



THE TOWN OF  
L U M S D E N

Regular Council Meeting  
April 25, 2017

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, April 25, 2017 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach  
Chief Administrative Officer: Darcie Cooper (arrived @ 7:58pm)  
Assistant Administrator: Krystal Strong  
Finance Officer: Sheena Carrick

**Absent:**

Councillors: Wes Holobetz

- Resolution No. 2017-179**     **Additions to Agenda**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Barber  
"That we agree to add the following agenda item under "New Business":  
- SUMA Central Region - Meeting in Quill Lakes Runoff; and  
"That we agree to add the following agenda item under "Reports of Committees":  
- Group II Committee Recommendations."     **CARRIED**
- Resolution No. 2017-180**     **Approval of Agenda**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Tumbach  
"That we approve the agenda as amended."     **CARRIED**
- Resolution No. 2017-181**     **Reports of the Finance Officer**  
**Bank Reconciliation and Financial Statement ending March 31, 2017**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips  
"That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending March 31, 2017, as presented by Finance Officer, Sheena Carrick."     **CARRIED**
- Resolution No. 2017-182**     **Adoption of Minutes**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron  
"That the minutes of the April 11, 2017 regular meeting be approved, as circulated."     **CARRIED**
- Reports of Committees**  
**Planning 101 Workshop - Mayor Matheson, Councillor Barber**  
Mayor Matheson and Councillor Barber presented a verbal report on the Planning 101 workshop they attended in Davidson.  
**Group II Committee Recommendations - Chairperson Councillor Barber**  
Councillor Barber provided a verbal report on the Group II Committee meeting he attended this morning, Tuesday, April 25th.
- Resolution No. 2017-183**     **Ministry of Environment Letter - Landfill Decommissioning Plan**  
**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber  
"That we authorize administration to send a letter to the Ministry of Environment regarding our concerns about the financial implication of having to hire an engineer to prepare yet another landfill report addressing their requirement of a landfill decommissioning plan when we have evidence through both of our engineered landfill assessment reports for the financial risk and

planning assessment and our environmental assessment recently done that we have at least 50-70 years life expectancy for our landfill and proceeding with a decommissioning plan this far ahead of potential closure is not prudent nor fiscally responsible." **CARRIED**

**Resolution No. Recycle Centre Hours to Match Solid Waste Facility Hours**

2017-184

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Group II Committee and set the Recycle Centre public hours to be the same as the solid waste facility public hours, as the facility attendant is in attendance and access can be properly monitored."

**CARRIED**

**Resolution No. Solid Waste Facility (Landfill) Hours**

2017-185

**Moved by:** Councillor Cogger

**Seconded by:** Councillor Barber

"That we agree with the recommendation of the Group II Committee and authorize administration to prepare a bylaw amendment to change the hours of the solid waste facility as follows:

- Removal of Monday hours
- Add Friday hours of 1:00 p.m. - 7:00 p.m.
- Change Thursday hours to 5 p.m. - 8:00 p.m. April 1st to November 1st. (no winter hours for Thursdays)
- Wednesday and Saturdays to remain the same at 10:00 a.m. - 4:00 p.m.; and

That these hours are to be effective June 1st, 2017; and

That we notify the RM of Lumsden about the change and request that they pass a complimentary resolution regarding the change in hours in accordance with the Joint Use agreement for the solid waste site; and

That the change in hours be publicized on our website, social media and at the facility, notifying the public of the change."

**CARRIED**

**Resolution No. Re-Use Section at Recycle Centre - 3-month Trial Period**

2017-186

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Group II Committee and have a 3 month trial period for a re-use section within the recycle building for the period of June, July and August so that the area can be monitored for use, effectiveness, aesthetics, staff time for management of the area; and

That we authorize staff to make a list of acceptable items and what is not accepted in the re-use area; and

That the landfill attendant will charge the same fee for these items in accordance with established rates for the landfill; and

That we authorize the landfill attendant to provide date stickers for people to put onto items that they are leaving at the re-use area so that staff know how long an item sits there and can decide when the items go into the landfill area."

**CARRIED**

**Resolution No. Accept Committee Reports**

2017-187

**Moved by:** Councillor Tumbach

**Seconded by:** Councillor Cogger

"That the committee reports be accepted as presented."

**CARRIED**

**Resolution No. Communications**

2017-188

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Tumbach

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Lumsden RCMP Detachment - Community Policing Report - January 1 - March 31, 2017
- b) Minister of Environment - Ltr re: Solid Waste Management
- c) Royal Cdn. Legion Lumsden Branch - Ltr re: Request for extension to comment on sale of facility
- d) SK Baseball Hall of Fame & Museum Association Inc. - Calendar Advertising
- e) Sask Workers' Compensation Board - Ltr. re: 2017 Annual General Meeting - May 4, 2017 - Saskatoon
- f) SUMA - Letter to Min of Gov Relations - Provincial Budget Cuts to Municipalities
- g) SUMA - SK Crime Stoppers Donation Request
- h) Miscellaneous."

