

**TOWN OF LUMSDEN**  
**MINUTES OF THE GROUP II COMMITTEE MEETING**  
**HELD ON DECEMBER 3, 2015**

The Group II Committee convened their committee meeting in the Lumsden Municipal Office, on the afternoon of Thursday, December 3, 2015 at 3:47 p.m. with Chairperson Randy Bogdan presiding.

<b>Present:</b>	Chairperson:	Randy Bogdan
	Mayor:	Bryan Matheson
	Councillors:	Rhonda Phillips
		Trevor Grohs
	Public Works Foreman:	Jeff Carey
	Utilities Foreman:	Dave Cherney
	Assistant Administrator:	Krystal Strong
	Financial Officer:	Sheena Carrick (arrived at 4:59pm, left at 5:06pm)

**Transportation**

- Lance continues to perform equipment maintenance
- Jeff is compiling a list of sidewalks that require work for next year's budget

**Speed Display Sign:**

- A blue-tooth add-on has been purchased, installed and is now operational

**Street Maintenance Documentation:**

- SUMAssure provided some information regarding protection from liability relating to snow removal. Jeff will review information with CAO, Darcie Cooper

**Environmental Health & Welfare**

**Landfill:**

- The landfill was covered at the end of November
- Metal pile is being picked up next week

**Recycle Facility:**

- Building construction is on hold until the spring, unless Jeff can find a contractor who is immediately available for pouring piles

**Qu'Appelle Valley Nordic (QVN) Club:**

- A 4 yard recycle bin is required at the club, administration will request that Crown shred deliver the bin and begin weekly pick up
- Jeff will install a garbage bin on a metal post
- QVN is looking into purchasing solar panels to become a zero-carbon facility
- The Town will also look into the purchase of solar panels for our facility
- The committee has requested that Sheena determine if there are any grants available for the solar panels
- Power for QVN will come from the recycle building's power grid, so any power generated from the solar panels at QVN, that isn't used by QVN, will feed back to the recycle building

**RiverPark Campground:**

- Chris Exner has recommended that a 4 yard bin be located at the RiverPark Campground. Jeff will speak with Chris regarding this recommendation

**Utilities**

- The Draft Water Works System Assessment has been prepared by KGS Group. Dave is looking to clarify the following recommendations with KGS:
  - GUDI study on Well #5 required (\$15,000 was budgeted for this in 2015, however, KGS advised that the study may not be required). Dave has been advised that, even though the KGS report will state that the GUDI study should be done, it is unknown yet if it will be required.
  - A detailed study and exam of Filter #1 is required as the filter is slowly deteriorating. The study and exam can be performed by town staff and the replacement of the filter, if necessary, may cost approx.\$15-20,000
- Dave described the succession plan in place for his retirement; including Brock Eadie who just applied for his Level 2 Water Treatment Plant Operator and Level 2 Water

Distribution licenses, Jeff and Brock are both scheduled to take their Level 2 Wastewater Treatment Operator course, and Gerry has applied for his Level 1 Water Treatment Plant Operator License

- Upon inspection it was determined that there are already some water meters installed in some municipal buildings; such as the Lumsden Sports Centre and Dew Drop In. The RiverPark and municipal office will have meters installed this winter, and Centennial Hall is scheduled for next year
- The committee discussed billing the Lumsden Sports Centre and Dew Drop In for their utilities and then offering a grant to them each year to help cover some of the costs
- The Town and RM may want to consider recommending that their 2016 annual capital grants to the Lumsden Sports Centre being spent on upgrading all fixtures in buildings to low flow fixtures
- The committee also discussed that a portion of the RiverPark camping fee be allocated to the water utility revenue account
- Lift Station #1 is pumping less water now than it was last year at this time. Approximately 300m<sup>3</sup> less. This is due to less run-off and water breaks that have been repaired
- 3 fire hydrants have been replaced this year
- The entire sewer system within the town has now been inspected and recorded with cameras. This inspection will not be required for another 10-15 years, with the exception of any area's experiencing issues
- Next year, water main lines will start to be lined and repaired, starting with lines in the worst shape. Lining adds an additional 50-75 years to the useful life. Sewer lines are made of clay tiles. Liners are an epoxy tube that is inserted in the line, inflated and heated to adhere to the inside of the clay tile lines, thickness is about 1/8 inch
- Repairs were made to the sewer service line near Jack Henderson's property, costing approx. \$1,900.00. Roots were infiltrating the lines as well as the main line
- Ballasts in the Water Treatment Plant were beginning to burn out. Dave removed the ballasts and replaced them with LED lighting. 13 lights were replaced for approx. \$8,200


**Wastewater Treatment Plant-Grant Update:**

- Sheena Carrick reported that she inquired with the Ministry of Government Relations regarding the status of our Building Canada Grant application for the Wastewater Treatment Facility. There is still no news on our application.

**Adjournment:**

Grohs/Matheson: "That we adjourn this meeting at 5:07 p.m."

***CARRIED***

  
Chairperson

  
Chief Administrative Officer