



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Group II Committee Meeting April 16, 2019 - 02:00 PM

Call To Order

The Group II Committee convened their meeting in the Council Chambers of the Town Office on Tuesday, April 16, 2019 at 2:01 p.m., with Chairperson Verne Barber presiding.

Present:

Chairperson: Verne Barber
Mayor: Bryan Matheson
Councillors: Wes Holobetz, Rhonda Phillips
Chief Administrative Officer: Monica M. Merkosky
Superintendent of Public Works: Jeff Carey
Utilities Lead: Gerry Beurivage

Additions to Agenda

Moved by: Councillor Holobetz
Seconded by: Councillor Phillips

"That we agree to add the following item to the agenda under Reports of the Public Works and Utilities Departments:

- Water Meter Conversion."

CARRIED

Approval of Agenda

Moved by: Councillor Phillips
Seconded by: Mayor Matheson

"That we adopt the agenda as amended."

CARRIED

Reports of the Public Works & Utilities Departments

Water Meter Conversion

- Majority of meters in Town are T8's; T10's only require head change
- Badger software - \$9,000; 705 Meters - \$250,000 plus \$1.25/per meter/per month
- Neptune Software - \$11,000; 721 Meters - \$299,000 plus \$4.68/per meter/per year - takes 6 hours to read meters
- prices do not include custom installation
- our current practice of reading meters takes 80-man hours each quarter
- It is critical that all new software integrates with our municipal software
- Invite sales people to speak with staff and Group II

Review 2018 Capital

Discussed progress on Schandre Estates lift station.

*B
Matheson*

Reserve Policy

Flood Protection Reserve - The systems that move water from oxbows to the river need to be replaced. Jeff will contact WSA to inquire about starting the replacement of the screwgates that are non-operational. 7th Avenue may be the priority.

Potash Asset Fund - Language change. Funds are not just for road infrastructure, but for the betterment of the entire community.

Green Reserve - Should we establish a new Green Reserve to fund our portion of grants for "green" initiatives?

2019 Proposed Capital and Reserve Analysis

- In 2019 will focus more on valve replacement as opposed to hydrant replacement.
- WTP Expansion – the reservoir expansion takes priority over the 3rd filter addition according to AE.
- AE should be asked to do preliminary work related to adding a 3rd filter and additional reservoir storage. AE should have the original WTP drawings which indicate the locations of both.
- The KGS report is at the WTP. This report details the James Street River crossing and main line looping. Find initial agreement with KGS; did it include construction and contract management? Monte Russell who wrote the report no longer works for KGC; he recommended Sean Bayer @ KGS as a contact.
Water and Sewer Reserve
- Sewer Infrastructure fee is separate when determining the utility surplus (loss); not lumped into revenue
- Automated garbage collection should be discussed in the future.
- See attached 5-year Capital Plan

Previous Meeting Minutes for Review

Group II Committee Meeting - March 27, 2019


Moved by: Councillor Phillips

Seconded by: Councillor Holobetz

"That the minutes of the Group II Committee Meeting - March 27, 2019 be approved, as circulated." **CARRIED**

Adjournment

"That we adjourn the meeting at 4:22 p.m." **CARRIED**



Chairperson



Chief Administrative Officer