

TOWN OF LUMSDEN
MINUTES OF THE GROUP I COMMITTEE MEETING HELD ON
DECEMBER 17th, 2015

The Group I Committee convened their quarterly meeting at the Municipal Office in Lumsden, on Thursday, December 17th, 2015 at 4:00 p.m. with Chairperson Jane Cogger Presiding.

Present: Chairperson: Jane Cogger
 Mayor: Bryan Matheson
 Councillors: Wes Holobetz, Reggie Newkirk
 Community Coordinator: Chris Exner
 Financial Officer: Sheena Carrick

The Committee reviewed the list of fees and charges for the Group I Committee departments including; General Government, Protective Services and Recreation and Culture as the current fee structure is set to expire at the end of 2015. The 2015 rates will be in place if council doesn't set new fees for 2016.

2016 Fees & Charges – Campground:

Matheson/Holobetz: That we agree to recommend to council, the acceptance of the following rate increases for the Campground sites for the 2016 year:

- Non-electrical - \$32.00/night - Discount rate if paid by Cash \$30.00/night *(increase of \$10.00)*
 - Non-electrical - \$160.00/week - Discount rate if paid by Cash \$150.00/week *(increase of \$50.00)*
 - Non-electrical - \$525.00/month- Discount rate if paid by Cash \$500.00/month *(increase of \$100.00)*
 - Serviced - \$37.00/night - Discount rate if paid by Cash \$35.00/night *(increase of \$5.00)*
 - Serviced - \$210.00/week - Discount rate if paid by Cash \$200.00/week *(increase of \$50.00)*
 - Serviced - \$625.00/month - Discount rate if paid by Cash \$600.00/month *(increase of \$100.00)*;
- and

That we agree to increase the Notary Public Fee from \$20.00 to \$25.00 for the notarization of documents that aren't municipally related, municipal documents will continue to be provided at no cost."

CARRIED

Community Coordinator, Chris Exner provided his quarterly report to the Committee highlighting the following topics:

Campground

- A Campground gate is being manufactured so we can lock the area up during the off-season.
- During past winters the accumulation of snow has provided a barrier to motor vehicles, with the limited snow, vehicles are still able to access the area.
- Utility locates for the areas around the laundry centre and the electrical building have been completed for future LED light standards. The units (2015 budget items) are ordered and will be installed in Spring 2016.
- 2015 Campground Revenue - \$91 469.38; Campground Laundry Revenue - \$1 567. 50.
- Desired upgrades for the future include; Garbage/recycling station next to electrical building; Permanent picnic tables in each site (8 X 8 cement pad and 6 ft cement table); fire pits in each site; running a 6" water line into the park for hydrant, future irrigation and line to the RiverPark Centre; Fire pits in each site; in-ground site sewage tanks; wood shed so we can sell packaged firewood; add 3 more full service sites; build 2 service centres in over-flow (power and water)
- Chris provided a campground revenue summary to the Committee from 2011 to 2015. Over the past years the revenue for the campground has been steadily increasing 2011 - \$40,392; 2012 – \$60,690; 2013 – \$71,454; 2014 – \$81,339; 2015 – \$91,469

RiverPark Centre

- Canteen tender will go out for the 2016 season
- Commercial cleaning of the entire RiverPark Centre was completed. Monthly cleaning of the facility will be contracted out during the camping season which will provide for a great improvement to the cleanliness of the washroom/shower areas.
- Desired upgrades for the future include: building signage; disposal and recycling centre near the building; disposal and recycling centre near the building; commercial mirrors in the washrooms; sidewalk.

Centennial Hall

- Canada 150 Grant for upgrades to the Centennial Hall can begin in April 2016. Tenders for some of the major work will be advertised in early 2016. Upgrades include: 3 phase power, new furnaces and air conditioning, resurface main floor stage, upgrade access ramp in front of the hall and upgrade basement entrance. Depending on project costs, other desired items include: automated entrance doors, barrier-free main floor rotunda entrance, upgrade basement steps and paint basement floor.
- There have been electrical issues at the stage with the sound system, which have recently been fixed.
- Desired future upgrades include: new water service/meter and accessible washroom stall; permanent podium microphone, Wire-less mics; Hand dryers in the washrooms; Gas range in basement kitchen; Seasonal exterior lights

Swim Program

- Tentative Dates 2016 Swim Program: Session 1 - July 4 to 15; Session 2 – August 15 to 26

SprayPark

- Planning to open in mid-May to mid-September
- Recognition sign and 3 in-ground picnic tables to be installed in spring 2016

Ball Diamonds

- Ball diamonds were in good condition this past season, only issues were grass cutting and gopher control. Grass was an issue in early June when we were short without summer students.
- New bleacher for 7th avenue is ordered and will be in use for the 2016 season
- Desired future upgrades include: ball storage buildings metal exterior and roof; Backstop Cubs Diamond; Bleachers (7th East and West), player's bench 7th west; Irrigation system RiverPark; Dugout covers (roof) on Jet's Diamond; Outfield signage on the diamonds

Promotion

- Lumsden walking tour booklet 2nd addition is completed. Copies will be made and a digital copy available on the website.
- Designing town promotional ads for the South Saskatchewan Vacation Guide and Explore Regina Booklet. A promotional story will be prepared for the Leader Post, (aprox July 1st - free promotion).
- Seeking funding for a promotional video of the Town, drone footage similar to the recent WhiteCap Promotion.
- Lumsden Sign Corridor – There have been many inquiries about a second corridor on the north hill. The Committee discussed a Special Event sign for the sign corridor.

