



THE TOWN OF
L U M S D E N
Regular Council Meeting Minutes
February 14, 2017

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, February 14th, 2017 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Jane Cogger, Wes Holobetz, Byron Tumbach
Chief Administrative Officer: Darcie Cooper
Assistant Administrator: Krystal Strong
Finance Officer: Sheena Carrick
Public Works Foreman: Jeff Carey (Left at 6:37pm)

Absent:

Councillors: Dave Cameron, Rhonda Phillips

Oath/Affirmation of Office with New Code of Ethics Bylaw - All Council

In accordance with Subsection 94(3) of The Municipalities Act, Council members in attendance took their official oath/affirmation as a result of the adoption of Bylaw No. 1-2017, the council code of ethics bylaw, adopted on January 24th, 2017.

Resolution No. Approval of Agenda

2017-050 **Moved by:** Councillor Cogger
Seconded by: Councillor Holobetz
"That we adopt the agenda as presented."

CARRIED

Public Works Foreman Jeff Carey provided a verbal report on various Public Works and Utilities matters.

Resolution No. Public Works Report

2017-051 **Moved by:** Councillor Barber
Seconded by: Councillor Cogger
"That the Utilities and Public Works report be accepted as presented."

CARRIED

Financial Reports

Councillor Jane Cogger declared a conflict of interest as her family members A. and J. Wingfield would be affected by the next agenda item relating to a water billing issue, abstained from discussion and voting and left the council chambers at 6:38 pm.

Resolution No. Utility Billing Error - Rural Customers

2017-052 **Moved by:** Councillor Holobetz
Seconded by: Councillor Tumbach
"That, in consideration of an error in utility billing that occurred during the last three quarters of 2016 resulting in the under billing of \$3,908.02 on 14 utility accounts for customers connected to the line supplying potable water to rural areas outside of Lumsden, we agree to invoice the affected utility users; and
That we agree to give the affected utility users a grace period of 6 months to pay the billing error difference without incurring any penalties on these amounts."

CARRIED

At the conclusion of voting on the motion, Councillor Jane Cogger returned to the council chambers at 6:40 pm.

Minutes

Resolution No. January 24, 2017 Regular Meeting Minutes

2017-053 **Moved by:** Councillor Holobetz
Seconded by: Councillor Tumbach
"That the minutes of the January 24, 2017 regular meeting be approved, as circulated."

CARRIED

Resolution No. Communications

2017-054 **Moved by:** Councillor Holobetz

Seconded by: Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

a) EMO Meeting Notes - January 17, 2017

b) SAMA - 2017 Municipal Invoice

c) Min of Gov Relations - Approval to Use Dedicated Land Acct for Qu'Appelle Valley Nordic Facility

d) Water Security Agency - Ltr of Support - Application Provincial Territorial Infrastructure Component Grant

e) Lumsden and District Heritage Home Meeting Minutes December 5, 2016

f) Canadian Red Cross - Red Cross Pink Day - AntiBullying Movement - February 22, 2017

g) Sasktel - Expansion of LTE Wireless Network

h) Communities in Bloom 2017 Program

i) Transport Canada - Transportation of Dangerous Goods Information

j) Hildebrandt/Simcoe - Ltr re: Longboarding Event

k) Riemer - Ltr re: Longboarding Event

l) Cockman - Ltr re: Longboarding Event and Traffic Safety Concerns James St. S.

m) Beckie Hydrogeologists - GUDI Assessment PW5-2007

n) Miscellaneous."

CARRIED

Reports of Committees

Mayor Bryan Matheson and Councillors Wes Holobetz and Verne Barber provided a verbal report on the Saskatchewan Urban Municipalities Association (SUMA) Convention they attended in Saskatoon, February 5 - 8, 2017.

Delegation

Resolution No. 7:30pm - John Hill and Tess Kuntz - Lumsden Centennial Hall Rental Rate Increase

2017-055 **Moved by:** Councillor Cogger

Seconded by: Councillor Barber

"That we accept John Hill and Tess Kuntz to the meeting to discuss their concern with the rental rate increase for the Centennial Hall in relation to their booking in 2018."

