

TOWN OF LUMSDEN
MINUTES OF THE GROUP I COMMITTEE MEETING
HELD ON APRIL 7th, 2016

The Group I Committee convened their quarterly meeting at the Council Chambers of the Municipal Office in Lumsden, on Thursday, April 7th, 2016 at 3:00 pm, with Chairperson Jane Cogger presiding.

Present: Chairperson: Jane Cogger
Mayor: Bryan Matheson
Councillors: Wes Holobetz, Reggie Newkirk
Community Coordinator: Chris Exner
Finance Officer: Sheena Carrick

Approval of Agenda:

Newkirk/Holobetz: "That we adopt the agenda as presented."

CARRIED

Community Coordinator Report:

Community Coordinator Chris Exner provided a written report to the committee regarding various Parks and Recreation Activities/projects, including the following:

- **Campground**
 - 25 requests for seasonal sites since December
 - Weather pending, we should start having campers arrive the week of April 11.
 - Laundry Building will not be in operation until at least mid-May when the water is expected to be turned on.
 - Discussed options for campground site maintenance for 2016
- **RiverPark Centre**
 - Canteen tender open in April for 2016 seasonal contract.
 - Commercial cleaning of the facility will be done on monthly basis during the camping season. That task will be removed from the job description of the campground host.
 - Water heater was recently replaced.
- **Centennial Hall**
 - Federal Canada 150 Grant, work to commence soon. Upgrades to the stage and main entrance should be completed in April. Waiting on SaskPower engineers for system upgrade approval. Mechanical / Electrical tender will then be posted. Would like to have the electrical and mechanical upgrades completed by July 1st, 2016.
 - Cleaning contract expires May 31, contract will be posted the week of April 11th, 2016.
- **Swim Program**
 - 2016 registration starts on June 1st.
 - Tentative Dates for the 2016 Swim Program:
Session 1 -- July 4 to 15
Session 2 -- August 15 to 26
- **SprayPark**
 - Planning to open in mid-May and operate until mid-September.
 - Will be open daily from 10 am to 7 pm in the Spring and 9 am to 8 pm in the Summer
 - Will install recognition sign and 3 in-ground picnic tables in spring 2016
- **Ball Diamonds**
 - Ball diamonds should be playable by mid-April if the weather continues to cooperate.
 - New bleacher for 7th avenue has been put together, will be moved to the site when the area dries up.
 - 200 youth signed up for minor ball this year.
 - New batting cage at RiverPark will be completed this spring by minor ball
- **Promotion**
 - Lumsden walking tour booklet 2nd addition is completed. A few new attractions and some updated photos. Copies are currently being printed and the new digital copy will be available on the lumsden.ca website.
 - Town promotional ads for the South Saskatchewan Vacation Guide and Explore Regina Booklet have been completed.
 - Will prepare a promotional story for the Leader Post, (July 1st - free promotion).
 - Wolfcop 2 production in Lumsden went well.
 - Currently designing Special Event sign for the sign corridor. Will email some options to committee members.

ASB

M-11

- **Parks**

- 2016 is the 5th year of the Town/Lion's Playground Project. Broad Street Park will get some upgrades this year. Details on the work have not been finalized yet.
- Last year's project was at Elgin Park. The project included installation of a "satellite", spinning sphere, two in-ground picnic tables and a balance apparatus that will be installed in the spring 2016.
- A teepee has been ordered for the museum site. The 18 ft diameter teepee is being hand made by Grace Stevenson. An official ceremony will take place on July 1st at the museum. The First Nation display will include an artifact display and many hands-on items; authentic tools, blankets etc.. A grant application was recently submitted to Sask Culture for financial support for the project.
- The Skatepark Project recently received notice of financial support from the Lumsden Lion's. A grant application to Community Initiatives Fund was recently submitted.

- **Benches and Picnic Tables**

- Sponsored benches and picnic tables in Lion's Park are now available. \$1000 for a bench and \$1500 for a picnic table. Both products have solid metal frames with cedar planking. A plaque is attached to acknowledge the sponsorship.
- Anyone interested in sponsoring a bench or table can contact the office and talk to the Community Coordinator. Bench or table placement can be requested, location discussed and finalized after meeting on-site and "locates" are completed.
- Two benches were installed at Lion's Park in 2015.

