



THE TOWN OF
L U M S D E N

Regular Council Meeting Minutes

July 19, 2016

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, July 19th at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
 Councillors: Randy Bogdan, Wes Holobetz, Rhonda Phillips
 Chief Administrative Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Finance Officer: Sheena Carrick (Left at 7:25pm)
 Utilities Foreman: Dave Cherney (Left at 8:18pm)

Absent:

Councillors: Reggie Newkirk, Jane Cogger, Trevor Grohs

Resolution No.
269-2016

Approval of Agenda

Moved by: Councillor Bogdan
Seconded by: Councillor Holobetz

"That we agree to adopt the agenda as presented."

CARRIED

Utilities/Public Works Report

Utilities Foreman, Dave Cherney, presented a verbal report on various public work and utilities matters.

Resolution No.
270-2016

Return of Service Contract - Level 3 Wastewater Operator

Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That we authorize the Chief Administrative Officer to prepare a Return of Service contract for Level 3 Wastewater Operator training for council's review at the next meeting."

CARRIED

Resolution No.
271-2016

Utilities and Public Works Report

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That the Utilities and Public Works report, presented by Utilities Foreman, Dave Cherney, be accepted as presented."

CARRIED

Financial Reports

Financial Officer, Sheena Carrick, presented a report on the Draft contribution agreement for the Wastewater Treatment Facility.

Resolution No.
272-2016

Federal Contribution Agreement for the Wastewater Treatment Facility

Moved by: Councillor Phillips
Seconded by: Councillor Bogdan

"That we authorize the Mayor and Chief Administrative Officer to execute the Contribution Agreement with

Infrastructure Canada under the New Building Canada Fund Provincial and Territorial Infrastructure Component National-Regional Projects for 1/3 funding of the Wastewater Treatment Facility project up to a maximum of \$6,766,000.00."

CARRIED

Financial Officer, Sheena Carrick, presented a report on the Federation of Canadian Municipalities Green Municipal Fund Revised Interest Rate Proposal.

Resolution No.
273-2016

Financing Proposals - Wastewater Treatment Facility - Solicitor Review

Moved by: Councillor Holobetz

Seconded by: Councillor Bogdan

"That we agree to forward the two financing options for the Town's share of the Wastewater Treatment Facility Project, being the Federation of Canadian Municipalities Green Municipal Fund contribution/loan agreement and the Royal Bank of Canada regarding interest rate swap agreements to our solicitor, Pat MacDonald with MacLean Keith, for his review and comments to be brought back to the next regular Council meeting."

CARRIED

Financial Officer, Sheena Carrick, provided a written report regarding the 2017 Preliminary Assessment Revaluation.

Resolution No.
274-2016

Financial Report Accepted

Moved by: Councillor Holobetz

Seconded by: Councillor Bogdan

"That Finance Officer, Sheena Carrick's reports be accepted as presented."

CARRIED

Financial Officer, Sheena Carrick, left the meeting at 7:25pm.

Minutes

Resolution No.
275-2016

Minutes - Regular Meeting June 28, 2016

Moved by: Councillor Holobetz

Seconded by: Councillor Phillips

"That the minutes of the June 28, 2016 regular meeting be approved, as circulated."

CARRIED

Resolution No.
276-2016

Minutes - OCP Bylaw Amendment No. 09-2016 Public Hearing June 28, 2016

Moved by: Councillor Bogdan

Seconded by: Councillor Holobetz

"That the minutes of the June 28, 2016 Official Community Plan Bylaw Amendment, Bylaw No. 09-2016, Public Hearing be approved, as circulated."

