



THE TOWN OF
L U M S D E N

**Regular Council Meeting Minutes
April 11, 2017**

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, April 11, 2017 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach

Chief Administrative

Officer: Darcie Cooper

Assistant Administrator: Krystal Strong

Public Works Foreman: Jeff Carey (Left at 6:40 pm)

Resolution No. Additions to Agenda

2017-153 **Moved by:** Councillor Holobetz

Seconded by: Councillor Phillips

"That we agree to add the following items to the agenda under the headings as listed:

1. Southeast Regional Library Annual Meeting - Committee Reports
2. Basic Emergency Management Course Report - Committee Reports
3. Offer to Purchase - Recycle Baler - New Business."

CARRIED

Resolution No. Approval of Agenda

2017-154 **Moved by:** Councillor Cameron

Seconded by: Councillor Barber

"That we adopt the agenda as amended."

CARRIED

Reports of the Public Works Department

Public Works Foreman, Jeff Carey, provided a verbal report on various public works and utilities matters.

Resolution No. Sale of Recycle Balers

2017-155 **Moved by:** Councillor Phillips

Seconded by: Councillor Holobetz

"That we accept the offer to purchase from Crown Shred and Recycling for the two recycle balers at the old recycle depot at a purchase price of \$750.00 each."

CARRIED

Resolution No. Accept Public Works Report

2017-156 **Moved by:** Councillor Barber

Seconded by: Councillor Cogger

"That the Utilities and Public Works report be accepted as presented."

CARRIED

Adoption of Minutes

Resolution No. Regular Meeting Minutes - March 28, 2017

2017-157 **Moved by:** Councillor Cogger

Seconded by: Councillor Cameron

"That the minutes of the March 28, 2017 regular meeting be approved, as circulated." **CARRIED**

Resolution No. Special Meeting Minutes - March 29, 2017

2017-158 **Moved by:** Councillor Phillips

Seconded by: Councillor Tumbach

"That the minutes of the March 29, 2017 Special Meeting be approved, as circulated." **CARRIED**

Resolution No. Special Meeting Minutes - April 5, 2017

2017-159 **Moved by:** Councillor Barber

Seconded by: Councillor Holobetz

"That the minutes of the April 5, 2017 Special Meeting be approved, as circulated." **CARRIED**

Reports of Committees

Successful Staff/Council Relations - Mayor Matheson

Mayor Matheson discussed the report provided to council at the last meeting regarding successful Staff/Council Relations. The report contained a lot of good practices for council and staff to keep in mind, including staff directional resolutions. This pertains to council making resolutions directing staff to work on items and/or provide reports, that will be fairly time consuming, to help ensure that what is being asked of staff to provide, is the wish of council as a whole.

RCMP Performance Planning Session March 29, 2017 - Mayor Matheson

Mayor Matheson provided a written report on the RCMP Performance Planning Session he attended on March 29, 2017.

Southeast Regional Library Meeting April 8, 2017 – Mayor Matheson

Mayor Matheson provided a written and verbal report on the annual Southeast Regional Library meeting he attended in Weyburn on April 8, 2017.

Resolution No. Regional Library Options

2017-160

Moved by: Councillor Phillips

Seconded by: Councillor Cogger

"That, due to the increase in costs for municipalities to participate in the Southeast Regional Library as a result of the Provincial budget, we direct staff to prepare information regarding the responsibility of the municipality in relation to having a library within the Southeast Regional Library system; and

That we refer the idea of creating our own regional library/community centre with communities in the area, separate and apart from the Southeast Regional Library, to the Group I Committee for review and recommendation to council."

CARRIED

Basic Emergency Management Course - EMO Coordinator Councillor Phillips

Councillor Phillips provided a verbal report on the Basic Emergency Management course she attended with Councillor Cogger in Southey on March 31st and April 1st, 2017

Resolution No. Accept Reports of Committees/Representatives

2017-161

Moved by: Councillor Holobetz

Seconded by: Councillor Cogger

"That we accept the reports as presented."

