

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**OCTOBER 7, 2014**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 7, 2014 at 6:31 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Reggie Newkirk, Randy Bogdan, Trevor Grohs,  
 Wes Holobetz (Arrived at 6:41 pm), Rhonda Phillips

Chief Administrative  
 Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Financial Officer: Sheena Carrick  
 Public Works Foreman: Jeff Carey (Left at 7:09pm)

**Absent:** Councillor: Jane Cogger

**PUBLIC WORKS & UTILITIES REPORT:**

Public Works Foreman Jeff Carey provided a verbal report on various public works and utilities matters.

329-14 Bogdan/Newkirk: "That the report provided by the Public Works Foreman, be accepted as presented." **CARRIED**

**MINUTES:**

330-14 Newkirk/Grohs: "That the minutes of the September 23, 2014 regular meeting be approved, as circulated." **CARRIED**

**COMMITTEE REPORTS:**

Councillors Reggie Newkirk and Wes Holobetz provided a verbal report on the Group I Committee meeting that they attended on September 25, 2014.

**Minutes:**

331-14 Holobetz/Newkirk: "That the minutes of the September 25, 2014 Group I Committee meeting be approved, as circulated." **CARRIED**

Mayor Bryan Matheson and Councillor Rhonda Phillips provided a verbal report on the Joint Administration Committee meeting that they attended on October 2, 2014.

**Minutes:**

332-14 Holobetz/Bogdan: "That the minutes of the October 2, 2014 Joint Administration Committee meeting be approved, as circulated." **CARRIED**

Councillor Reggie Newkirk provided a verbal report on the SUMA Regional Meeting he attended on September 29, 2014.

**CORRESPONDENCE:**

333-14 Newkirk/Bogdan: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Lumsden & District Heritage Home – Reg Mtg Minutes Aug 25/14, AGM Minutes Sep 23/13, Annual Report 13/14
  - B. Sask Justice – Fine Disbursement Report
  - C. Associated Engineering – 2013 Paving – Substantial Performance
  - D. Miscellaneous Publications."
- CARRIED**

**GENERAL ACCOUNT – PAYMENT VOUCHERS:**

334-14 Bogdan/Phillips: "That the general accounts listed below and totaling \$137,964.46, have been checked and approved for payment by the respective committees."

**STAFF REPORTS:**

**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

335-14 Holobetz/Grohs: "That the Chief Administrative Officer's report be accepted as presented." **CARRIED**

**S.A.M.E.O. Report:**

Assistant Administrator, Krystal Strong provided a written report on her involvement with the Saskatchewan Association of Municipal Enforcement Officers' (S.A.M.E.O.) Standards & Training Committee.

**NEW BUSINESS:**

**K. Strong – Sk Assoc. of Municipal Enforcement Officers (SAMEO) Standards & Training Committee Participation:**

336-14 Phillips/Grohs: "That we agree with the recommendation of the Joint Administration Committee and authorize Krystal Strong to continue with her participation in the SAMEO (formerly known as SALIBO, *Saskatchewan Association of License Inspectors and Bylaw Officials*) Standards and Training Committee using municipal time to attend meetings of the special committee meetings, with travel expenses to be cost shared with the R.M. of Lumsden No. 189 and reimbursed by the municipalities." **CARRIED**

**Tree Removal Cost Share – Munday:**

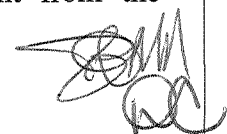
337-14 Phillips/Grohs: "That we agree to a 50/50 cost share with Robert and Lynne Munday for the removal of two large cottonwood trees located at Lot 04 Block M Plan AT39 (545 James Street North) that are partially on town property as they have reported rot and are a safety concern, with the Town's share being approximately \$2,900.00; and That, as a condition of the cost share, we require the Munday's to replace the removed trees with two trees for each tree removed." **CARRIED**

**Letters of Appreciation – Quilting Club, Lumsden Arts Council:**

338-14 Phillips/Newkirk: "That we agree to a send a letter of appreciation to the Lumsden & District Arts Council for their contribution to the lantern making and lantern parade during The Great Pumpkin & Scarecrow Festival; and That we send a letter of appreciation to the Quilting Club who donated time and materials to furnish the RiverPark Meeting Room with decorative quilt wall-hangings." **CARRIED**

**Sign Corridor Improvement:**

339-14 Holobetz/Newkirk: "That we authorize the Community Coordinator, Chris Exner to request the Lumsden & District Volunteer Fire Department to remove the existing signs within the sign corridor on Highway #11 as a fundraiser with payment from the municipality for the work and use of Town Equipment; and



M-11

That we authorize the purchase a new sign for the Town of Lumsden to be placed in the sign corridor on Highway #11; and

That the cost of the sign corridor items above are at an estimated cost of \$5,000.00.”

**CARRIED**

**Public Relations and Communications for Municipalities Workshop:**

340-14 Grohs/Phillips: “That we authorize Assistant Administrator, Krystal Strong to attend the Municipal Leadership Development Program’s (MLDP) Public Relations and Communications for Municipalities workshop in Manitou Beach, SK on November 19<sup>th</sup>, 2014, with expenses to be reimbursed by the municipality.”

**CARRIED**

**Canadian Blood Services – Hall Rental Concession:**

341-14 Newkirk/Phillips: “That we agree to a rental concession for the Centennial Hall to the Canadian Blood Services at a rate of \$120.00 per day (regular rate \$500/day) to cover the caretaker expenses, for blood donor clinics to be held on November 13<sup>th</sup>, 2014, January 15<sup>th</sup>, 2015 and March 12<sup>th</sup>, 2015.”

**CARRIED**

**Planning and Development Workshop:**

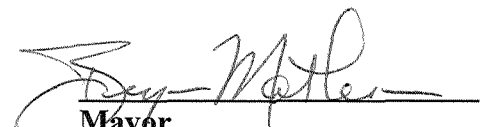
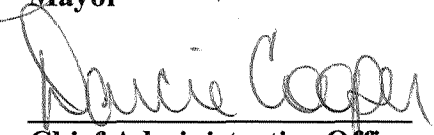
342-14 Phillips/Newkirk: “That we authorize four registrations for the Planning and Development Workshop to be held in White City, SK on November 4<sup>th</sup>, 2014, with expenses to be reimbursed by the municipality.”

**CARRIED**

**Adjournment:**

343-14 Holobetz/Newkirk: “That we adjourn this meeting at 9:42 p.m.”

**CARRIED**

  
**Mayor**  
  
**Chief Administrative Officer**