



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Regular Council Meeting Minutes

February 9, 2017

Call to Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, February 9th, 2017 at 1:06p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago
Councillors: Jeremy Andrew (arrived at 1:30pm), Charlene Richmond, Ian White, Ed Thorpe, John Langford, Cody Jordison

Chief Administrative

Officer: Darcie Cooper

Assistant Administrator: Krystal Strong

Manager of Public Works: Leighton Watts

Oath/Affirmation of Elected Official with new Code of Ethics

In accordance with Subsection 94(3) of The Municipalities Act, Council members took their official oath/affirmation as a result of the adoption of Bylaw No. 1-2017, the council code of ethics bylaw, adopted on January 26th, 2017.

Resolution No. Approval of Agenda

2017-064

Moved by: Councillor Richmond

"That we approve the agenda as presented."

CARRIED

Public Works Report

Manager of Public Works, Leighton Watts, provided a written report on various public works matters.

Resolution No. Gravel Crushing, Supply, Load and Haul - Request for Quotes

2017-065

Moved by: Councillor Jordison

"That we authorize the Manager of Public Works, Leighton Watts, to proceed with request for quotations for the 2017 gravel crushing pricing for 25,000 cubic yards of Type 108 traffic gravel; and That we authorize Leighton Watts to obtain price quotes for the 2017 supply, loading and hauling of Type 108 traffic gravel for Divisions 1, 4 and 5 and obtain price quotes for the loading and hauling of gravel for Divisions 2, 3 and 6."

CARRIED

Councillor Jeremy Andrew arrived and assumed his chair at 1:30 pm.

Resolution No. Full Time Heavy Equipment Operator Position

2017-066

Moved by: Councillor Jordison

"That we agree with the recommendation of Leighton Watts, Manager of Public Works to reduce the number of seasonal employees by one operator; and That we authorize the advertisement and hiring for the position of one full time Heavy Equipment Operator."

CARRIED

Resolution No. Approval of Public Works Report

2017-067

Moved by: Councillor Langford

"That we approve the Manager of Public Works report as presented."

CARRIED

Minutes

Resolution No. January 26, 2017 Regular Meeting Minutes

2017-068

Moved by: Councillor Langford

"That the minutes of the January 26, 2017 regular meeting be approved, as circulated."

CARRIED

Resolution No. Communications

2017-069

Moved by: Councillor Andrew

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- Southey/Strasbourg RCMP Detachment - Community Policing Report Oct 1 - Dec 31, 2016
- Min of Gov Relations - Approval to Use Dedicated Land Acct for Qu'Appelle Valley Nordic Facility
- Lumsden and District Heritage Home Minutes December 5, 2016
- 4-H Saskatchewan - Invitation 100th Anniversary Gala - March 25, 2017 - Saskatoon

KF. RC

e) Transport Canada - Information Package on Transportation of Dangerous Goods

f) Miscellaneous."

CARRIED

Resolution No. Basic Emergency Management Training - Southey

2017-070 **Moved by:** Councillor Jordison

"That we authorize Reeve Kent Farago, CAO Darcie Cooper and Councillor Ian White to attend the upcoming Basic Emergency Management training course on March 31 and April 1, 2017 in Southey, with expenses to be reimbursed by the municipality."

CARRIED

Reports of Administration

CAO Darcie Cooper provided written reports on various administrative matters.

Resolution No. List of Accounts

2017-71 **Moved by:** Councillor White

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$68,826.71 are hereby approved for payment by the Reeve and the Chief Administrative Officer."

CARRIED

Resolution No. SARM Convention Resolution Submission - Adding Building Development Permit Fees to the Tax Roll

2017-071 **Moved by:** Councillor White

"That we authorize the submission of the following resolution for consideration at the 2017 SARM Annual Convention:

WHEREAS Section 369 of *The Municipalities Act* allows municipalities to add specific unpaid charges to tax rolls and Section 370 of *The Municipalities Act* allows municipalities to apply to the courts for an injunction or other order for specific bylaw contraventions; and

WHEREAS the addition of building permit fees, including development fees, Saskatchewan Assessment Management Agency fees and building inspection fees to the tax roll is currently not allowed; and

WHEREAS some ratepayers will start and finish a building project without first informing the municipality, or obtaining a permit; and