- **Trails**

- Lumsden trail committee consists of: 2 residents of Lumsden, 1 resident of the R.M of Lumsden in the 7 bridges area and 2 residents of Deer Valley. The private land use agreements for the landowners along the Sawhet Section are being updated to include the R.M. of Lumsden. When the agreements are completed, a meeting with landowners, the committee and representation from the Town and the R.M. will be held and this will be an annual spring meeting. A memorandum of understanding between the Town and the R.M. is in draft stages for the Trans Canada Trail located in the R.M.
- A soil conditioner attachment for the bobcat has been ordered. The unit grinds up all the encroaching grass and levels out the existing aggregate. We rented the unit during summer 2015 and it worked great for our situation, re-established the 4 ft trail width and leveled the surface.
- Qu'Appelle Valley Nordic (QVN) project site improvements continue. Warm-up building is complete with wood stove and metal roof; siding and landscaping will be completed in 2016. Best option for power to the site seems to be an underground line from the landfill, with ample solar panels going back to the grid sustaining the usage of the site.
- QVN just received funding from Canada Games Fund to purchase 5 more targets.
- QVN requires landscaping after all the excavation that was done last year. There are plans for seeding grass on the berms, range area and the staging area. This will allow year-round training for the athletes.
- Town will provide a non-permanent washroom for use until the QVN clubhouse washroom is operable.
- Town will install dog/baggy dispensers on the trail. Many residents and visitors take dogs on their walk/hikes in the area.

- **Lumsden Arts**

- Committee discussed pursuing an Artist in Residence Program on the condition that the Lumsden Arts Council is in favor of overseeing the artist. The Committee will meet with the arts council and come back with a recommendation to council for the October 15th application deadline.
- Host usually covers 25% of the costs
- Grant total up to \$35 000
- Town of Lumsden has hosted 2 previous Artist in Residence programs

- **Special Events**

- Canada Day: July 1st at the museum. Tours, concession and unveiling of the new First Nations Display
- Duck Derby: September 5th Duck Dance, pancake breakfast, children's program, parade, duck drop, market and beer gardens.
- Scarecrow Festival: September 24 Accepting volunteers that want to be involved in the organizing of the event. Activities/Groups already committed include; School Kickoff with Webster, Street Market, Horse Wagon Rides, Dew Drop In food/drink, Museum

Car Show and food/drinks, Outdoor movie night, lantern parade/Arts Council, Fireworks.

- **Trees**

- Planned tree planting in: Campground, RiverPark trail, 7th Park, Lion's Park and the end of 5th ave.

Matheson/Holobetz: "That we accept the Community Coordinator's report as presented."

CARRIED

Financial Report:

Finance Officer, Sheena Carrick presented a written report regarding financial information for the Cemetery.

Transfer to Cemetery Reserve:

Holobetz/Newkirk: "That we recommend council approve the transfer of operating/capital surpluses for the Cemetery operations, at the end of each year, into the Cemetery Reserve up to a maximum reserve balance of \$30,000; and

That any operating deficits shall be funded through this reserve." **CARRIED**

Holobetz/Newkirk: "That we accept the Finance Officers report as presented."

CARRIED

Minutes:

Matheson/Holobetz: "That we approve the Group 1 Committee Budget Meeting Minutes from February 18th, 2016."

CARRIED

Councillors Forum:

Councillor Holobetz brought up the following concerns:

- Should contact the RCMP regarding enforcement of motorbikes and ATV's operating in town
- Risk management/documentation policies of town employees
- Single track mountain bike trail availability in Lumsden

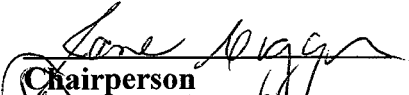

New Business:

The Committee discussed an off leash park for Lumsden and felt that there wasn't a need for it at this time.

Adjournment:

Matheson/Holobetz: "That we adjourn the meeting at 4:50 p.m."

CARRIED


Chairperson

Chief Administrative Officer