

**R.M. OF LUMSDEN NO. 189
MINUTES OF THE REGULAR MEETING
HELD ON DECEMBER 12th, 2013**

The Lumsden Rural Municipal Council convened their meeting in the Council Chambers of the R.M. Office, on Thursday, December 12th, 2013 at 1:06 p.m. with Reeve, Jim Hipkin presiding.

Present: Reeve: Jim Hipkin
Councillors: Jim Atcheson, Kent Farago, Al Szeles,
Tom Harrison
Chief Administrative Officer: Darcie Cooper
Asst. Administrator: Krystal Strong
Financial Officer: Sheena Carrick (arrived @ 1:40pm / left at 2:00pm)

Absent: Councillor: Ian White, Dale Srochenski

PUBLIC WORKS REPORT:

Manager of Public Works, Jeff Simpson provided a verbal report on various public works matters.

471-13 Harrison: "That the Manager of Public Works report be accepted as presented."

CARRIED

MINUTES:

472-13 Szeles: "That the regular minutes for the meeting held on November 28, 2013, be approved as circulated."

CARRIED

COMMITTEE REPORTS & MINUTES:

Councillor Kent Farago provided a verbal report on the Municipal Capacity Development Programs Inter-municipal conference he attended on December 2, 2013 in Regina.

473-13 Atcheson: "That Councillor Farago's report be accepted as presented." **CARRIED**

Councillor Tom Harrison provided a verbal report on the Town of Lumsden's Wastewater Treatment Committee meeting he attended on November 22, 2013.

474-13 Farago: "That Councillor Harrison's report be accepted as presented." **CARRIED**

DELEGATION:

2:00pm Dean and Sylvia Kreutzer appeared before council to discuss their discretionary use application for a winery to be located on land legally described as Parcel B located in Ptn. SW 03-19-21-W2.

Neil Cromarty, member of the audience, asked council if he could make comments. Neil provided comments to council regarding his disapproval of the proposed winery for the land indicated above.

CORRESPONDENCE:

475-13 Farago: "That the attached list of correspondence and reports has been reviewed and the Chief Administrative Officer is authorized to file the same accordingly.

- A. Town of Lumsden WWTC Meeting Minutes – November 22, 2013
- B. Lumsden & District Heritage Home Reg Minutes – Oct 28, 2013
- C. SE Regional Library – Highlights
- D. SAMA – Ltr. re: Revaluation of golf course assessments
- E. Water Security Agency – Ltr. re: Investigation – Keller complaint flood damage – NW 16-20-10-W2
- F. Miscellaneous Publications." **CARRIED**

Accounts to be Approved:

476-13 Atcheson: "That the list of accounts attached hereto and forming a part of these minutes and totalling **\$404,102.55**, is hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

Bank Reconciliation & Financial Statement:

477-13 Szeles: "That we accept the Bank Reconciliation and Financial Statement for the period ending November 30, 2013, as presented by Financial Officer, Sheena Carrick."

CARRIED

JRH

STAFF REPORT:**Administrative Report:**

Chief Administrative Officer, Darcie Cooper, provided a written report on various administrative matters.

478-13 Atcheson: "That the CAO's report be accepted as presented."

CARRIED

S.A.L.I.B.O. & Annual Bylaw Reports:

Bylaw Enforcement Officer, Krystal Strong provided written reports on the Saskatchewan Association of License Inspectors and Bylaw Officials (SALIBO) Standards & Training Committee and the 2013 Annual Bylaw enforcement report for the R.M. of Lumsden.

479-13 Farago: "That the Bylaw Enforcement Officer's reports be accepted as presented."

CARRIED

APPOINTMENTS:**2014 Standing Committee Appointments:**

480-13 Farago: "That we agree to appoint the following council members to the respective Standing Committees for the 2014 year:

| | |
|---|-----------------------------------|
| <i>Finance Committee:</i> | <i>Kent Farago, Ian White</i> |
| <i>Joint Administration & Fire Committee:</i> | <i>Kent Farago, Tom Harrison</i> |
| <i>Public Works Committee:</i> | <i>Al Szeles, Dale Srochenski</i> |
| <i>Employee/Negotiation Committee:</i> | <i>Jim Atcheson, Ian White</i> |

Reeve Jim Hipkin is Ex-Officio member of all Committees."