WHEREAS some ratepayers who obtain a building permit will take so long to complete a building project that extra building inspections are required, above and beyond what the initial building permit fees covered, resulting in the municipality being responsible for payment of those extra fees without guarantee of recuperation; and

WHEREAS stop work orders are not an effective solution to the problem if the project has already been completed or for projects that are on-going with small deficiencies outstanding; and

WHEREAS Municipalities have limited resources to allocate towards any legal costs related to Section 370 of *The Municipalities Act* and those legal costs would generally far outweigh the outstanding building permit fees, making this manner of collection unfeasible;

BE IT RESOLVED that the Saskatchewan Association of Rural Municipalities advocate with the provincial government to amend Section 369 of *The Municipalities Act* to allow municipalities to add the cost of unpaid building permit fees, development fees, Saskatchewan Assessment Management Agency fees, and building inspection fees to the tax roll."

CARRIED

Conflict of Interest Presentation:

CAO Darcie Cooper presented a conflict of interest report prepared by herself and Finance Officer, Sheena Carrick outlining conflict of interest rules that pertain to council members.

Conflict of Interest Declaration - Deer Valley Easement Agreement

Councillor Charlene Richmond declared a conflict of interest regarding the easement agreement that the municipality entered into with herself and Barry Nychuk for the purpose of a storm sewer easement between their property and the adjacent property located in Deer Valley, the resolution of which was passed by council at the January 26, 2017 regular meeting where she was absent.

Resolution No. Approval of Administration Report

2017-072 **Moved by:** Councillor Thorpe

"That the Chief Administrative Officer's report be accepted, as presented."

CARRIED

Appointments

Resolution No. Building Inspectors

2017-073 **Moved by:** Councillor Richmond

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Rural Municipality of Lumsden No. 189 hereby resolves to confirm Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred, and Grant Paulson."

CARRIED

KF. DC

Unfinished Business

Councillor Jeremy Andrew requested a recorded vote.

Resolution No. Farm Buildings - Building Permit Requirements

2017-074

Moved by: Councillor White

"That, once the Zoning Bylaw is amended to require development permits for farm buildings, we authorize administration to prepare an amendment to the building bylaw to require that farm buildings over 7,200 ft² obtain a building permit."

Name	Yes	No	Abstained	Absent
Charlene Richmond	✓			
Cody Jordison		✓		
Edward Thorpe	✓			
Ian White	✓			
Jeremy Andrew		✓		
John Langford		✓		
Kent Farago	✓			

CARRIED

Resolution No. Ries Servicing Agreement - N 1/2 2-20-21-W2 - Off Site Servicing Fee

2017-075

Moved by: Councillor Jordison

"That, due to the timing of the receipt of the Subdivision Application submitted by Cheryl Ries, we agree to accept the off-site servicing fee that was established at the time her application was submitted to the office, as follows:

- Off-Site Servicing Fee in the amount of \$5,000 for proposed Parcel B
- Off-Site Servicing Fee in the amount of \$5,000 for the NW 1/4 2-20-21-W2."

CARRIED

Resolution No. Latrace Subdivision Road Improvement Standards ROW - SE 35-19-21-W2

2017-076

Moved by: Councillor Richmond

"That we agree to accept the dedication of 13 metres as the required road right of way for the road improvement to service the proposed subdivision submitted by Jim Latrace's for land legally described as SE 35-19-21-W2, Development Application #2016-053."

CARRIED

Resolution No. Bylaw No. 02-2017 - Tax Certificate Fee Bylaw - Second Reading

2017-077

Moved by: Councillor Jordison

"That Bylaw No. 02-2017, being the Tax Certificate Fee Bylaw, be read a second time."

CARRIED

Resolution No. Bylaw No. 02-2017 - Tax Certificate Fee Bylaw - Third Reading

2017-078

Moved by: Councillor Thorpe

"That Bylaw No. 02-2017, being the Tax Certificate Fee Bylaw, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No. Bylaw No. 03-2017 - Authorization for Expenditures - Second Reading

2017-079

Moved by: Councillor Thorpe

"That Bylaw No. 03-2017, being a bylaw to authorize certain expenditures, be read a second time."

