



THE TOWN OF  
L U M S D E N

Regular Council Meeting Minutes  
July 18, 2017

**Call to Order**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, July 18, 2017 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson  
Councillors: Verne Barber, Dave Cameron, Wes Holobetz,  
Rhonda Phillips (via electronic means), Byron Tumbach  
Chief Administrative  
Officer: Darcie Cooper  
Assistant Administrator: Krystal Strong  
Finance Officer: Sheena Carrick

**Absent:**

Councillor: Jane Cogger

**Resolution No.**  
2017-294

**Additions to Agenda**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Holobetz

"That we agree to add the following agenda item under New Business:

- Fire Ban Discussion."

**CARRIED**

**Resolution No.**  
2017-295

**Approval of Agenda**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Barber

"That we adopt the agenda as amended."

**CARRIED**

**Reports of the Finance Officer**

Finance Officer Sheena Carrick provided reports on the Enabling Accessibility Fund and the Draft 2016 Audited Financial Statements.

**Resolution No.**  
2017-296

**Enabling Accessibility Fund Application**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Barber

"That we agree to submit an application to the Enabling Accessibility Fund for accessibility upgrades to the Lumsden Legion building located at 50 Third Avenue."

**CARRIED**

**Resolution No.**  
2017-297

**2016 Draft Audited Financial Statements**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Tumbach

"That we accept the draft audited financial statements for the 2016 year as prepared by Dudley & Company LLP."

**CARRIED**

**Resolution No.**  
2017-298

**Adoption of Minutes**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Tumbach

"That the minutes of the June 27, 2017 regular meeting be approved, as circulated." **CARRIED**

**Communications**

**Resolution No.**  
2017-299

**National Fire Chief of the Year Nomination - Fire Chief Jeff Carey**

**Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Tumbach

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"That we agree to nominate Fire Chief, Jeff Carey of the Lumsden & District Volunteer Fire Department for the 2017 National Fire Chief of the Year Award sponsored by the Fire Underwriters Survey and the Canadian Association of Fire Chiefs."

**CARRIED**

**Resolution No.** **Accept Communications**  
2017-300 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Cameron

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:  
a) Thank you Card -Lumsden Elementary SCC- Hall rental Concession  
b) Min of Justice - Ltr response re: Policing Services Annual Levy  
c) Town of Carnduff- Ltr re: RCMP Policing Costs Charged to Municipalities  
d) Fire Underwriters- National Fire Chief of the Year Nominations  
e) Water Security Agency- Waterworks Compliance inspection Human Consumption Use & Wastewater Works Compliance Inspection  
f) Development Appeals Board Secretary- Setback Appeal - Haase 5th Avenue  
g) Development Board Appeal- Wood- 310 Ross Street- Setbacks  
h) SaskPower- Status of Current Solar Initiatives  
i) Min. of Health- Ground EMS in SK Consultation - Input due by July 31, 2017  
j) Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No.** **Concept Park Design for Imperial Oil Property**  
2017-301 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron

"That we agree to forward the concept park design to Imperial Oil for their consideration for the lease of their land legally described as Block 02 Plan 95R54662 (15 Second Avenue East) to the municipality."

**CARRIED**

**Resolution No.** **Accept the Reports of Administration**  
2017-302 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Holobetz

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**Resolution No.** **List of Accounts**  
2017-303 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Holobetz

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$201,988.88 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

**Unfinished Business**

**Resolution No.** **R. Reid - Request for 3 way stop at corner of James & Qu'Appelle Dr. - RCMP Response**  
2017-304 **Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That we accept and agree with the comments from the Lumsden RCMP detachment indicating that the placement of a 3-way stop at the intersection of James Street North at Qu'Appelle Drive is not warranted; and  
That we authorize administration to respond to Ms. Reid accordingly."

**CARRIED**

**New Business**

**Resolution No.** **Staff BBQ & Employee Recognition - September 28, 2017**  
2017-305 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

"That we agree to hold a staff appreciation BBQ to present service awards to qualifying personnel on September 28, 2017 at 12:00 p.m. at the Public Works shop."

**CARRIED**

**Resolution No.** **Anslow - Transfer 2 Cemetery Grave lots back to the Town**  
2017-306 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Cameron

"That we agree with the request of Mick Anslow and accept the transfer of two cemetery grave lots described as E074 B & C and refund the purchase price of \$400.00/grave for a total refund of \$800.00 to Mick Anslow, as it has been established that he was Executor to the licensee Raymond Anslow."

**CARRIED**

**Resolution No.** Lumsden Assoc. for Community Living - Request for use of parking space for event  
2017-307 **Moved by:** Councillor Phillips  
**Seconded by:** Councillor Holobetz

"That we authorize the Lumsden Association for Community Living to use the sidewalk area around the municipal office at 300 James Street North, including some of the parking area on Third Avenue, if deemed necessary, as long as safety pylons and/or safety barriers are in place, for activities associated with their community event held in on July 29, 2017 in conjunction with the Lumsden Library."  
**CARRIED**

**Resolution No.** McKinnon - Refund of overpaid taxes  
2017-308 **Moved by:** Councillor Barber  
**Seconded by:** Councillor Tumbach

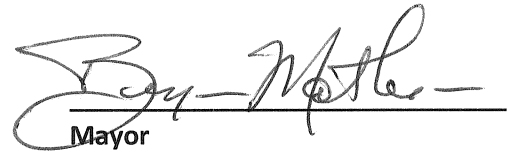
"That we authorize administration to refund Elaine McKinnon the overpaid taxes for tax roll No. 505001350-010 in the amount of \$581.85 for land legally described as Unit 06 Block 03 Plan 96R62926."  
**CARRIED**

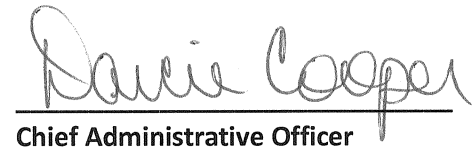
**Resolution No.** Authorization to Implement Fire Ban  
2017-309 **Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we authorize the Chief Administrative Officer, in consultation with Fire Chief, Jeff Carey to implement a fire ban at any time if, in their opinion, high-risk conditions warrant the ban."  
**CARRIED**

**Resolution No.** Adjournment  
2017-310 **Moved by:** Councillor Holobetz  
**Seconded by:** Councillor Phillips

"That we adjourn the meeting at 8:18 pm."  
**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer