

TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189
MINUTES OF FEBRUARY 6th, 2014
JOINT ADMINISTRATION COMMITTEE MEETING

The members of the Joint Administration Committee met in the Council Chambers of the Municipal Office, on the evening of Thursday, February 6th, 2014 at 7:05 p.m. with Chairperson, Jim Hipkin presiding.

Present:	Reeve:	Jim Hipkin
	RM Councillor:	Tom Harrison
	Mayor:	Bryan Matheson (via conference call)
	Town Councillors:	Jane Cogger, Rhonda Phillips
	Chief Administrative Officer:	Darcie Cooper
	Finance Officer:	Sheena Carrick
Absent:	RM Councillor:	Kent Farago

Minutes:

Cogger/Harrison: "That the minutes of the November 19, 2013 Joint Administration Committee meeting be approved as circulated." **CARRIED**

Harrison/Phillips: "That the minutes of the January 21, 2014 Joint Council supper meeting be approved as circulated." **CARRIED**

Committee Reports:

Councillor Rhonda Phillips reported on the Wastewater Treatment Committee meeting with Stantec Engineering in Regina on Wednesday, February 5th regarding Wastewater Treatment options.

NEW BUSINESS:

Joint Growth Strategy Award:

Phillips/Cogger: "That, in consideration of the requests for proposals received and prioritized ranking, we recommend that each council award the contract for the Joint Growth Strategy project to Associated Engineering, at an estimated cost of \$80,000." **CARRIED**

Development Charge Study:

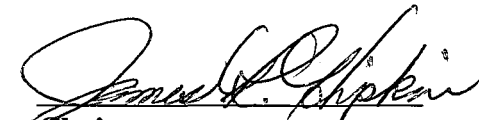
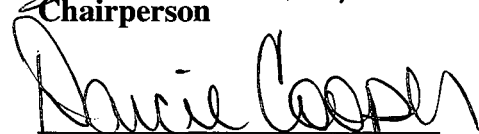
Harrison/Phillips: "That, in consideration of cost savings and to avoid duplication of work, we recommend that each council agree to contract Associated Engineering to proceed with a development charge study to take place in conjunction with the Joint Growth Strategy Project, to establish fees associated with development, including off site servicing fees, development levies and utility rates and connection fees." **CARRIED**

Computer Upgrade Capital Budget:

Cogger/Phillips: "That we recommend that each council approve a capital budget in the amount of \$3,000.00 for computer upgrades; and That we recommend that administration obtain price quotes for a sound system for the council chambers." **CARRIED**

Adjournment:

Phillips/Cogger: "That this meeting be adjourned at 8:08 p.m." **CARRIED**


 Chairperson

 Chief Administrative Officer