CARRIED

Resolution No. Bylaw No. 03-2017 - Authorization for Expenditures - Third Reading

2017-080

Moved by: Councillor White

"That Bylaw No. 03-2017, being a bylaw to authorize certain expenditures, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No. Bylaw No. 04-2017 - Administration Bylaw - Second Reading

2017-081

Moved by: Councillor Langford

"That Bylaw No. 04-2017, being the Administration Bylaw, be read a second time."

CARRIED

Resolution No. Bylaw No. 04-2017 - Administration Bylaw - Third Reading

2017-082

Moved by: Councillor Thorpe

"That Bylaw No. 04-2017, being the Administration Bylaw, be read a third time adopted, signed and sealed."

CARRIED

New Business

Councillor Cody Jordison declared a conflict of interest with respect to attendance authorization and reimbursement of expenses to his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the council chambers at 3:07 pm.

KF

Resolution No. Planning 101 Workshop - Attendance Authorization

2017-083 **Moved by:** Councillor White

"That we authorize Reeve, Kent Farago, CAO, Darcie Cooper and Assistant Administrator, Krystal Strong to attend one of the Planning 101 workshops offered by the Saskatchewan Professional Planner's Institute along with the Ministry of Government Relations Community Planning Branch, with expenses to be reimbursed by the municipality."

CARRIED

At the conclusion of voting on the matter, Councillor Cody Jordison returned to the council chambers at 3:09 pm

Resolution No. Time Management and Organizational Skills Training and SARM Trade Show Attendance

2017-084 **Moved by:** Councillor Jordison

"That we authorize Manager of Public Works, Leighton Watts, to attend the Time Management and Organizational Workshop for Foremen on March 14, 2017 in Saskatoon prior to the SARM Convention; and

That we authorize Leighton to attend the SARM Convention Tradeshow on March 15th while he is in Saskatoon, with expenses to be reimbursed by the municipality."

CARRIED

Councillor Cody Jordison declared a financial conflict of interest with respect to payment of expenses to the Assistant Administrator, abstained from discussion and voting on the matter and left the council chambers at 3:10 pm.

Resolution No. SARM Conference - March 13 - 16, 2017 - Saskatoon - Attendance and Appoint Voting Delegates

2017-085 **Moved by:** Councillor Richmond

"That we authorize all interested council members, the CAO and the Assistant Administrator to attend the SARM Convention on March 13 - 16, 2017 in Saskatoon, with expenses to be reimbursed by the municipality; and

That we appoint Reeve Kent Farago and Councillor Ian White as voting delegates at the convention."

CARRIED

At the conclusion of voting on the matter, Councillor Cody Jordison returned to the council chambers at 3:13 pm.

Resolution No. Dev App #2017-002 - Olsz Residential Subdivision - SE 02-21-22-W2

2017-086 **Moved by:** Councillor Jordison

"That we recommend approval to the Director of Community Planning of the Ministry of Government Relations for the subdivision application submitted by Jason Olsz, to subdivide an 8.09 hectare (20 acre) 2nd residential parcel out of land legally described as SE 02-21-22-W2, subject to the following:

- signing of a servicing agreement, including the off-site servicing fee calculated at \$10,055.87 (West Sector \$1,243.00/ha)
- Cash in lieu of Municipal Reserve Land dedication in the amount of \$2,000.00 be accepted, if deemed applicable by the Ministry of Government Relations
- revised plan of proposed subdivision showing Parcel B only; and

That we accept the larger parcel size due to the adjacent existing yardsite area and the trans gas line that runs through the property."

CARRIED

Resolution No. Discretionary Use App #2017-003 - CORR Grain Systems - Lot 3 Bl 3 Plan 102105773 - NE 18-19-20-W2

2017-087 **Moved by:** Councillor Richmond

"That we approve the discretionary use application No. 2017-003 submitted by CORR Grain Systems for a warehouse and office on Lot 3, Block 3, Plan 102105773 in a portion of the NE 18-19-20-W2, subject to compliance with the site drainage plan prepared by Blue Sky Management for the WebFam subdivision."


CARRIED

Resolution No. Adjournment


2017-088 **Moved by:** Councillor Langford

"That we adjourn the meeting at 4:18 pm."

CARRIED



Reeve



Chief Administrative Officer