CARRIED

Other 2014 Appointments:

481-13 Farago: "That the following individuals are appointed to represent the municipality as follows for the 2014 year:

| | |
|---|--|
| <i>Fire Rangers</i> | <i>Entire Council</i> |
| <i>Weed Inspector</i> | <i>Councillor Tom Harrison</i> |
| <i>Deputy Weed Inspectors</i> | <i>Entire Council</i> |
| <i>Agricultural Councillor</i> | <i>Councillor Jim Atcheson</i> |
| <i>Regina Regional Opportunities Commission</i> | <i>Councillor Tom Harrison</i> |
| <i>E.M.O. Co-ordinator</i> | <i>Manager of Public Works, RM Lumsden</i> |
| <i>Building Inspector</i> | <i>Professional Building Inspections</i> |
| <i>Assessor</i> | <i>Darcie Cooper</i> |
| <i>Solicitor</i> | <i>Mike Morris (SARM)</i> |
| <i>Auditor</i> | <i>Dudley & Company</i> |
| <i>WUQWATR (Wascana Upper Qu'Appelle Watersheds Taking Resp.)</i> | <i>Reeve, Jim Hipkin</i> |
| <i>Lumsden & District Heritage Home</i> | <i>Councillor Ian White</i> |
| <i>Qu'Appelle South Weed Mgmt Area</i> | <i>Councillor Tom Harrison."</i> |

CARRIED

Development Appeals Board Appointment:

482-13 Farago: "That in accordance with the Planning & Development Act 2007 the following individual is re-appointed to the local Development Appeals Board for the term as outlined, subject to their acceptance:

Dave Rudolph *2 year term - expires Dec. 31, 2015."*

CARRIED

Development Appeals Board Secretary Appointment:

483-13 Farago: "That in accordance with the Planning & Development Act 2007 we agree to appoint Wendy Dunn as Secretary to the local Development Appeals Board subject to her acceptance; and

That if Wendy Dunn is unable to act in this capacity, we appoint Jill Scriven as Secretary; and

That the appointment is effective immediately."

CARRIED

2014 Agriculture Committee Appointment:

484-13 Atcheson: "That we agree to re-appoint the following representatives to the Agriculture Committee for the 2014 year, subject to their acceptance:

| | |
|-----------------------|---------------------|
| <i>Doug Leonard</i> | <i>Division 1</i> |
| <i>Bill Gilmour</i> | <i>Division 2</i> |
| <i>Bruce Hipkin</i> | <i>Division 3</i> |
| <i>Ed Pelzer</i> | <i>Division 4</i> |
| <i>Mark Catley</i> | <i>Division 5</i> |
| <i>Gordon Kistner</i> | <i>Division 6."</i> |

CARRIED

Deputy Reeve Appointment:

485-13 Atcheson: "That we appoint Councillor Kent Farago as the Deputy Reeve for the 2014 year."

CARRIED

JRW DC

Special Committees:

486-13 Farago: "That the following Special Committees are appointed for the 2014 year, subject to their acceptance:

| | |
|---|--|
| <i>District Board of Revision</i> | <i>Albert Molnar</i> |
| <i>District Board of Revision (member at large)</i> | <i>Bob Johnson</i> |
| <i>District Board of Revision Secretary</i> | <i>Diane Romph</i> |
| <i>RCMP Consultative Group</i> | <i>Councillors Jim Atcheson & Kent Farago</i> |
| <i>Lumsden & District Rec. Board</i> | <i>Councillor Ian White</i> |
| <i>Library Board Representative</i> | <i>Councillor Dale Srochenski</i> |
| <i>Regional Library Board Rep.</i> | <i>Councillor Dale Srochenski</i> |
| <i>Upper Qu'Appelle Watershed Rep</i> | <i>Reeve Jim Hipkin</i> |
| <i>Regina Regional Opportunities Commission</i> | <i>Reeve Jim Hipkin</i> |
| <i>Pilot Butte Mutual Aid Area Emergency Measures Control Committee</i> | <i>Reeve Jim Hipkin & Councillor Dale Srochenski."</i> |

CARRIED**Pound Keeper Appointment:**

487-13 Atcheson: "That we agree to appoint *Heartland Livestock* Moose Jaw, as pound keeper for all divisions, representing the municipality for the 2014 year, subject to their acceptance."

CARRIED**OLD BUSINESS:****Agricultural Producers of Saskatchewan (APAS) – 2014 Membership:**

488-13 Atcheson: "That we agree to become a member of APAS for the 2014 year at a trial cost of \$2,014.00 financed through the municipal tax revenue; and That we agree to host a ratepayer informational meeting in the fall of 2014 to determine future membership consideration."

