



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting October 11, 2018 - 1:00 pm

Call To Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, October 11, 2018 at 1:00 pm with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Charlene Richmond (arrived at 1:02 pm), Cody Garbutt, Ed Thorpe (left at 4:31pm), John Langford, Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Finance Officer: Greg Brkich

Community Planner: Luke Grazier

Office Services Clerk: Chris Lamontagne

Manager of Public Works: Leighton Watts

Resolution No.
2018-410

Additions to Agenda

Moved by: Councillor Andrew

"That we agree to add the following item to the agenda under Closed Session - LAFOIP S. 16(1)(B) Employee Related Matters:
- Chief Administrative Officer Probation."

CARRIED

Resolution No.
2018-411

Approval of Agenda

Moved by: Councillor Thorpe

"That we approve the agenda as amended."

CARRIED

Public Works Reports

Resolution No.
2018-412

Snow Plow Training

Moved by: Councillor Richmond

"That we authorize the Public Works Manager to arrange Snow Plow training for RM Employees with a budget maximum of \$4,400 plus tax."

CARRIED

Resolution No.
2018-413

Public Works Report - October 11, 2018

Moved by: Councillor Richmond

"That we approve the Manager of Public Works' report as presented."

CARRIED

Financial Reports

Resolution No.
2018-414

Monthly Financial Statement and Bank Reconciliation - August 31, 2018

Moved by: Councillor Langford

"That the Monthly Financial Statement and Bank Reconciliation for the period ending August 31, 2018, be accepted as presented."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2018-415

Dev. Appl. #2018-014 - Campbell - 1st Farm Dwelling - SE 06-19-21-W2 - Div.#2

Moved by: Councillor Richmond

"That we approve Development Application #2018-014 for an accessory farm dwelling on land legally described as: SE ¼ 06-19-21-W2, submitted by Scott Campbell, subject to:

1. The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Regina Qu'Appelle Health Region;

2. Prior to the construction of any new 'Property Access Approach', an application first must be made and approved by the RM of Lumsden No.189;
3. Construction is not permitted during the Bobolink nesting season; and
4. In accordance with sub-clause 3.4.3(4)(a), from the Official Community Plan, the 'farm dwelling' is permitted to be used accessory to a legitimate agriculture operation on SE ¼ 06-19-21-W2." **CARRIED**

Resolution No.
2018-416

Professionalism and Ethics Course - L.Grazier

Moved by: Councillor Langford

"That we authorize Community Planner, Luke Grazier to take the 'Professionalism and Ethics Course' with the Professional Standards Board at a cost of \$624.75, with expenses to be shared between the Town of Lumsden and RM of Lumsden No.189." **CARRIED**

Resolution No.
2018-417

Revised Financial Reserve Policy - Subdivision Infrastructure Reserve

Moved by: Councillor Jordison

"That we agree to adopt the amended Financial Reserve Policy, attached to and forming part of these minutes." **CARRIED**

Resolution No.
2018-418

Accounts for Approval

Moved by: Councillor Richmond

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$1,137,444.33 are hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

Adoption of Minutes

Resolution No.
2018-419

September 13, 2018 - Regular Meeting Minutes

Moved by: Councillor Langford

"That the minutes of the September 13, 2018 regular meeting be approved, as circulated." **CARRIED**

Resolution No.
2018-420

September 13, 2018 - Public Hearing Minutes - Meraki Rezoning

Moved by: Councillor Richmond

"That the minutes of the September 13, 2018 Public Hearing Minutes meeting be approved, as circulated." **CARRIED**

Resolution No.
2018-421

Planning and Economic Development Committee - September 20, 2018 - Minutes

Moved by: Councillor Richmond

"That the minutes of the September 20, 2018 Planning and Economic Development Committee meeting be approved, as circulated." **CARRIED**

Committee Reports

Resolution No.
2018-422

Planning and Economic Development Committee Report

Moved by: Councillor Richmond

"That the report of the Planning and Economic Development Committee be accepted as presented." **CARRIED**

