

TOWN OF LUMSDEN
MINUTES OF THE GROUP II COMMITTEE MEETING
HELD ON DECEMBER 1, 2016

The Group II Committee convened their committee meeting in the Lumsden Municipal Office, on the afternoon of Thursday, December 1, 2016 at 3:04 p.m. with Chairperson Verne Barber presiding.

Present:	Chairperson:	Verne Barber
	Mayor:	Bryan Matheson
	Councillors:	Rhonda Phillips
		Jane Cogger
	Chief Administrative Officer:	Darcie Cooper
	Public Works Foreman:	Jeff Carey
	Utilities Foreman:	Dave Cherney
	Assistant Administrator:	Krystal Strong

Councillor Verne Barber agreed to be Chairperson for the Group II Committee meetings.

Approval of Agenda

Phillips/Cogger: "That we agree to adopt the agenda as presented."

CARRIED

Public Works Report:

Public Works Foreman, Jeff Carey provided a verbal report regarding various public works matters including the Recycle Compactor at the landfill and summer projects that have been completed.

The Committee discussed the draft environmental assessment report for the landfill, completed by Associated Engineering, and the recommendation for covering monthly and stockpiling recommendations indicated in the report.

Utilities Report:

Utilities Foreman, Dave Cherney provided a verbal report regarding various utility matters including the 2016/2017 Waterworks compliance report provided by Water Security Agency (WSA), the Wastewater technician course being taken by Operator Gerry Beurivage and performance reviews that will be done for staff soon. Councillor Phillips indicated that there appears to be a mistake on the Waterworks assessment report relating to levels of treatment/distribution certification that employees have. Administration will communicate this to WSA.

Minutes:

Phillips/Matheson: "That we approve the September 6th Group II Committee meeting minutes as presented."

CARRIED

Chief Administrative Officer Report:

Chief Administrative Officer (CAO), Darcie Cooper reviewed the powers and duties of the Committee, provided a report on available water usage data for public buildings and development levy charge cost estimates for future capital projects as prepared by Associated Engineering.

Water Charges - Riverpark:

Matheson/Phillips: "That we recommend council establish a policy that the water used for Riverpark be expensed to that department at the set water rate, with an estimate allocation for the Splash Pad excluded from the calculation; and

That the 'revenue' is recognized within the water and sewer departments."

CARRIED

Water & Sewage Charges - Rinks:

Phillips/Cogger: "That we recommend council establish a policy that the water used for the Lumsden Sports Centre, including the Skating Rink and the Curling Rink, be allocated to that department within the general ledger and that a sewage rate be allocated as well; and

That the amount is recognized as an annual grant to the Lumsden Sports Centre with annual notification to the Board; and

That the 'revenue' is recognized within the water and sewer departments."

2017 Budget - James Street Bridge Replacement:

Matheson/Phillips: "That we include the cost of the assessment report, identified in the Development Levy Charge report provided by Associated Engineering, for the James Street Bridge, at an estimated cost of \$12,000 for the 2017 budget considerations to assess the structure for future repair/replacement options."

CARRIED

VB *RP*

Public Works Foreman, Jeff Carey will get an estimate of the proposed future expansion of the firehall, for inclusion in the Development Levy Bylaw.

Cogger/Matheson: "That we accept the Chief Administrative Officer's report." **CARRIED**

The Committee discussed the water issues experienced by Courtney and Sandra Henry at 175 Qu'Appelle Drive East and requested Jeff Carey to shoot elevations in the area to determine, if there were some alterations done to the Henry's property, if drainage could be achieved that would solve/alleviate their water issues.

Utilities Foreman, Dave Cherney indicated that there was an old drainage plan that was for the museum area and Qu'Appelle Drive East that could be looked at. The plan was about 40 years old and may be irrelevant now.

2017 Budget Consideration – Ladder Crosswalk:

Phillips/Cogger: "That we authorize Utilities Foreman, Jeff Carey to get cost estimates for permanent ladder style crosswalks at areas determined by Jeff, to improve visual safety for pedestrians (e.g. intersection of 2nd Avenue and James Street) for the 2017 budget."

CARRIED

Jeff Carey to look at whether or not they will be able to maintain the walkway between Ross St. and Lake St. with the skid steer, and, if so, include that area into the winter maintenance schedule.

The Committee discussed including paving for the alley way in front of the Centennial Hall basement from Third Avenue to the North end of the Hall.

Landfill Charges:

Phillips/Cogger: "That we recommend council consider amending the bylaw for landfill tipping fees to include a fee for removing refrigerant in fridges, deep freezers, etc. at a cost of \$10.00 as well as a \$10.00 fee for propane tanks."

CARRIED

2017-2019 List of Fees and Charges:

Cogger/Matheson: "That we recommend council accept the list of fees and charges as attached hereto and forming a part of these minutes."

CARRIED

2017 Meeting Dates – Group II Committee:

Cogger/Phillips: "That we agree to set the following dates and times for the Group II quarterly meetings to be held in the Council Chambers:

Thursday, March 2nd at 10:00 a.m.

Thursday, June 8th at 10:00 a.m.

Thursday, September 7th at 10:00 a.m.


Thursday, December 7th at 10:00 a.m."

CARRIED

Adjournment:

Cogger/Phillips: "That we adjourn this meeting at 5:07 p.m."

CARRIED



Chairperson



Chief Administrative Officer