



THE TOWN OF
L U M S D E N

Regular Council Meeting

February 28, 2017

Call To Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on the evening of Tuesday, February 28, 2017 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz (arrived at 7:02 pm), Rhonda Phillips, Byron Tumbach

Chief Administrative

Officer: Darcie Cooper

Assistant Administrator: Krystal Strong

Finance Officer: Sheena Carrick

Oath/Affirmation of Elected Official with new Code of Ethics

In accordance with Subsection 94(3) of The Municipalities Act, Council members Dave Cameron and Rhonda Phillips, took their official oath/affirmation as a result of the adoption of Bylaw No. 01-2017, the council code of ethics bylaw, adopted on January 24th, 2017.

Resolution No. Approval of Agenda

2017-068

Moved by: Councillor Cogger

Seconded by: Councillor Cameron

"That we adopt the agenda as presented."

CARRIED

Financial Reports

Resolution No. Bank Reconciliations and Financial Statements

2017-069

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That we accept the bank reconciliation and monthly financial statement for the period ending December 31, 2016; and

That we accept the bank reconciliation and monthly financial statement for the period ending January 31, 2017, as presented by Finance Officer, Sheena Carrick."

CARRIED

Resolution No. Audit Planning and Engagement Letters and Bank Confirmation

2017-070

Moved by: Councillor Tumbach

Seconded by: Councillor Barber

"That we acknowledge and sign the Audit Planning and Engagement Letters and the Bank Confirmation as prepared by Dudley & Company, for the 2017 audit services."

CARRIED

Minutes

Resolution No. Regular Meeting Minutes - February 14, 2017

2017-071

Moved by: Councillor Cogger

Seconded by: Councillor Barber

"That the minutes of the February 14, 2017 regular meeting be approved, as circulated."

CARRIED

Resolution No. Amend Resolution #2017-064 - Hall Rental Concession

2017-072

Moved by: Councillor Tumbach

Seconded by: Councillor Cameron

"That we agree to amend resolution #2017-064 by removing the words 'at a rate of \$120 (\$750 value) to cover the caretaker expenses' and replace them with 'at a rate of \$120.00, representing a grant in-kind of \$430.00'."

CARRIED

Resolution No. Group I Committee Budget Meeting Minutes - February 16, 2017

2017-073

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That the minutes of the February 16, 2017 Group I Committee budget meeting be approved, as amended."

CARRIED

Resolution No. 2017-074 **Group II Committee Budget Meeting Minutes February 16, 2017**
Moved by: Councillor Barber
Seconded by: Councillor Cogger
 "That the minutes of the February 16, 2017 Group II Committee budget meeting be approved, as circulated."
CARRIED

Resolution No. 2017-075 **Joint Admin Committee Meeting Minutes - February 21, 2017**
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger
 "That the minutes of the February 21, 2017 Joint Administration Committee meeting be approved, as circulated."
CARRIED
Councillor Holobetz arrived at the meeting at 7:02pm.

Resolution No. 2017-076 **Communications**
Moved by: Councillor Cameron
Seconded by: Councillor Holobetz
 "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
 a) Associated Engineering - Landfill Environmental Site Assessment - Final Report
 b) Associated Engineering - 7th Avenue Storm Sewer - Design Brief and Sketches
 c) Min of Education - Ltr re: Response to Ltr - Educational Governance and School Boards
 d) Unser - Email re: Request council support to stop privatization of Crowns and public services
 e) Nykoluk/Beaulieu - Letter re: Dog Bylaw Violations - 545 James Street North
 f) SK Waste Reduction Council - Email re: Board of Directors Nomination
 g) Kinder Morgan Cochin ULC Pipeline Ltr re: Proposed Changes to Emergency Management Filing
 h) Nelson Granite - Price Book for Columbariums
 i) Miscellaneous."
CARRIED

Reports of Committees

Resolution No. 2017-077 **Creation of Shared Planner Position**
Moved by: Councillor Cameron
Seconded by: Councillor Phillips
 "That we agree with the recommendation of the Joint Administration Committee and create a full time professional planner position that would be cost shared with the RM in accordance with the Joint Administration agreement and authorize advertisement of the position of May 1st, 2017 with a potential hiring date of August 1st, 2017, if a suitable applicant is found; and That we agree to include \$15,000.00 in the 2017 budget for the Town's share of a salary for the position from August - December."
CARRIED

Delegations

7:30 p.m. Sunroof Solar - Alan Simpson - Results of Audit - Municipal Solar Power Program
 Alan Simpson of Sunroof Solar appeared before council to introduce their municipal solar power program and the results of the municipal facility audit conducted on municipal properties.

Reports of Committees Continued

Resolution No. 2017-078 **Municipal Office Renovation - Design**
Moved by: Councillor Tumbach
Seconded by: Councillor Cameron
 "That we agree with the recommendation of the Joint Administration Committee and authorize administration to proceed with obtaining a renovation design for the municipal office for the current library area/council chambers, at a 50/50 cost share with the RM."
CARRIED

Resolution No. 2017-079 **Library Relocation - Communications with Lumsden Library and SE Regional Library**
Moved by: Councillor Phillips
Seconded by: Councillor Holobetz
 "That we agree with the recommendation of the Joint Administration Committee and commence communications with the Lumsden Library and the Southeast Regional Library Board regarding the relocation of the library in accordance with the Joint Venture Library agreement."
CARRIED

Resolution No. 2017-080 **Joint Fire Budget and Capital Plan**
Moved by: Councillor Barber
Seconded by: Councillor Cameron
 "That we agree with the recommendation of the Joint Administration Committee and approve the Joint Fire Department 2017 budget and 5 year capital plan as follows:

Description	2017	2018	2019	2020	2021
Hi vol hose 2000'					\$26,000

Bunker gear (2sets)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
SCBA units (5)	\$40,534	\$40,534			
Spare SCBA cylinders			\$10,000	\$5,000	
Washer amp; Dryer	t.b.d.				
Municipalities share	\$22,767+(w & d)	\$22,767	\$7,500	\$5,000	\$15,500."

CARRIED

Resolution No. 2017-081 Townfolio - Purchase Standard 3 year subscription

2017-081

Moved by: Councillor Cogger

Seconded by: Councillor Holobetz

"That we agree with the recommendation of the Joint Administration Committee and accept the Townfolio Community Profile network proposal for the standard 3 year term at a cost of \$2,500.00/year to be cost shared 50/50 with the R.M. of Lumsden No. 189."

CARRIED

Resolution No. 2017-082 Qu'Appelle Valley Nordic Centre - Trail Improvements

2017-082

Moved by: Councillor Holobetz

Seconded by: Councillor Tumbach

"That we agree with the recommendation of the Joint Administration Committee and agree to fund trail upgrades at the Qu'Appelle Valley Nordic Centre as outlined by Community Coordinator Chris Exner, including trees and benches at a total cost of \$5,000.00 that will be cost shared 50/50 with the R.M. of Lumsden No. 189; and That these improvements be funded through the dedicated lands (public reserve) account."

CARRIED

Reports of Administration

Resolution No. 2017-083 List of Accounts

2017-083

Moved by: Councillor Cogger

Seconded by: Councillor Holobetz

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$63,187.23 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Resolution No. 2017-084 Accept the Reports of Administration

2017-084

Moved by: Councillor Cameron

Seconded by: Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

Mayor and Councillor Forum

Resolution No. 2017-085 Congratulations Letter - Wills and Schwartz - Provincial Mixed Doubles Curling Champions

2017-085

Moved by: Councillor Cogger

Seconded by: Councillor Phillips

"That we authorize administration to send letters of congratulations to Sam Wills and Mackenzie Schwartz on their 2017 Provincial Mixed Doubles Curling Championship and to wish them good luck in the national competition."

