



LUMSDEN, IN THE QU'APPELLE



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189 & Town of Lumsden

Meeting Minutes

Joint Administration Committee Meeting

August 26, 2019 - 07:00 PM

Call to Order

The Joint Administration Committee of the Rural Municipality of Lumsden No. 189 and the Town of Lumsden convened their meeting in the Council Chambers of the Municipal Office, on Monday, August 26, 2019 at 7:12 p.m.

Present:

Chairperson: Town Councillor Wes Holobetz
Reeve: Kent Farago
Mayor: Bryan Matheson
RM Councillor: Cody Garbutt
Town Councillor: Verne Barber
Chief Administrative Officer: Monica M. Merkosky

Absent:

RM Councillor: Jeremy Andrew

Approval of Agenda

Moved by: Councillor Garbutt
Seconded by: Councillor Barber

"That we approve the agenda as presented."

CARRIED

Adoption of Minutes

June 24, 2019 - Joint Administration Committee

Moved by: Mayor Matheson
Seconded by: Reeve Farago

"That the minutes of the June 24, 2019 Joint Administration Committee meeting be approved, as circulated."

CARRIED

New Business

Requests to Financially Support Staff Training

Moved by: Mayor Matheson
Seconded by: Reeve Farago

"That we recommend each Council agree that the Chief Administrative Officer (CAO) may approve requests from staff for financial support for training opportunities within the confines of the annual operating budget."

CARRIED

Title Change - Finance Officer

Moved by: Mayor Matheson
Seconded by: Councillor Garbutt

"That we recommend each Council agree to change the position title of Finance Officer to Director of Finance, effective immediately."

CARRIED

Amend 'Temporary Office Services Clerk - Reception' to Permanent Status

Moved by: Mayor Matheson
Seconded by: Councillor Garbutt

"That we recommend each Council agree to amend Kaylee Grainger's position of "Temporary" Office Services Clerk - Reception to "Permanent" status, effective immediately."

CARRIED

Software Conversion – Municipal Programs

Moved by: Reeve Farago
Seconded by: Mayor Matheson

W. H. Matheson

"That we recommend each Council agree to convert its municipal and payroll software at the following costs:

Software	Town of Lumsden	RM of Lumsden No. 189
MuniSoft	\$32,538	\$24,442
Clarity Payroll	\$8,933	\$8,933."

CARRIED

Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters

Moved by: Reeve Farago

Seconded by: Councillor Barber

"That we agree to move into Closed Session at 7:59 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with staff to be excluded from the session."

CARRIED

Rise from Closed Session

Moved by: Mayor Matheson

Seconded by: Councillor Garbutt

"That we agree to rise from the Closed Session and return to the open meeting at 8:04 pm."


CARRIED

Adjournment

Moved by: Reeve Farago

"That we adjourn the meeting at 8:09 pm."

CARRIED



Chairperson



Chief Administrative Officer