CARRIED

Reports of Administration

Chief Administrative Officer, Darcie Cooper provided written reports on various administrative matters, including notification from Community Coordinator regarding the long boarding association deciding not to use Lumsden for their event, as well as a presentation on Conflict of Interest.

Resolution No. List of Accounts

2017-056 **Moved by:** Councillor Cogger

Seconded by: Councillor Holobetz

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$74,576.20 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Resolution No. Canyon Creek Estates - Servicing Agreement Requirements

2017-057 **Moved by:** Councillor Holobetz

Seconded by: Councillor Tumbach

"That we authorize the Chief Administrative Officer to send a letter to the developers of Canyon Creek Estates regarding our expectations that services be completed within the two year time frame as required in the Servicing Agreement for Phase 2, which is August 1, 2017; and

That we request that they also address the deficiencies outstanding from Phase 1 as soon as possible, as they have been outstanding for well over one year."

CARRIED

Resolution No. Accept the Reports of Administration

2017-058 **Moved by:** Councillor Holobetz

Seconded by: Councillor Barber

"That the reports of the Chief Administrative Officer be accepted as presented."

CARRIED

Delegation

Resolution No. 8:00pm - Delegation - Jack Mitchell - Petition Longboard Event

2017-059 **Moved by:** Councillor Barber

Seconded by: Councillor Cogger

"That we accept Jack Mitchell to the meeting to discuss the petition presented pertaining to the proposed Longboard Event."

CARRIED

Appointments

Resolution No. Building Inspectors

2017-060 **Moved by:** Councillor Barber

Seconded by: Councillor Tumbach

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred, and Grant Paulson." **CARRIED**

Resolution No. Rescind Resolution #2017-037 Lumsden and District Heritage Home Representative

2017-061 **Moved by:** Councillor Cogger

Seconded by: Councillor Barber

"That, due to a conflict with the Lumsden and District Heritage Home policy regarding a conflict with an employee being related to a board member, we agree to rescind resolution No. 2017-037 appointing Reggie Newkirk to the Board." **CARRIED**

Unfinished Business

Resolution No. Village of Disley - Landfill Usage

2017-062 **Moved by:** Councillor Tumbach

Seconded by: Councillor Holobetz

"That we agree to refer the Village of Disley's access to our Landfill to the Group II Committee for review and recommendation." **CARRIED**

New Business

Resolution No. Authorize Advertising for a Seasonal Operator

2017-063 **Moved by:** Councillor Holobetz

Seconded by: Councillor Cogger

"That we authorize administration to advertise for a seasonal equipment operator position for the period of April to October to assist with various parks, recreation and public works duties." **CARRIED**

Resolution No. Hall Concession Request - Ladies Night Fundraiser March 25, 2017

2017-064 **Moved by:** Councillor Holobetz

Seconded by: Councillor Tumbach

"That we agree to a rental concession for the Centennial Hall, to the Lumsden Elementary School, at a rate of \$120 (\$750 value) to cover the caretaker expenses, for the Ladies Night Fundraiser for the School Community Council held on March 25th, 2017." **CARRIED**

Resolution No. Planning 101 Workshop - Community and Regional Planning

2017-065 **Moved by:** Councillor Cogger

Seconded by: Councillor Tumbach

"That we authorize CAO Darcie Cooper, Assistant Administrator Krystal Strong, Mayor Bryan Matheson and Councillor Wes Holobetz to attend a Planning 101 Workshop, at a registration cost of \$50.00 per participant, with expenses to be reimbursed to the municipality." **CARRIED**

Resolution No. Bylaw No. 03-2017 - Administration Bylaw - 1st reading

2017-066 **Moved by:** Councillor Barber

Seconded by: Councillor Cogger

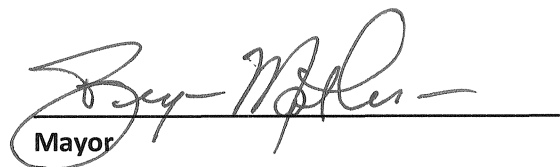
"That Bylaw No. 03-2017, being the Administration Bylaw, be read a first time." **CARRIED**

Resolution No. Adjournment

2017-067 **Moved by:** Councillor Cogger

Seconded by: Councillor Holobetz

"That we adjourn the meeting at 8:42 pm." **CARRIED**



Mayor



Chief Administrative Officer