CARRIED

Appointments

Resolution No. 2017-086 Joint Venture Library Facility Board Representative

2017-086

Moved by: Councillor Phillips

Seconded by: Councillor Cogger

"That in accordance with the Joint Venture Library Agreement, we agree to appoint Councillor Dave Cameron as the municipality's representative on the Lumsden Joint Venture Library Facility Board."

CARRIED

Unfinished Business

Resolution No. 2017-087 Bylaw No. 03-2017 - Administration Bylaw - 2nd reading

2017-087

Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That Bylaw No. 03-2017, being a bylaw to establish the duties and powers of the Administrator and Designated Officers, be read a second time."

CARRIED

Resolution No. 2017-088 Bylaw No. 03-2017 - Administration Bylaw - 3rd reading

2017-088

Moved by: Councillor Barber

Seconded by: Councillor Cogger

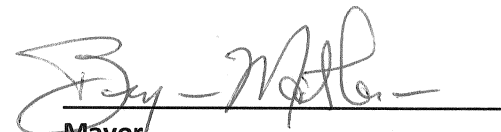
"That Bylaw No. 03-2017, being a bylaw to establish the duties and powers of the Administrator and Designated Officers, be read a third time, adopted, signed, and sealed."

CARRIED


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New Business

- Resolution No. 2017-089 Town Jacket Purchase**
Moved by: Councillor Cogger
Seconded by: Councillor Holobetz
"That we authorize the purchase of embroidered Town jackets from SportLogo for new members of council and staff; and
That we authorize administration to establish a policy regarding future purchases for council's consideration."
CARRIED
- Resolution No. 2017-090 Wascana Upper Qu'Appelle Watershed (WUQWATR) Meeting**
Moved by: Councillor Holobetz
Seconded by: Councillor Cameron
"That we authorize Councillor Phillips to attend the Wascana Upper Qu'Appelle Watershed Authority Taking Responsibility (WUQWATR) meeting on Thursday, March 9, 2017 in Lumsden, Sk."
CARRIED
- Mayor Bryan Matheson declared a conflict of interest with respect to a request that pertained to his daughter's business. Mayor Matheson abstained from discussion and voting on the matter and left the council chambers at 9:30 pm.*
- Resolution No. 2017-091 Fourth and James Bakery - Summer Storefront Deck**
Moved by: Councillor Holobetz
Seconded by: Councillor Cogger
"That we agree to enter into a lease agreement with Fourth and James Bakery for a sidewalk patio for the 2017 season; and
That, payment to the municipality estimated in the amount of \$228.00 (\$114.00 per hour @ 2 hours) representing the cost of the installation and removal of the required traffic barriers by the Public Works Department of the Town of Lumsden; and
That we indicate to the permittee that we are not charging for the rental of the barricades, nor the lease of the public property that is being used for the patio."
CARRIED
- At the conclusion of voting on the matter, Mayor Bryan Matheson returned to the council chambers at 9:37 pm.*
- Resolution No. 2017-092 Parking Concern on 4th Avenue - Consultation with Residents**
Moved by: Councillor Cogger
Seconded by: Councillor Tumbach
"That, we authorize administration to send letters to residents along 4th avenue, indicating that council is considering a bylaw amendment to the Traffic Bylaw No. 11-2010 to prohibit parking on the north side of 4th avenue as there are concerns with traffic parking there and blocking driveways and request their response on the matter."
CARRIED
- Resolution No. 2017-093 Tax Abatement - Alternate 404002750-010**
Moved by: Councillor Holobetz
Seconded by: Councillor Cogger
"That, due to a change of interest not being recorded in the municipal records to reflect a mortgage interest, we agree to abate the 2017 penalty amount of \$208.39 and the 2016 discount amount of \$64.76 for land legally described as ???? and owned by ???? alternate # 404002750-010, as requested by Scotia Bank."
CARRIED
- Resolution No. 2017-094 Adjournment**
Moved by: Councillor Cogger
Seconded by: Councillor Holobetz
"That we adjourn the meeting at 10:00p.m."
CARRIED



Mayor



Chief Administrative Officer