CARRIED

Resolution No.
277-2016

Communications

Moved by: Councillor Bogdan

Seconded by: Councillor Holobetz

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Pfeifer - Ltr re: Thank you for Scholarship - Lumsden High School
- b. Lumsden amp; District Heritage Home - Regular Minutes May 30, 2016
- c. Lumsden amp; District Heritage Home - Ltr re: Thank you for Sponsoring Staff Appreciation BBQ
- d. Mon of Gov Relations - Alternative Family Care Homes Fire Sprinkler Systems - Requirement Changes
- e. Gov Relations, Mun. Infrastructure amp; Finance - Wastewater Treatment Facility Funding Approval in Principle
- f. Miscellaneous Publications."

CARRIED

Resolution No.
278-2016

Recess Regular Meeting

Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That we agree to recess the regular meeting at 7:30 p.m. for the purpose of holding the public hearing for Bylaw No. 08-2016, known as the Development Levy Bylaw."

CARRIED



M-11 Resolution No.
279-2016

Reconvene Regular Meeting
Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That we agree to reconvene the regular meeting at 7:39 p.m."

CARRIED

Reports of Administration

Chief Administrative Officer, Darcie Cooper, discussed the next steps in preparation for the Request for Proposals regarding the detailed design for the Wastewater Treatment Facility.

Resolution No.
280-2016

Wastewater Treatment Facility - Point of Contact for Request for Proposal Inquiries
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we authorize Utilities Foreman, Dave Cherney to be the point of contact to answer questions regarding the Request for Proposals for the Detailed Design of the Wastewater Treatment Facility."

CARRIED

Resolution No.
281-2016

Submission Review of Request for Proposals - Wastewater Treatment Facility Detailed Design
Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That we authorize the Chief Administrative Officer to contact EPCOR and SaskWater to inquire if one of them would be able to assist with the review of submissions to the Request for Proposals for the Detailed Design of the Wastewater Treatment Facility."

CARRIED

Utilities Foreman, Dave Cherney, left the meeting at 8:18pm.

Mayor Bryan Matheson declared a conflict of interest and left his chair at 8:22pm. Councillor Wes Holobetz presided.

Resolution No.
282-2016

Accounts to be Listed
Moved by: Councillor Phillips
Seconded by: Councillor Bogdan

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$335,558.22 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Mayor Bryan Matheson resumed his chair at 8:24pm.

Chief Administrative Officer, Darcie Cooper, presented a written report regarding various administrative matters.

Resolution No.
283-2016

Temporary Street Closure - James Street N (4th Ave to 2nd Ave) - Scarecrow Festival
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree with the request of Community Coordinator, Chris Exner and temporarily close a portion of James Street North between 4th Avenue and 2nd Avenue, for the purpose of holding a street market in conjunction with the 2016 Scarecrow Festival on September 24, 2016."

CARRIED

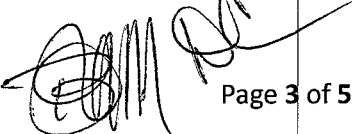
Chief Administrative Officer, Darcie Cooper, updated council with information regarding R. Haryett's concerns expressed at the public hearing for the Official Community Plan amendment to the towns Future Land Use Map.

Assistant Administrator, Krystal Strong, provided a memo and draft Dog Control Bylaw for council's consideration.

Resolution No.
284-2016

Reports of Administration
Moved by: Councillor Bogdan
Seconded by: Councillor Phillips

"That the written report provided by the Chief Administrative Officer on various administrative items be accepted as presented; and


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That the Bylaw Enforcement Officer, Krystal Strong's written report on the draft dog control bylaw be accepted as presented."

CARRIED

Unfinished Business

Resolution No. **Bylaw No. 08-2016 - Development Levy Bylaw - 2nd reading**
285-2016
Moved by: Councillor Bogdan
Seconded by: Councillor Phillips

"That Bylaw No. 08-2016, being a bylaw to establish development levies, be read a second time."

CARRIED

Resolution No. **Bylaw No. 08-2016 - Development Levy Bylaw - Adoption**
286-2016
Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That Bylaw No. 08-2016, being a bylaw to establish development levies be read a third time, adopted, signed, and sealed."