Parks

- 2016 is the 5th year of the Town/Lion's Playground Project. Started discussions about playground development at the museum site. Items discussed include; slide, playhouse, tire swing, monkey bars and a zipline. Museum will be a great location for these items, we have recently been planning community special events in conjunction with the museum activities. A good example is the ScareCrow Festival – the museum site was packed with people. Having an active children's area will compliment the existing entertainment draw to the site. We wouldn't have to rent bounce tents etc. if we have a developed playground area at the museum.
- 2015 Elgin Park received installation of a "satellite"(a spinning sphere), two in-ground picnic tables and a balance apparatus, yet to be installed as it was on backorder.
- An 18' diameter teepee has been ordered for the museum site and should be completed in spring 2016. An official ceremony will take place when the teepee is raised. The First Nation display will include an artifact display and many hands-on items; authentic tools, blankets etc.. We recently arranged for the Museum Board to attend a Cultural Awareness session with Lyle Daniels. The session was held at the Lumsden Municipal Office. The teepee will be an exciting addition to the historical display at the museum; students from the school will really enjoy the new display. Promotion of the First Nation's Display will bring additional visitors to the community. We hope local bands will perform dancing, story telling etc... and help with special events and celebrations.
- Desired upgrades for the future include: Covered Shelter at Lion's Park; Skateboard/bike park; Rock Creek at Elgin Park; Central Park (Esso Land); Greenspace development at Schandre; Walking bridge Pleasant Street to Broad Street; Concrete base for disc golf baskets (9)

Benches and Picnic Tables

- Benches and picnic tables in Lion's Park are now available for sponsorship. Costs are \$1,000 for a bench and \$1,500 for a picnic table. Both products have solid metal frames with cedar planking along with a plaque attached to acknowledge the sponsorship. Anyone interested in sponsorship are to contact Chris Exner. Two of these types of benches were installed at Lion's Park in 2015.

Trails

- Lumsden trail committee consists of: 2 residents of Lumsden, 3 residents in the R.M of Lumsden. Committee members met with the Reeve of the RM and the Mayor of Lumsden to discuss the current trail and future trail items. Private land use agreements for the landowners along the Sawhet Section need to be negotiated right away. An annual maintenance policy will need to be developed for the Town and the R.M.
- Purchase of a soil conditioner attachment for the bobcat will greatly assist in trail maintenance, by grinding up encroaching grass and leveling out the existing aggregate.
- Qu'Appelle Valley Nordic project is well underway. 12 targets have been installed; warm-up building is now complete with wood stove – metal roof being installed; 4 yd recycling bin was recently dropped off (long term garbage and recycling would be best supported with an in ground Maxi 24, a bottle/can bin and a smaller blue bin); Groomer equipment has arrived and light posts have been installed.
- Long-term washroom building is plumbed for full-service, green option could include an off-grid compost toilet. Best option for power to the site seems to be an underground line from the landfill, with ample solar panels going back to the grid sustaining the usage of the site.
- QVN is scheduled to host a Saskcup race in January and possibly the Provincial Championship in early March.

Lumsden Arts

- Committee discussed options for pursuing an Artist in Residence Program. The host usually covers 25% of the costs. The total grant can be up to \$35,000. The Town hosted 2 previous Artist in Residence programs.
- The Committee discussed the ArtsSmarts Saskatchewan program for the Artist in Residency program.
- **ArtsSmarts Saskatchewan - Artist in Residence I** assists schools and their communities to plan and develop an artist residency that may lead to an ArtsSmarts Saskatchewan – *Artist in Residence (Phase 2)* application; engage in creative cultural partnerships, assess cultural resources in their school community and plan for long-term creative arts development; connect with a professional artist or arts professional working in any art form to collaboratively engage in arts activities that are linked to educational outcomes
- Application closing dates are October, 15, 2016 and April 15, 2017 respectively.

Special Events

- ScareCrow Festival is booked for September 24, 2016. Accepting volunteers that want to be involved in the organizing of the event. Activities/Groups already committed include; School Kickoff with Webster, Street Market, Horse Wagon Rides, Dew Drop In food/drink, Museum Car Show and food/drinks, Outdoor movie night, lantern parade/Arts Council, Fireworks.

Outdoor Rink

- Rink surface was cleaned up, mesh fixed. Ice surface is currently being flooded, should have ice for the Christmas season. Local contractor is building a small area deck and bench for putting skates on. Lights are ready for night skating.

Seasonal Decorations

- Street Decorations have been put up on James Street North. LED snowflakes are getting numerous compliments. There are 12 more displays to be replaced.



Library:

Councillor Newkirk reported on the Town's request for statistical information from the Lumsden Library regarding number of users, peak hours of operation, etc. pertaining to the local board's request for municipal funding support for additional hours.

Adjournment:

Matheson/Holobetz: "That we adjourn this meeting at 5:10 p.m."

CARRIED


Chairperson

Chief Administrative Officer