**CARRIED**

**Reports of Administration**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

**Resolution No.** **Annexation - Town Owned Land in the RM of Lumsden**  
2017-189 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber  
"That we agree with the recommendation of the Chief Administrative Officer to combine the annexation of Town owned land on the east side of town with the annexation of the portion of Grid 641 that fronts Canyon Creek Estates."  
**CARRIED**

**Resolution No.** **Approve Administration Report**  
2017-190 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Tumbach  
"That the written report of the Chief Administrative Officer be accepted as presented by Assistant Administrator, Krystal Strong."  
**CARRIED**

**Resolution No.** **List of Accounts**  
2017-191 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron  
"That the list of accounts attached hereto and forming a part of these minutes and totalling \$89,836.36 is hereby approved for payment by the Mayor and the Chief Administrative Officer."  
**CARRIED**

**Mayor and Councillor Forum**  
**Resolution No.** **Saskatchewan Volunteer Medal - Newkirk**  
2017-192 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Phillips  
"That we authorize administration to send a letter to former councillor, Reggie Newkirk, congratulating him on receiving the "Saskatchewan Volunteer Medal" presented to him by Lieutenant Governor Schofield in Regina on April 24, 2017."  
**CARRIED**

**Unfinished Business**  
**Resolution No.** **Bylaw No. 06-2017 - Bylaw to Extend Time to Complete Assessment Roll - 2nd Reading**  
2017-193 **Moved by:** Councillor Cogger  
**Seconded by:** Councillor Cameron  
"That Bylaw No. 06-2017, being a bylaw to extend the time required for the completion of the assessment roll, be read a 2nd time."  
**CARRIED**

**Resolution No.** **Bylaw No. 06-2017 - Bylaw to Extend Time to Complete Assessment Roll - Adoption**  
2017-194 **Moved by:** Councillor Cameron  
**Seconded by:** Councillor Barber  
"That Bylaw No. 06-2017, being a bylaw to extend the time required for the completion of the assessment roll, be read a third time adopted, signed, and sealed."  
**CARRIED**

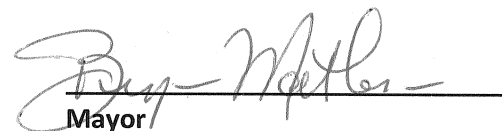
**New Business**  
**Resolution No.** **Western Canada Water - Biosolids Technology, Odour Control, Regulations & Best Practices Workshop**  
2017-195 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron  
"That we authorize up to three staff members to attend the Biosolids Technology, Odour Control, Regulations & Best Practices Workshop to be held in Regina April 27, 2017 at a cost of \$262.50 each including taxes."  
**CARRIED**


**Resolution No.** **SUMA - 2017 Town Sector Meeting - May 24 & 25, 2017 - Saskatoon**  
2017-196 **Moved by:** Councillor Cameron  
**Seconded by:** Councillor Cogger  
"That we authorize Mayor Matheson, Councillor Phillips, Councillor Tumbach and Councillor Barber to attend the SUMA Town Sector meeting to be held in Saskatoon on Thursday, May 25, 2017, with expenses to be reimbursed in accordance with resolution No. 485-2016; and That, in addition to attendance on May 25th we authorize Councillor Tumbach to attend the workshops being held on May 24th with expenses also to be reimbursed."  
**CARRIED**

Amended by  
Res # 2017-208

**Resolution No.** **Temporary Alternate Accommodations – Mutual Aid Partners**  
2017-197 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips  
"That we notify all mutual aid partners listed on Bylaw No. 06-2003, that we would be able to provide the use of town facilities for temporary alternate accommodations for their residents in the event of an emergency, such as the Lumsden Centennial Hall, as long as we are not experiencing an emergency at the same time and require those facilities for our own residents."  
**CARRIED**

- Resolution No. 2017-198**      **Lumsden High School - Grad Scholarship Request and Presenter - June 28, 2017**  
**Moved by:** Councillor Cogger  
**Seconded by:** Councillor Barber  
"That we agree to offer a \$500.00 scholarship to a graduate of the Lumsden High School; and That we authorize Councillor Cogger to present the award on behalf of Council at the 2017 Graduation Exercises on June 28, 2017 at the Queensbury Convention Centre at EVRAZ Place."  
**CARRIED**
- Resolution No. 2017-199**      **Summer Student Hire - Geil**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Barber  
"That we agree to hire Brandon Geil as a summer student commencing Monday, May 1st, at a rate of \$13.00/hour with a bonus of \$1.00/hour at the end of the season if he remains employed through the duration of the season."  
**CARRIED**
- Resolution No. 2017-200**      **Dev. App. 2017-011 - Cockwill - Large Accessory Building - 165 Fifth Ave.**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cameron  
"That we approve the development application submitted by Nile Cockwill for a large accessory building to be constructed on Lot 16, Block B, Plan 34192 Ext. 0 (165 5th Avenue) subject to the zoning bylaw compliance such as the building having an appearance similar to the form, material and features of the primary dwelling and the uses accommodated in accordance with the R1 Zoning District."  
**CARRIED**
- Resolution No. 2017-201**      **Closed Session - LAFOIP S. 16(1)(b)**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips  
"That we agree to move into closed session at 7:58 pm for the purpose of discussing long term strategic planning relating to the development application No. 2017-006 submitted by Justin Otte, as allowed pursuant to Section 120 of The Municipalities Act, with staff to be included in the session."  
**CARRIED**
- Resolution No. 2017-202**      **Rise from Closed Session**  
**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cogger  
"That we agree to rise from the closed session and return to the open meeting at 8:13 pm."  
**CARRIED**
- Resolution No. 2017-203**      **Dev. App. 2017-006 - Otte - Commercial Shop and Office - 140 River Street**  
**Moved by:** Councillor Barber  
**Seconded by:** Councillor Phillips  
"That we approve the development application submitted by Justin Otte of Element Construction, for a commercial building to be constructed on land legally described as Lots 22 & 23 Block 6 Plan 86R54116 (140 River Street), subject to the following:  
  - Lots 22 and 23 be consolidated or tied together to allow for the construction to be over the two lots;
  - The applicant enter into a Development Levy Agreement for the fees outlined in the Development Levy Bylaw in the amount of \$878.49; and
  - The drainage swale is maintained and not allowed to be filled in."**CARRIED**
- Resolution No. 2017-204**      **Adjournment**  
**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Barber  
"That we adjourn the meeting at 8:15pm."  
**CARRIED**

  
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Mayor

  
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Chief Administrative Officer