CARRIED

Resolution No. **Bylaw No. 09-2016 - Official Community Plan Amendment - 2nd Reading**
287-2016
Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That Bylaw No. 09-2016, being a bylaw to amend the Future Land Use Map in the Official Community Plan, be read a second time."

CARRIED

Resolution No. **Bylaw No. 09-2016 - Official Community Plan Amendment - Adoption**
288-2016
Moved by: Councillor Bogdan
Seconded by: Councillor Phillips

"That Bylaw No. 09-2016, being a bylaw to amend the Future Land Use Map of the Official Community Plan, be read a third time, adopted, signed, and sealed."

CARRIED

New Business

Resolution No. **Last Mountain Distillery - Community Event Permit - Ceasarfest July 23, 2016**
289-2016
Moved by: Councillor Holobetz
Seconded by: Councillor Bogdan

"That we authorize Saskatchewan Liquor and Gaming Authority to issue a Special Occasion Permit to Last Mountain Distillery for the 2016 2nd Annual Ceasarfest being held Saturday, July 23rd at the Last Mountain Distillery located at 70 Highway #20."

CARRIED

Resolution No. **Lumsden Duck Derby - Liquor Permit, Temporary Street Closure, ATV Permit**
290-2016
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we approve the request of the Lumsden Duck Derby Committee and allow them to block a portion of 3rd Avenue in front of the Centennial Hall during the pancake breakfast to be held on September 5th, 2016 provided that access and egress to Lumsden Supermarket is not compromised; and

That we agree to issue an ATV Permit to the Lumsden Duck Derby Committee to use ATV's throughout Town for various events during the Lumsden Duck Derby on September 5th, 2016; and

That we agree to issue a Parade Permit to the Lumsden Duck Derby Committee to use James Street for a parade during the Lumsden Duck Derby on September 5th, 2016; and

That we approve the issuance of a Special Occasions Permit to the Lumsden Duck Derby Committee for a function to take place known as the "Lumsden Duck Derby" from 11:00 a.m. to 7:00 p.m. on Monday, September 5th, 2016 at the RiverPark Ball Diamonds."

CARRIED

M-11 Resolution No.
291-2016

Associated Engineering Services Agreement - 7th Avenue Pre-Design Site Drainage Report

Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That we authorize the Mayor and Chief Administrative Officer to sign the consulting engineering services agreement with Associated Engineering to provide pre-designs of drainage improvements for 7th Avenue from Lake Street to James Street North and the area around 8th Avenue and James Street."

CARRIED

Resolution No.
292-2016

Special Occasion Permit - Stantec Consulting Ltd. Corporate Function

Moved by: Councillor Bogdan

Seconded by: Councillor Holobetz

"That we authorize Saskatchewan Liquor and Gaming Authority to issue a Special Occasion Permit to Stantec Consulting Ltd. for a corporate function and picnic being held from 12:00 p.m. to 4:00 p.m. Thursday, August 25th at RiverPark."

CARRIED

Resolution No.
293-2016

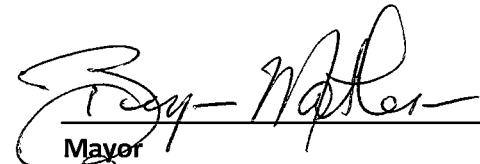
Adjournment

Moved by: Councillor Holobetz

Seconded by: Councillor Phillips

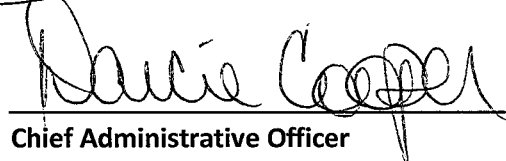
"That we adjourn the meeting at 9:27 p.m."

CARRIED



Handwritten signature of the Mayor, appearing to read "E. J. ...".

Mayor



Handwritten signature of the Chief Administrative Officer, appearing to read "R. Cooper".

Chief Administrative Officer