

**TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189**  
**MINUTES OF FEBRUARY 21<sup>ST</sup>, 2017**  
**JOINT ADMINISTRATION COMMITTEE MEETING**

The members of the Joint Administration Committee met in the Council Chambers in the Town of Lumsden, on the evening of Tuesday, February 21<sup>st</sup>, 2017 at 7:03 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
Town Councillor: Byron Tumbach  
Reeve: Kent Farago  
RM Councillors: Ian White  
Chief Administrative Officer: Darcie Cooper

**Absent:** Chairperson: Wes Holobetz  
RM Councillor: Charlene Richmond

In the absence of the Committee Chair, Chief Administrative Officer, Darcie Cooper, called the meeting to order at 7:03p.m.

**Chairperson Appointment:**

Farago/Tumbach: "That, in the absence of Councillor Holobetz, we appoint Mayor Matheson as the Chairperson for this meeting." **CARRIED**

**Agenda:**

White/Tumbach: "That we approve the agenda as presented." **CARRIED**

**Minutes:**

Tumbach/Farago: "That the minutes of the December 6, 2016 Joint Administration Committee meeting be approved as circulated." **CARRIED**

**Chief Administrative Officer's Report:**

CAO, Darcie Cooper provided a written report regarding her recommendation to create a shared planner position with the Town and RM.

**Phone System:**

Darcie reported that the current phone system is about 10 years old now and is no longer supported by SaskTel. Administration is looking at options for replacement but hopes that we can get through the 2017 year with the current system. SaskTel has performed a back-up of our current system.

**Shared Planner Position:**

Farago/Tumbach: "That we recommend each council agree to the development of a full time professional planner position that would be cost shared by the municipalities in accordance with the Joint Administration agreement and authorize advertisement of the position for May 1<sup>st</sup>, 2017 with a potential hiring date of August 1<sup>st</sup>, 2017, if a suitable applicant is found; and That we recommend that each council budget \$15,000 for the position for the 2017 budget, in the event we find a successful candidate." **CARRIED**

**Lumsden Community Centre - Design:**

Farago/White: "That we recommend each council authorize administration to proceed with a conceptual design for a community centre to include the senior centre and other uses such as potential library relocation at a 50/50 cost share between the Town and the RM for the design." **CARRIED**

**Municipal Office Renovation - Design:**

Tumbach/Farago: "That we recommend each council agree to proceed with a renovation design for the municipal office for the current library area/council chambers, at a 50/50 cost share between the Town and the RM." **CARRIED**

**Library Relocation - Communication:**

White/Tumbach: "That we recommend Town council agree to commence communications with the Lumsden Library and the Southeast Regional Library Board regarding the relocation of the library in accordance with the Joint Venture Library agreement." **CARRIED**

**Joint Fire Capital Budget:**

Tumbach/White: "That we recommend each council approve the Joint Fire Department 2017 budget and 5 year capital plan as follows:

Description	2017	2018	2019	2020	2021
Hi vol hose 2000'					\$26,000
Bunker gear (2sets)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
SCBA units (5)	\$40,534	\$40,534			
Spare SCBA cylinders			\$10,000	\$5,000	
Washer & Dryer	t.b.d.				
Municipalities share	\$22,767+(w&d)	\$22,767	\$7,500	\$5,000	\$15,500."

**CARRIED**

**General Discussion Items:**

The Committee discussed the following additional items:

- Discussion about rural addressing challenges for fire departments and first responders as well as the call out/dispatch process for fire departments
- Grid 641 fronting Canyon Creek Estates was discussed.
- The development of a cover-all building with proposed use of hay storage and a riding arena that was erected in the RM, just bordering the Town limits on the West side was discussed and the committee members indicated that they felt this would be a safety concern with horses crossing this road going to the Equestrian Centre located in Town, just across the road.
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**Townfolio Plan Purchase:**

Tumbach/White: "That we recommend each council accept the Townfolio Community Profile network proposal for the standard 3 year term at a cost of \$2,500.00/year on a 50/50 cost share basis as both municipalities can go under one plan."

**CARRIED**

**Qu'Appelle Valley Nordic Ski Club – Dedicated Lands Accounts Request:**

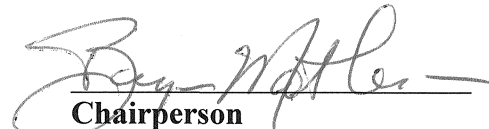
White/Farago: "That we recommend each council approve the request from Town Community Coordinator Chris Exner for the use of funds from the dedicated lands account for trees and benches along the trails at the Qu'Appelle Valley Nordic Centre at a cost of \$2,500 for each municipality."

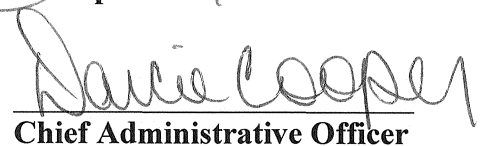
**CARRIED**

**Adjournment:**

Tumbach/White: "That this meeting be adjourned at 9:23p.m."

**CARRIED**

  
Chairperson

  
Chief Administrative Officer