CARRIED

Resolution No. Communications

2017-162

Moved by: Councillor Tumbach

Seconded by: Councillor Cameron

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Crop Production Services – Anhydrous Ammonia Operation – In the Event of an Emergency Information
- b) Lumsden and District Heritage Home Meeting Minutes February 27, 2017
- c) Min of Gov Relations – 2017 Potential Education Mill Rates
- d) Min of Justice – Fine Option Program Changes
- e) MP Lukiwski – Request for Support to Split Bill C-37
- f) RM of Lumsden – Ltr re: Discretionary Use Development in Joint Planning Area
- g) Stantec – Project Progress Report – Design and Construction – Wastewater Treatment Plant
- h) Stapleford Medical Clinic – Ltr re: Dr. Mohamed Taking New Patients
- i) Unser – Email re: Say No to Privatization
- j) Miscellaneous."

CARRIED

Reports of Administration

CAO, Darcie Cooper provided a written report on various administrative matters.

Resolution No. Accept Reports of Administration

2017-163

Moved by: Councillor Barber

Seconded by: Councillor Cameron

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Resolution No. List of Accounts

2017-164

Moved by: Councillor Cogger

Seconded by: Councillor Phillips

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$160,124.41 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED



Canada 150 Celebrations - Report

Community Coordinator Chris Exner provided a written report on various activities planned for the community in celebration of Canada's 150th Anniversary.

Resolution No. Sale and Distribution of New Town Maps

2017-165 **Moved by:** Councillor Barber

Seconded by: Councillor Cameron

"That we establish the following purchase price for the new Town Maps that have been completed by Associated Engineering:

- \$10.00 per map if picked up at the office;
- \$15.00 if the map is requested to be mailed; and

That we authorize administration to post the on-line interactive Town map, completed by Associated Engineering, to the municipality's website."

CARRIED

Unfinished Business

Resolution No. Ratepayers Meeting

2017-166 **Moved by:** Councillor Holobetz

Seconded by: Councillor Tumbach

"That we agree to hold a special ratepayers meeting on Tuesday, October 17, 2017 at 6:30 p.m. to be held at the Lumsden Centennial Hall."

CARRIED

Resolution No. 4th Avenue Parking Concerns

2017-167 **Moved by:** Councillor Phillips

Seconded by: Councillor Cogger

"That we authorize administration to send letters to the Lumsden Sports Centre and the Curling Club, informing them of the concerns raised regarding their patrons parking on the north side of 4th Avenue, blocking driveways and narrowing the roadway in some instances and ask for their cooperation in educating their patrons about this problem; and

That we authorize Bylaw Enforcement Officer, Krystal Strong to perform some weekend and evening patrols, when the Rinks become active again, to issue parking tickets for the violations."

CARRIED

Resolution No. Sunroof Solar Lease Agreement - River Park Centre

2017-168 **Moved by:** Councillor Holobetz

Seconded by: Councillor Tumbach

"That we authorize the Mayor and CAO to sign the Sunroof Solar Lease Agreement for solar panels to be installed on the River Park Centre building."

CARRIED

New Business

Resolution No. Vacation Pay Payout - McGill

2017-169 **Moved by:** Councillor Cogger

Seconded by: Councillor Cameron

"That in accordance with Section 4.23 of the Human Resource Policy Manual, we authorize the payout of \$1,000.00 of vacation pay credits accrued for Barry McGill."

CARRIED

Resolution No. RCMP Cost Distribution Formula

2017-170 **Moved by:** Councillor Holobetz

Seconded by: Councillor Cameron

"Whereas the Town of Lumsden uses RCMP services contracted by the Province of Saskatchewan; and

Whereas the Province of Saskatchewan, through the Ministry of Justice, assesses a portion of the cost of this service to municipalities through the Police; and

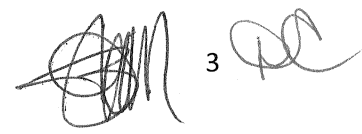
Whereas the Ministry of Justice uses a two tier system of assessing cost on a per capita basis to municipalities receiving RCMP service; and

