

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**MARCH 8, 2016**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, March 8, 2016 at 6:30p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Trevor Grohs, Jane Cogger, Reggie Newkirk,  
 Wes Holobetz, Randy Bogdan  
 Chief Administrative  
 Officer: Darcie Cooper  
 Finance Officer: Sheena Carrick  
 Public Works Foreman: Jeff Carey (left at 6:37pm)  
 Assistant Administrator: Krystal Strong

**Absent:** Councillor: Rhonda Phillips (*on approved leave of absence*)

**ADDITIONAL AGENDA ITEMS:**

88-16 Newkirk/Holobetz: "That we agree to adopt the agenda as presented." **CARRIED**

**UTILITIES/PUBLIC WORKS REPORT:**

Public Works Foreman, Jeff Carey provided a verbal report on various utilities and public works matters.

**Purchase of Garbage Truck:**

89-16 Grohs/Cogger: "That we agree to purchase a 2016 Ford Super Duty F-550 4WD regular cab from Capital Ford Lincoln Inc. (cab and chassis), for the purpose of a garbage truck at an estimated cost of \$50,020.00 plus tax; and  
 That we authorize the Public Works Foreman, Jeff Carey to arrange for Fer-Marc equipment Ltd to install the Haul-All Model M1400L, M-Class Refuse Collection Unit onto the Cab and Chassis at an estimated cost of 63,532.00 plus tax." **CARRIED**

90-16 Bogdan/Newkirk: "That the Utilities & Public Works report be accepted as presented." **CARRIED**

*Public Works Foreman, Jeff Carey, left the meeting at 6:37pm.*

**FINANCIAL REPORTS:**

**Bank Reconciliation:**

91-16 Newkirk/Cogger: "That we approve the bank reconciliation for the period ending December 31, 2015 as presented by Finance Officer, Sheena Carrick." **CARRIED**

Finance Officer, Sheena Carrick presented a written report regarding loan funding options from the Royal Bank for the proposed Wastewater Treatment Facility in comparison with the Federation of Canadian Municipalities, Green Municipal Fund Loan and associated grant.

**DELEGATION:**

Andy Kistner appeared before council to discuss his request for cancellation of the penalty that was applied to his 2015 property taxes that remained outstanding at December 31, 2015 for 15 Meadow Bay, legally described as Lot 7, Block 6, Plan No. 86R00428.

**MINUTES:**

92-16 Holobetz/Grohs: "That the minutes of the February 9, 2016 Zoning Bylaw Amendment Public Hearing for the Lumsden Supermarket, Bylaw No. 12-2015, be approved as circulated." **CARRIED**

**Minutes:**

93-16 Grohs/Newkirk: "That the minutes of the February 23, 2016 regular meeting be approved, as circulated." **CARRIED**

**Minutes:**

94-16 Holobetz/Cogger: "That the minutes of the February 24, 2016 Group II Committee budget meeting be approved, as circulated." **CARRIED**

**COMMUNICATIONS:**

- 95-16 Bogdan/Newkirk: "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- A. SUMA – Membership Benefits and Membership Cards
  - B. SUMA – Provincial Election – Advocacy Campaign
  - C. SGI – Business Recognition Assessment eff. May 1, 2016
  - D. Lumsden & District Heritage Home Minutes – January 25, 2016 Regular Meeting
  - E. Sask Justice – Fine Disbursement Reports
  - F. WSA – Permit to Operate Sewage Works
  - G. Miscellaneous Publications."

**CARRIED****REPORTS OF COMMITTEES:**

Councillor, Trevor Grohs provided a verbal report on the Group II Committee budget meeting he attended on February 24, 2016.

**REPORTS OF ADMINISTRATION:****List of Accounts to be Approved:**

- 96-16 Cogger/Holobetz: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$92,530.26 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED****Administrative Report:**

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.

**Purchase of Countertops and Mirrors – RiverPark Campground:**

- 97-16 Newkirk/Cogger: "That we authorize the purchase of stainless steel countertops with backsplashes and commercial mirrors an estimated cost of \$5,200.00 plus tax for the washrooms in Riverpark Centre."

**CARRIED****Bylaw No. 03-2016 – Amend OCP-Future Land Use Map – 1<sup>st</sup> Reading:**

- 98-16 Holobetz/Bogdan: "That Bylaw No. 03-2016, being an amendment to the Future Land Use Map of the Official Community Plan Bylaw, be read a first time."

**CARRIED****Bylaw No. 03-2016 – Amend OCP-Future Land Use Map – Public Hearing:**

- 99-16 Cogger/Grohs: "That we agree to set the date, time and place for the required public hearing date for Bylaw 03-2016 as Tuesday, April 26, 2016 at 7:30pm."

**CARRIED****Bylaw No. 04-2016 – Amend Traffic Bylaw – 1<sup>st</sup> Reading:**

- 100-16 Holobetz/Cogger: "That Bylaw No. 04-2016, being an amendment to the Traffic Bylaw, be read a first time."

**CARRIED**

- 101-16 Newkirk/Bogdan: "That the administrative report be accepted as presented." **CARRIED**

**NEW BUSINESS:****Municipal Office & Centennial Hall - Cleaning and Custodial Tendering:**

- 102-16 Newkirk/Grohs: "That we authorize administration to advertise for the contract position of Cleaner/Custodian for the Municipal Office and Centennial Hall, as the current contract is set to expire May 31, 2016."

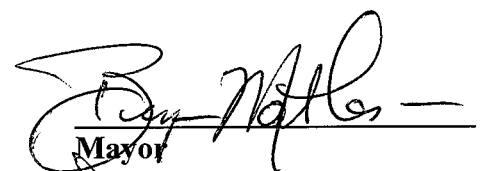
**CARRIED****Louvel – Final Utility Billing – 50 Simaron Place:**

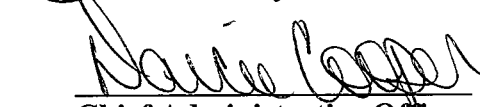
- 103-16 Grohs/Holobetz: "That we agree, without prejudice, to cancel a portion of the final utility billing for Ken & Marion Louvel, Utility Account No. 06550.000, for property legally described as Lot 5, Block 2, Plan 102030983, 50 Simaron Place, in the amount of \$170.08."

**CARRIED****Adjournment:**

- 104-16 Holobetz/Cogger: "That we adjourn the meeting at 8:21 p.m."

**CARRIED**

  
Mayor

  
Chief Administrative Officer

Amd  
Res #138-14