Resolution No.
2018-423

Extended Tax Incentive Policy

Moved by: Councillor Andrew

"That we agree with the recommendation of the Planning and Economic Development Committee and authorize Administration to draft an Extended Tax Incentive Policy to grant an additional five years of abatement to unsold, undeveloped lots in a bare land subdivision." **CARRIED**

Resolution No.
2018-424

Amend Bare Land Tax Incentive Policy

Moved by: Councillor Thorpe

"That we agree with the recommendation of the Planning and Economic Development Committee and authorize Administration to draft an amended Bare Land Tax Incentive Policy that includes an abatement percentage of 100% for all of the years in the term." **CARRIED**

- Resolution No.**
2018-425
Residential Minimum Tax Option
Moved by: Councillor Jordison
- "That we agree with the recommendation of the Planning and Economic Development Committee and authorize Administration to investigate residential minimum tax options, for properties with and without improvements, and bring that information back to the Committee for review."
CARRIED
- Resolution No.**
2018-426
Municipal Marketing
Moved by: Councillor Langford
- "That we agree with the recommendation of the Planning and Economic Development Committee and authorize Administration to obtain quotes for municipal marketing from various agencies and provide some examples of municipal marketing tools utilized by other municipalities."
CARRIED
- Unfinished Business**
- Resolution No.**
2018-427
Ministry of Highways and Infrastructure - Over Dimensional Bypass, Grid 734 Jurisdiction
Moved by: Councillor Jordison
- "That we authorize Administration to respond to the Ministry of Highways and Infrastructure letter dated September 25, 2018 regarding Over Dimensional Bypass, Grid 734 Jurisdiction, asking for clarification on proposal number 3 ("*That MHI would manage the maintenance and rehabilitation of this roadway within our overall provincial network priorities;*") and declining proposal number 5 ("*That the RM would assume ownership of the Disley Access Road, with benefits of a much shorter and lower cost facility to maintain as compared to Grid 734*")."
CARRIED
- New Business**
- Resolution No.**
2018-428
RBC Signing Authorities
Moved by: Councillor Richmond
- "That we authorize Finance Officer, Greg Brkich, to be added as signing authority, effective immediately."
CARRIED
- Resolution No.**
2018-429
Royal Canadian Legion Lumsden Branch - Wreath Purchase and Ceremony
Moved by: Councillor Richmond
- "That we agree to purchase a Remembrance Day wreath from the Royal Canadian Legion, Lumsden Branch, at a cost of \$50.00, and
That we authorize Reeve Kent Farago to attend the Remembrance Day Ceremony to lay the wreath on behalf of the municipality."
CARRIED
- Resolution No.**
2018-430
Resort Village of Pelican Pointe - Boundary Alteration Request NE 19-21-22-W2
- "That we authorize Administration to respond to the request of the Resort Village of Pelican Pointe to provide further details of their boundary alteration request, regarding the shoreline and waterway contained within land legally described as NE 19-21-22-W2."
CARRIED
- Resolution No.**
2018-431
Beaver Control Program - Bounty Hunter Application - Alden Ludwig
Moved by: Councillor Garbutt
- "That we designate Alden Ludwig as a bounty hunter for the purpose of the Beaver Control Program, for beavers caught within the municipality, for the 2018-2019 program."
CARRIED
- Resolution No.**
2018-432
Commercial Surety Bond Renewal - Sand and Gravel Quarry Lease
Moved by: Councillor Andrew
- "That we agree to renew the Financial Guarantee Bond for Sand and Gravel Quarry Lease No. 297322 at a cost of \$750.00."
CARRIED
- Resolution No.**
2018-433
RV Lumsden Beach, Bert Sebastian - Grid Road from Hwy 54 to Village of Lumsden Beach
Moved by: Councillor Richmond
- "That we authorize Administration to respond to the email dated October 3, 2018 from the Resort Village of Lumsden Beach."
CARRIED

- Resolution No.**
2018-434 **SaskAlert Training - Chris Lamontagne**
Moved by: Councillor Garbutt
- "That we authorize Office Services Clerk, Chris Lamontagne to attend any upcoming training dates for SaskAlert training in Regina, with expenses to be reimbursed by the municipality." **CARRIED**
- Reports of Administration**
- Resolution No.**
2018-435 **Hire Office Services Clerk - Deidre MacInnes**
Moved by: Councillor Jordison
- "That we acknowledge the Chief Administrative Officer's hiring of Deidre MacInnes as a full-time Office Services Clerk for a 15-month term, effective October 9, 2018, with a probationary period of six (6) months; and
That we approve a wage at Step 3 of the 2018 Joint Administration Office Services Clerk Salary Grid, being \$20.05/hour (5 points)." **CARRIED**
- Resolution No.**
2018-436 **SARM Midterm Convention - Voting Delegates**
Moved by: Councillor Garbutt
- "That we authorize Councillor Cody Jordison and Councillor Jeremy Andrew to be voting delegates at the SARM Midterm Convention on November 14 and 15, 2018 in Saskatoon." **CARRIED**
- Resolution No.**
2018-437 **SARM Midterm Convention - November 14 & 15, 2018 - Saskatoon**
- "That we authorize any interested Councillors, as well as Administration to attend the SARM Midterm Convention November 14 and 15, 2018 in Saskatoon, with expenses to be reimbursed by the municipality." **CARRIED**
- Resolution No.**
2018-438 **Tax Enforcement - 6 Month Notice**
Moved by: Councillor Jordison
- "That we authorize the Treasurer to begin proceedings to acquire the following titles:
Alt # 000306300-010 SE 06-19-21-W2
Alt # 000205400-010 SW Ptn 05-19-20-W2
Alt # 000132300-010 SE Ptn 32-19-19-W2
Alt # 000413301-010 SE Ptn 13-19-22-W2
Alt # 000704302-010 Parcels F & G, Plan 101504865
Alt # 000312302-010 SE Ptn 12-19-21-W2
Alt # 000326403-010 Parcel G, Plan 101443070;
and further, that these accounts be forwarded to TAXervice for collection." **CARRIED**
- Resolution No.**
2018-439 **Council Update**
Moved by: Councillor Richmond
- "That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**
- Resolution No.**
2018-440 **Synergy Ag Services - Assessment Appeal**
Moved by: Councillor Richmond
- "That we accept the Agreement to Adjust Assessment - 2018 from SAMA regarding SE Ptn 35-19-21-W2 and request SE Ptn 35-19-21-W2 to be put on the SAMA Annual Call-back List." **CARRIED**
- Resolution No.**
2018-441 **Neil and Donna Cromarty - NE 33-18-21-W2 - Tax Refund Request**
Moved by: Councillor Jordison
- "That we deny the request for a tax refund submitted by Neil and Donna Cromarty for land legally described as NE 33-18-21-W2." **CARRIED**
- Appointments**
- Resolution No.**
2018-442 **Appointment of Building Officials**
Moved by: Councillor Richmond
- "That, in accordance with the service agreement with Professional Building Inspections, Inc., the RM of Lumsden No.189 hereby resolves to confirm Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred, Grant Paulson, Myron Stenka and Bobby Baker." **CARRIED**

