01 Plan 01RA14458 (65 Deer Foot Trail) as there is concern regarding the sinking asphalt around the manhole and area." **CARRIED**

Special Meeting:

- 387-13 Farago: "That we agree to hold a special meeting on October 17th, 2013 at 6:30 p.m. in Council Chambers located at 300 James Street North for the purpose of discussions with Ron Hilton of Advoco Consulting and the municipal planner Jim Walters to discuss various planning and development issues." **CARRIED**

Bylaw No. 08-2013 –Long Term Borrowing – 2nd Reading:

- 388-13 Srochenski: "That Bylaw No. 08-2013, being a bylaw to provide for incurring a long term debt of two hundred forty seven thousand eight hundred dollars (\$247,800) for the purpose of loan financing for a 2013 160M Cat Motor Grader, be read a second time." **CARRIED**

Bylaw No. 08-2013 –Long Term Borrowing – Adoption:

- 389-13 Srochenski: "That Bylaw No. 08-2013, being a bylaw to provide for incurring a long term debt of two hundred forty seven thousand eight hundred dollars (\$247,800) for the purpose of loan financing for a 2013 160M Cat Motor Grader, be adopted, signed and sealed." **CARRIED**

Bylaw No. 14-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Wirtz – 2nd Reading:

- 390-13 Farago: "That Bylaw No. 14-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be read a second time." **CARRIED**

Bylaw No. 14-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Wirtz – Adopted:

- 391-13 Farago: "That Bylaw No. 14-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be adopted, signed and sealed." **CARRIED**

Bylaw No. 15-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Kathuria – 1st Reading:

- 392-13 Atcheson: "That Bylaw No. 15-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be read a first time." **CARRIED**

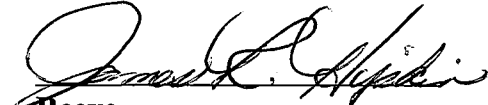
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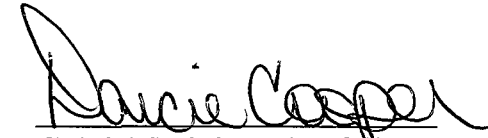
Bylaw No. 16-2013 – A Bylaw to Amend Bylaw No. 07-2012 – Curtis – 1st Reading:

393-13 Harrison: "That Bylaw No. 16-2013, being a bylaw to amend Bylaw No. 7-2012 known as the Zoning Bylaw, be read a first time." **CARRIED**

Adjournment:

394-13 Srochenski: "That we adjourn this meeting at 7:37 p.m." **CARRIED**


Reeve


Chief Administrative Officer