Whereas the Town of Lumsden has no control on the direction of the RCMP level of service within the community or the detachment;

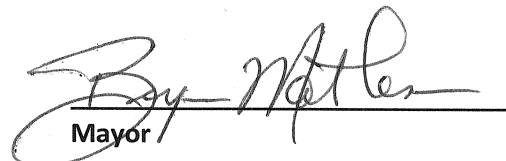
Therefore be it Resolved that we send a letter to the Minister of Justice, Honourable Gordon Wyant requesting the RCMP services be assessed equally to all municipalities with a population under 5,000 that use this service; and

Therefore be it further resolved, that the letter be forwarded to our MLA, SUMA and all municipalities that have RCMP Detachments in their respective community to support this request."

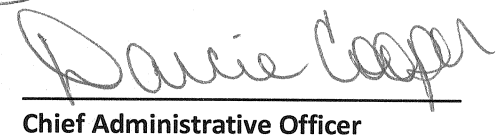
CARRIED

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- Resolution No. Southeast College - Time Management and Organizational Skills**
2017-171 **Moved by:** Councillor Barber
Seconded by: Councillor Holobetz
"That we authorize CAO, Darcie Cooper, to attend the one day Time Management and Organizations Skills workshop at the Southeast College in Regina at a cost of \$202.50, to be cost shared 50/50 with the R.M. of Lumsden No. 189." **CARRIED**
- Resolution No. 2017 UMAAS Convention**
2017-172 **Moved by:** Councillor Phillips
Seconded by: Councillor Cogger
"That we authorize CAO, Darcie Cooper, to attend the 2017 UMAAS Convention from June 6-9, 2017 in Saskatoon, with expenses to be reimbursed by the municipality." **CARRIED**
- Resolution No. Privacy Training - Access to Information Requests**
2017-173 **Moved by:** Councillor Cogger
Seconded by: Councillor Cameron
"That we authorize Assistant Administrator, Krystal Strong, to attend the Access to Information Request Privacy Training workshop in Regina on September 11, 2017 at a cost of \$300.00 plus taxes." **CARRIED**
- Resolution No. Lumsden & District Arts Council - Support Fundraising Efforts Nugent Studio**
2017-174 **Moved by:** Councillor Holobetz
Seconded by: Councillor Cogger
"That we agree to support the Lumsden & District Arts Council in their fundraising efforts to fund the remedial work required to open the Nugent Studio for public use, by collecting donations and issuing donation receipts; and
That we agree that the funds will be held by the municipality for this purpose." **CARRIED**
- Resolution No. RM of Lumsden No. 189 - Annexation - Portion Grid 641**
2017-175 **Moved by:** Councillor Holobetz
Seconded by: Councillor Barber
"That we agree with the request of the R.M. of Lumsden No. 189 to accept the portion of Grid 641 that fronts the property known as Canyon Creek Estates into town boundaries at no compensation cost to the RM; and
That we agree to share the cost of the annexation process on a 50/50 basis with the RM of Lumsden No. 189." **CARRIED**
- Resolution No. Bylaw No. 06-2017 - Extend the Time for Assessment Roll Completion - 1st reading**
2017 - 176 **Moved by:** Councillor Cogger
Seconded by: Councillor Barber
"That Bylaw No. 06-2017, being a bylaw to extend the time required for the completion of the assessment roll, be read a 1st time." **CARRIED**
- Resolution No. RiverPark Campground Host - Reimburse Costs for Vulnerable Sector Record Check**
2017-177 **Moved by:** Councillor Cogger
Seconded by: Councillor Holobetz
"That we agree to reimburse Randy Bogdan, RiverPark Campground Host, \$50.00 for the Vulnerable Sector Record Check that was required by the municipality." **CARRIED**
- Resolution No. Adjournment**
2017-178 **Moved by:** Councillor Barber
Seconded by: Councillor Cogger
"That we adjourn the meeting at 9:42 p.m." **CARRIED**



Mayor



Chief Administrative Officer