



THE TOWN OF
L U M S D E N

Regular Council Meeting Minutes

November 29, 2016

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, November 29th, 2016 at 6:35 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Byron Tumbach, Wes Holobetz, Rhonda Phillips, Jane Cogger, Verne Barber, Dave Cameron
Chief Administrative Officer: Darcie Cooper
Office Services Clerk: Jill Scriven

Resolution No.
435-2016

Approval of Agenda

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we adopt the agenda as presented."

CARRIED

Public Works Report

Resolution No.
436-2016

Papin Mukendi-Luboya - Probation Report Recommendation

Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That, based on the probationary evaluation completed by Public Works Foreman Jeff Carey, we agree to change Papin Mukendi-Luboya, from probationary part-time status to permanent part-time status effective immediately, in accordance with the Human Resource Policy Manual."

CARRIED

Minutes

Resolution No.
437-2016

First Meeting Minutes November 15, 2016

Moved by: Councillor Phillips
Seconded by: Councillor Cameron

"That the minutes of the November 15, 2016 first meeting be approved, as circulated."

CARRIED

Resolution No.
438-2016

Communications

Moved by: Councillor Cogger
Seconded by: Councillor Holobetz

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Croft - Ltr re: Comments on concerns voice to Community Planning regarding proposed Ag Subd. NW 29-19-21-W2
- b) Sask Justice - Fine Disbursement Reports
- c) Min of Justice - Fine Disbursement Credit
- d) Water Security Agency - Waterworks Compliance Inspection - Human Consumption Use
- e) SUMA - Benefits Program and Rates - January 1, 2017
- f) Southeast Regional Library - October Newsletter
- g) Miscellaneous."

CARRIED

Reports of Committees

Mayor Matheson - Leadership Roles and Responsibilities Workshop - November 17, 2016

Mayor Matheson provided a verbal report on the Leadership Roles and Responsibilities Workshop he attended, along with Councillors Barber, Cameron, Cogger and Tumbach, in Lumsden on November 17, 2016.

Mayor Matheson - SUMA Regional Meeting - Fort Qu'Appelle - November 18, 2016

Mayor Matheson provided a verbal report on the SUMA Regional Meeting he attended in Fort Qu'Appelle on November 18, 2016.

Finance Chair Councillor Tumbach - Request Meeting with Auditor

Chair of the Finance Committee, Councillor Tumbach provided a verbal report to council on his desire to meet with the auditor regarding the previous year's audit.

Chair Councillor Phillips - Wastewater Treatment Committee - Meeting with Stantec November 16, 2016

Councillor Phillips provided a verbal report on the Wastewater Treatment Committee meeting she attended on November 16, 2016.

Reports of Administration

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative items.

Resolution No.
439-2016

Rescind Resolution 354-2016 - Elected Officials Workshop with Jeff Mulligan

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That, due to the George Cuff workshop organized by the RM of Sherwood, we agree to rescind resolution #354-2016."

CARRIED

Resolution No.
440-2016

Administration Report

Moved by: Councillor Holobetz
Seconded by: Councillor Tumbach

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Mayor Matheson declared a financial interest and left the council chambers at 7:50pm. Councillor Tumbach assumed the chair as Deputy Mayor.

Resolution No.
441-2016

List of Accounts

Moved by: Councillor Cogger
Seconded by: Councillor Barber

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$120,812.15 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Mayor Matheson returned to the Council Chambers and resumed his Council chair at 7:51.

Unfinished Business

Resolution No.
442-2016

Associated Engineering - Landfill Environmental Site Assessment Request payment over budget estimate

Moved by: Councillor Phillips
Seconded by: Councillor Barber

"That we authorize the increase to the estimate from Associated Engineering pertaining to the Landfill Environmental Site Assessment project in the amount of \$1,689.00 to a total of \$16,689.00 for engineering services."

CARRIED

New Business

Resolution No.
443-2016

R.M.A.A. - Assessment, Taxation and Tax Tools Workshop

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we authorize Chief Administrative Officer, Darcie Cooper and Finance Officer, Sheena Carrick to attend the Assessment, Taxation and Tax Tools Workshop, presented by the Rural Municipal Administrators Association in 2017, with expenses to be reimbursed by the municipality."

CARRIED

Resolution No.
444-2016

Sask Waste Reduction Council - 2017 Membership Renewal

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we agree to renew our membership with the Saskatchewan Waste Reduction Council for 2017 in the amount of \$200.00."

CARRIED

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M-11

Resolution No.
445-2016

2 Day Governance Workshop- George Cuff - December 7 and 8, 2016

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we authorize Mayor Matheson, Councillors Phillips, Tumbach and Holobetz, Chief Administrative Officer Darcie Cooper and Finance Officer Sheena Carrick to attend the 2 day Governance Workshop in Regina on December 7 and 8, 2016 with George Cuff presented by the RM of Sherwood, with expenses to be reimbursed by the municipality."

CARRIED

Resolution No.
446-2016

SUMA Convention - February 5 - 8, 2017 - Attendance Voting Delegates

Moved by: Councillor Cameron
Seconded by: Councillor Cogger

"That we authorize Mayor Matheson, Councillor Holobetz, Councillor Barber, CAO Darcie Cooper, Asst. Administrator Krystal Strong and Finance Officer Sheena Carrick to attend the SUMA Annual Convention, February 5 - 8, 2017 in Saskatoon, with expenses to be reimbursed by the municipality; and That we authorize the required registration fees to be paid on behalf of the individuals attending this convention; and

That we appoint Mayor Matheson and Councillor Verne Barber to be voting delegates at the convention."

CARRIED

Resolution No.
447-2016

SUMAssure Annual General Meeting - February 5, 2017 - Saskatoon - Designate Voting Delegate

Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we appoint Mayor Matheson as our voting delegate at the SUMAssure Annual General Meeting to be held on February 5, 2017 in Saskatoon, in conjunction with the annual SUMA Convention."

CARRIED

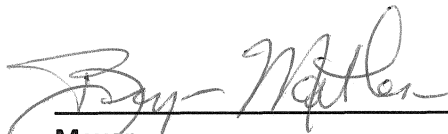
Resolution No.
448-2016

Adjournment


Moved by: Councillor Holobetz
Seconded by: Councillor Cogger

"That we adjourn the meeting at 9:04pm."

CARRIED



Mayor



Chief Administrative Officer