- Resolution No.**
2018-443
- Communications**
Moved by: Councillor Andrew
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Lumsden and District Heritage Home - Regular Meeting Minutes of August 27, 2018
b. Deer Valley - Annual General Meeting Minutes of September 13, 2018
c. CP Rail - Safety Week
d. Inter Municipalities Utilities Committee - Meeting Minutes of June 18, 2018
e. Case IH - Ownership Experience Survey
f. MLDP - Upcoming Workshops
g. SARM - Draft Agenda for November 14-15, 2018 Convention
h. Sask Pest Control Association - Rat Control Budget
i. District Board of Revision - Notice of Hearings
j. Certificate of Approval - NW 29-19-21-W2 - Continental Developments Inc. & 0697110 B.C. Ltd.
k. Miscellaneous Publications."
CARRIED
- Resolution No.**
2018-444
- MLDP - Upcoming Workshops (2018 Fall Schedule)**
Moved by: Councillor Richmond
- "That we authorize any Councillor to attend any of the listed MLDP upcoming workshops (2018 Fall Schedule) with expenses to be reimbursed by the municipality."
CARRIED
- Bylaws**
- Resolution No.**
2018-445
- Bylaw No. 15-2018 - Amend Bylaw No. 07-2012 - 101008072 Saskatchewan Ltd. Rezoning - 1st Reading**
Moved by: Councillor Richmond
- "That Bylaw No. 15-2018, being a bylaw to amend Bylaw No. 07-2012, be read a first time."
CARRIED
- Resolution No.**
2018-446
- Public Hearing Date - Bylaw No. 15-2018**
Moved by: Councillor Richmond
- "That we agree to hold a Public Hearing on November 8, 2018 at 3:00 pm for Bylaw No.15-2018."
CARRIED
- Resolution No.**
2018-447
- Bylaw No. 16-2018 - Amend Bylaw No. 07-2012 - Molnar Rezoning - 1st Reading**
Moved by: Councillor Richmond
- "That Bylaw No.16-2018, being a bylaw to amend Bylaw No. 07-2012, be read a first time."
CARRIED
- Resolution No.**
2018-448
- Public Hearing Date - Bylaw No. 16-2018**
Moved by: Councillor Jordison
- "That we agree to hold a Public Hearing on November 8, 2018 at 4:00 pm for Bylaw No. 16-2018."
CARRIED
- Resolution No.**
2018-449
- Bylaw No. 14-2018 - Amend Bylaw No. 07-2012 - Vidal & Birch Rezoning - 1st Reading**
Moved by: Councillor Richmond
- "That Bylaw No. 14-2018, being a bylaw to amend Bylaw No. 07-2012, be read a first time."
CARRIED
- Resolution No.**
2018-450
- Public Hearing Date - Bylaw No. 14-2018**
Moved by: Councillor Langford
- "That we agree to hold a Public Hearing on November 8, 2018 at 2:00 pm for Bylaw No. 14-2018."
CARRIED
- Resolution No.**
2018-451
- Bylaw No. 17-2018 Synergy Ag - Lumsden Ltd. Tax Exemption - 1st Reading**
Moved by: Councillor Langford
- "That Bylaw No. 17-2018, being the Synergy Ag - Lumsden Ltd. - Tax Exemption Bylaw, be read a first time."
CARRIED
- Resolution No.**
2018-452
- Bylaw No. 17-2018 Synergy Ag - Lumsden Ltd. Tax Exemption - 2nd Reading**
Moved by: Councillor Andrew
- "That Bylaw No. 17-2018, being the Synergy Ag - Lumsden Ltd. - Tax Exemption Bylaw, be read a second time."
CARRIED

- Resolution No.** 2018-453 **Bylaw No. 17-2018 Synergy Ag - Lumsden Ltd. Tax Exemption - Given 3 Readings**
Moved by: Councillor Langford
"That Bylaw No. 17-2018, being the Synergy Ag - Lumsden Ltd. - Tax Exemption Bylaw, be given three readings at this meeting." **CARRIED**
- Resolution No.** 2018-454 **Bylaw No. 17-2018 Synergy Ag - Lumsden Ltd. Tax Exemption - 3rd Reading**
Moved by: Councillor Jordison
"That Bylaw No. 17-2018 Synergy Ag - Lumsden Ltd. Tax Exemption Bylaw, be read a third time, adopted, signed and sealed." **CARRIED**
- Closed Session**
- Resolution No.** 2018-455 **Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters**
Moved by: Councillor Richmond
"That we agree to move into closed session at 4:36 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session except CAO Monica Merkosky." **CARRIED**
- Closed Session**
CAO Monica Merkosky left the Closed Session at 4:43 pm
- Resolution No.** 2018-456 **Rise from Closed Session**
Moved by: Councillor Langford
"That we agree to rise from the closed session and return to the open meeting at 4:47 pm." **CARRIED**
- Resolution No.** 2018-457 **Full-Time Permanent Chief Administrative Officer**
Moved by: Councillor Richmond
"That we agree Monica Merkosky, Chief Administrative Officer, has successfully completed her one (1) year probation." **CARRIED**
- Resolution No.** 2018-458 **Adjournment**
Moved by: Councillor Richmond
"That we adjourn the meeting at 4:49 pm." **CARRIED**

Reeve

Chief Administrative Officer