



THE TOWN OF  
L U M S D E N

**Town of Lumsden**

**Meeting Minutes**

**Group II Committee Meeting September 27, 2018 - 10:00 am**

**Call To Order**

The Group II Committee convened their regular meeting in the Council Chambers of the Town Office on Thursday, September 27, 2018 at 10:00 a.m., with Councillor Verne Barber presiding.

**Present:**

Chairperson: Verne Barber

Mayor: Bryan Matheson

Councillors: Jane Cogger, Rhonda Phillips

Chief Administrative Officer: Monica Merkosky

Assistant Administrator: Krystal Strong

Finance Officer: Greg Brkich

Community Planner: Luke Grazier (Arrived at 10:51 am, Left at 11:10 am)

Utilities Foreman: Dave Cherney

Public Works Foreman: Jeff Carey

**Approval of Agenda**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That we adopt the agenda as presented."

**CARRIED**

**Reports of the Public Works & Utilities Department**

**Public Works Report**

Public Works Foreman, Jeff Carey, provided the following report:

- Surveying of the dyke ongoing for slumping repair by Water Security Agency
- Planned new monthly safety meetings for staff, would like to provide lunch during the meeting

**Utilities Report**

Utilities Foreman, Dave Cherney, provided the following report:

- New Water and Wastewater Operator Travis Cameron has commenced work
- the new, faulty, pump columns have not been picked up yet by the manufacturer. Column sizes were not manufactured correctly.
- Lagoon pumping will start shortly, being pumped into the abandoned oxbow, as per our permit. Testing will be completed. Volume of the lagoon is 1/3 of what it has been the last few years
- Dave will be going to look at a pre-fab style building for the replacement of the temporary lift station in the Schandre Estates subdivision. The building would be below ground and heated, similar to what is installed in the Canyon Creek Estates subdivision.

**Reports of Administration**

**Public Works/Utilities Restructuring**

The Committee discussed long term planning regarding staffing in the Public Works and Utilities Departments. The Committee requested that the Public Works and Utilities Departments prepare a training proposal for their staff and bring it to the next meeting.

**New Business**

**Culvert Policy - Community Planner Luke Grazier**

The Committee discussed implementing a culvert policy for the installation and maintenance of new and existing culverts. Community Planner, Luke Grazier will work with the Public Works department to draft a policy and present it to Council.

**Utility Bill Graphics**

The Committee discussed the out of date graphics on the Utility bills and instructed administration to remove the graphics but consider providing annual consumption information to residents.

**Adjournment**

**Moved by:** Councillor Cogger

"That we adjourn the meeting at 11:27 am."

**CARRIED**

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**Chairperson**

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**Chief Administrative Officer**