CARRIED**Wallace – Tax Abatement – Lot 05 Block 04 Plan 00RA29175:**

489-13 Farago: "That, in accordance with Section 274(2)(a) of The Municipalities Act, we approve the tax cancellation request submitted by Janice Wallace for land legally described as Lot 05 Block 04 Plan 00RA29175, civic address 30 Deer Point Place, in Deer Valley for both land and improvements as follows:

Municipal: \$2,074.66 **School:** \$891.17 **Total:** \$2,965.83."

CARRIED**NEW BUSINESS:****2014 Council Indemnity:**

490-13 Szeles: "That we agree the Council Indemnity rate of remuneration for the 2014 year be as follows, representing no increase since 2012:

- * *\$150.00 per day for Councillors attending council meetings and public works supervision,*
- * *\$180.00 per day for the Reeve attending council meetings, public works supervision and for office supervision as provided in Section 82 of The Municipalities Act,*
- * *For all other meetings attended by the Reeve and Councillors on behalf of the municipality including "Special Ratepayer's Meetings" and other such meetings called by council from time to time and dealing with specific municipal programs the same rates shall apply; and*
- * *That a rate of 47 cents per kilometre be designated for reimbursement of all travel necessary for attendance of the aforementioned meetings and supervision.*
- * *That rooms be reimbursed only when meetings require an overnight stay*
- * *That meals be reimbursed when attending municipal business and regular or special Council meetings when the meeting time exceeds 5 hours*
- * *That the per day per diem be based on a meeting time period of exceeding 3 hours and meetings of 3 hours in length or less be considered a ½ day."* **CARRIED**

2014 Regular Meetings:

491-13 Farago: "That the regular meetings for the council of the Rural Municipality of Lumsden No. 189 be held on the second and fourth Thursday of each month commencing at 1:00pm, and 7:00pm respectively, with the exception of the following:

January 16th @ 1:00pm and January 30th @7:00pm;

November 6th @ 1:00pm and November 20th @7:00pm; and

the following months where there will be only one meeting commencing at 1:00pm:

March 20, 2014 (due to SARM Convention)

July 10, 2014

JRH

August 14, 2014
 September 11, 2014
 December 11, 2014.”

CARRIED**Boyd Petro Search – Special ATV Operation Permit:**

492-13 Szeles: “That we provide a permit to Boyd Petro Search and its subcontractors to use ATV’s on right of ways, subject to the following:

- The purpose of the permit is to allow access to seismic testing areas via municipal ditches,
- The permit will be valid until March 31, 2014; as per their request, and
- The permit does not allow travel on private property without the landowner’s permission.”

CARRIED**Transfer of Responsibility – Dept. of Highways Roadway:**

493-13 Harrison: “That we authorize administration to send a letter of support to the Village of Buena Vista for the jurisdictional transfer to the Village of Buena Vista from the Ministry of Highways and Infrastructure for the road South of Village of Buena Vista located WNW 12-21-22-W2, as per their request.”

CARRIED**In Camera Session:**

494-13 Farago: “That we agree to go in-camera, including staff, at 3:02 p.m.”

CARRIED**Reconvene:**

495-13 Farago: “That we agree to reconvene the meeting at 3:16 p.m.”

CARRIED**Deer Valley Lot Reclamation Standards:**

496-13 Farago: “That we authorize administration to provide the following standards for reclamation of lots located on Deer Point Place in Deer Valley to Solicitor, Mike Morris, as per his request:

- All utility services must be disconnected and capped; and
- Removal of all foundation material, except for piles which shall be cut off 2 feet below ground level and buried; and

That these requirements are imposed due to possible health and safety hazards in the future, buried material may surface in the future and be a risk to the public and unsightly property.”

CARRIED**Public Works Shop Phone Transfer to VOIP System:**

497-13 Farago: “That, to reduce telephone costs, we authorize administration to cancel the land line at the public works shop (306-731-3109) and create an extension of the current phone system for the Municipal Office (VOIP) to allow callers to dial 306-731-2404 and select the RM of Lumsden Public Works department from the list of options.”

CARRIED**Equipment Quotes:**

498-13 Farago: “That we agree to obtain quotes for a new all-wheel drive grader to replace the 2008 Cat160 AWD that is currently off warranty, as well as the 2008 New Holland Tractor that is up for replacement in the 2014 year.”

CARRIED**SARM 2014 Membership Fees:**

499-13 Szeles: “That we agree to pay the invoice from SARM in the amount of \$3,303.73 (2012 Assessment X mill rate of .0138 + Basic fee of \$1,475.00) including GST for the Saskatchewan Association of Rural Municipalities 2014 membership fees.”

