



THE TOWN OF
L U M S D E N

**Group II Committee Meeting Minutes
April 25, 2017**

Call to Order

The Group II Committee convened their meeting in the Council Chambers of the Town Office on the morning of Tuesday, April 25, 2017 at 10:00 a.m., with Chairperson Verne Barber presiding.

Present:

Chairperson: Verne Barber
Mayor: Bryan Matheson
Councillors: Jane Cogger, Rhonda Phillips
Chief Administrative Officer: Darcie Cooper
Utilities Foreman: Dave Cherney
Public Works Foreman: Jeff Carey
Equipment Operator: Cory Danyliw

Approval of Agenda

Moved by: Councillor Phillips

Seconded by: Councillor Cogger

"That we approve the agenda as presented."

CARRIED

Reports of the Public Works Department

Public Works Foreman Jeff Carey reported on the following:

- only one application has been received for the summer student positions
- we had a seasonal operator candidate but they received a better offer from their current employer
- surveillance cameras are now installed at the new recycle centre

Adoption of Minutes

Group II Minutes - March 9, 2017

Moved by: Councillor Phillips

Seconded by: Mayor Matheson

"That the minutes of the March 9, 2017 Group II Committee be approved, as circulated."

CARRIED

Reports of Committees

Councillor Phillips discussed the Henry property experiencing water issues. They felt it might be a water break however public works inspected the property and determined it was not coming from utility system but that it was groundwater infiltration.

Unfinished Business

Solid Waste Facility Discussions

The Committee discussed the following:

- Recycle Open House - unveiling of the Gordon Bonokoski plaque; administration is to extend an invitation to both the High School and the Elementary School
- Compost area - composting of yard waste was discussed. Discussion was that we were maybe too small for a program like that but it's something we can keep in mind moving forward.

CAO Darcie Cooper provided a written report regarding the addition of a re-use section at the Recycle Centre and the Recycle Centre Hours.

Recycle Centre Hours of Operation

Moved by: Councillor Phillips

Seconded by: Mayor Matheson

"That we agree to recommend that council set the Recycle Centre hours with the Landfill hours, as the landfill attendant is available and access can be properly monitored."

CARRIED

Proposed Change to Landfill Hours

Moved by: Councillor Phillips

Seconded by: Mayor Matheson

"That we recommend council authorize administration to prepare a bylaw amendment to change the hours of the solid waste facility as follows:

- Removal of Monday hours

JB DC

- Add Friday hours of 1:00 p.m. - 7:00 p.m.
- Change Thursday hours to 5 p.m. - 8:00 p.m. April 1st to November 1st. (no winter hours for Thursdays)
- Wednesday and Saturdays to remain the same at 10:00 a.m. - 4:00 p.m.; and

That these hours are to be effective June 1st, 2017; and

That the change in hours are to be publicized on our website, social media and at the landfill notifying the public of the change." **CARRIED**

Reuse Area at the Recycle Centre - Trial Period

Moved by: Councillor Phillips

Seconded by: Councillor Cogger

"That we recommend council authorize a re-use section within the recycle building on a 3 month trial period, for the period of June, July and August so that the area can be monitored for use, effectiveness, aesthetics, staff time for management of the area; and

That the regular landfill fees be applied regardless if the facility users indicate it is for recycling re-use area; and

That we recommend staff make a list of acceptable items and what is not accepted in the re-use area; and

and
That we recommend the landfill attendant provide date stickers for people to put onto items that facility users are leaving at the re-use area so that staff know how long an item sits there and can decide when the items go into the landfill area." **CARRIED**

Add Weigh Scale to 5 Year Capital Plan for Solid Waste Facility

Moved by: Mayor Matheson

Seconded by: Councillor Phillips

"That we recommend adding the purchase of a weigh scale to the 5 year capital plan for the solid waste facility so that all loads can be weighed and charged for to aid in the lifetime projection of the landfill and ensuring all material is charged for, as there is a cost to handling all waste material." **CARRIED**

Reschedule June Meeting

We agree to reschedule the June 8th Group II committee meeting to Thursday, June 1st at 10:30 a.m.

New Business

Fawn Ridge Drainage plan

Moved by: Councillor Phillips

Seconded by: Mayor Matheson

"That we request administration to obtain some cost estimates to get the elevations staked for the drainage swale in Fawn Ridge Estates, to aid in the correction of drainage swales that have been filled in and are affecting the drainage plan." **CARRIED**

Fawn Ridge Drainage

The Committee requested that administration bring back cost estimates from a landscape company to correct the drainage areas in Fawn Ridge Subdivision.

Adjournment

Moved by: Councillor Cogger

Seconded by: Mayor Matheson

"That we adjourn the meeting at 11:35 a.m." **CARRIED**



Chairperson



Chief Administrative Officer