CARRIED**SARM Liability Self-Insurance Plan:**

500-13 Acheson: That we agree to participate in the 2014 SARM Liability Self-Insurance Plan (\$3,000,000 basic coverage) at the cost of \$2,878.87.”

CARRIED**SARM –SARM Benefits Plan (Short Term Disability):**

501-13 Szeles: “That we agree to renew the SARM Benefits Plan (Short Term Disability Benefits) for coverage of employees for the 2014 year and authorize payment of the insurance coverage premium.”

CARRIED**SARM Fidelity Bond Self-Insurance Plan:**

502-13 Szeles: “That we agree to pay the minimum annual premium of \$50.00 to the SARM Fidelity Bond Self-Insurance Plan for the 2014 year, which provides \$10,000 protection to the municipality from financial losses due to dishonest or fraudulent acts by their employees.”

CARRIED

RDARM Annual Membership:

503-13 Szeles: "That we approve the payment of \$100.00 to the Regina District Association of Rural Municipalities for the 2014 membership; and
That we authorize all interested council members to attend the Regina District Associations of Rural Municipalities Annual Meeting on January 9 & 10, 2014 in Regina, with expenses to be reimbursed by the municipality." **CARRIED**

Snow Plow Club Agreements:

504-13 Acheson: "That we designate the following Snow Plow Clubs, their executive, operators, routes and miles as active clubs for the 2013/2014 year; and
That we hereby authorize the Reeve and Chief Administrative Officer to sign the agreements on behalf of the municipality with the effective date to be the date of receipt in the municipal office."

| DIV # | SNOW PLOW CLUB | MILEAGE | OPERATORS |
|-------|--------------------------------|---------|---|
| 3 | HIPKIN SNOW PLOW CLUB | 4 | Bruce Hipkin James Hipkin |
| 4 | RAVENSWOOD SNOW PLOW CLUB | 14.5 | Russell Hamann Bernie Bedard |
| 5 | KENNEL CHURCH SNOW PLOW CLUB | 22 | Ken Small Erwin Bateman Barry Hall Mark Catley Jim Davidson |
| 1 | WINNIPEG STREET SNOW PLOW CLUB | 3 | Dave Rudolph Jason Rudolph David Slater." |

CARRIED**Snoasis Valley Developments Ltd – Water Exploration:**

505-13 Acheson: "That we authorize Hilding Franson with Snoasis Valley Developments Ltd. to undertake test hole drilling in the RM road allowance right of way ditches in Division 4 to explore water sources; and
That reclamation of the work areas is to be completed to the satisfaction of the Manager of Public Works; and
That we inform them there will be no well development allowed within the RM road allowance." **CARRIED**

Bylaw No. 17-2013 – A Bylaw Respecting Buildings - Amendment – 1st Reading:

506-13 Szeles: "That Bylaw No. 17-2013, being a bylaw to amend bylaw 2-99 respecting buildings, be read a first time." **CARRIED**

Bylaw No. 17-2013 – A Bylaw Respecting Buildings - Amendment – 2nd Reading:

507-13 Acheson: "That Bylaw No. 17-2013, being a bylaw to amend bylaw 2-99 respecting buildings, be read a second time." **CARRIED**

Bylaw No. 17-2013 – A Bylaw Respecting Buildings - Amendment – Given 3 Readings:

508-13 Harrison: "That Bylaw No. 17-2013, being a bylaw to amend bylaw 2-99 respecting buildings, be given three readings at this meeting." **CARRIED UNANIMOUSLY**

Bylaw No. 17-2013 – A Bylaw Respecting Buildings - Amendment – Adoption:

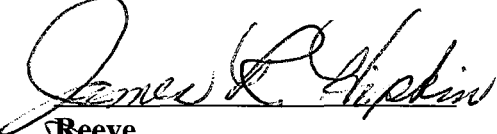
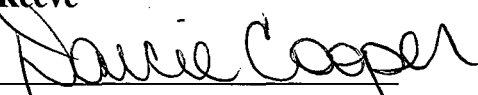
509-13 Farago: "That Bylaw No. 17-2013, being a bylaw to amend bylaw 2-99 respecting buildings, be adopted, signed and sealed." **CARRIED**

Bylaw No. 18-2013 – A Bylaw to Amend Bylaw 7-2012 – the Zoning Bylaw – 1st Reading:

510-13 Acheson: "That Bylaw No. 18-2013, being a bylaw to amend bylaw 7-2012 known as the Zoning Bylaw, be read a first time." **CARRIED**

Adjournment:

511-13 Farago: "That we adjourn this meeting at 5:18 p.m." **CARRIED**


Reeve

Chief Administrative Officer