



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189
Meeting Minutes
Regular Council Meeting August 8, 2019 - 01:00 PM

Call to Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, August 8, 2019 at 1:07 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago
Councillors: Jeremy Andrew, Derek Neuls, Boutros Skaf, John Langford, Cody Jordison
Chief Administrative Officer: Monica M. Merkosky
Director of Planning and Development: Luke Grazier (Left at 2:51 pm)
Communications Clerk: Alyssa Lawford
Public Works Manager: Leighton Watts

Absent:

Councillors: Cody Garbutt
Finance Officer: Greg Brkich

Resolution No.
2019-367

Additions to Agenda

Moved by: Councillor Jordison

"That we agree to add the following item to the agenda under
New Business: New Hire - Equipment Operator."

CARRIED UNANIMOUSLY

Resolution No.
2019-368

Approval of Agenda

Moved by: Councillor Neuls

"That we approve the agenda as amended."

CARRIED

Resolution No.
2019-369

Public Works Reports

Moved by: Councillor Jordison

"That we approve the Manager of Public Works report as presented."

CARRIED

Financial Reports

Resolution No.
2019-370

Bank Reconciliation - June 30, 2019

Moved by: Councillor Neuls

"That the Bank Reconciliation for the month ended June 30, 2019 be accepted as presented."

CARRIED

Resolution No.
2019-371

Financial Report - June 30, 2019

Moved by: Councillor Andrew

"That the Financial Statement for the month ended June 30, 2019 be accepted as presented."

CARRIED

Resolution No.
2019-372

Royal Bank Accounts - Inactivity

Moved by: Councillor Jordison

"That we close the following inactive bank RBC accounts and move their funds to the general reserve account; 100-***-4 (\$2,091.41) and 100-***-8 (\$3,174.74)."

CARRIED

Handwritten signature

Resolution No. **List of Accounts - August 8, 2019**
2019-373 **Moved by:** Councillor Jordison

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes are hereby approved for payment. With the exception of an Ed Pelzer invoice in the amount of \$3,141.79. Mr. Pelzer provided a new invoice in the amount of \$3,087.79."

CARRIED

Adoption of Minutes

Resolution No. **July 11, 2019 - Regular Council Meeting**
2019-374 **Moved by:** Councillor Skaf

"That the minutes of the July 11, 2019 Regular Meeting be approved, as circulated."

CARRIED

Resolution No. **July 11, 2019 - Public Hearing Bylaw No. 13-2019 - Zoning Bylaw Amendment**
2019-375 **Moved by:** Councillor Skaf

"That the minutes of the July 11, 2019 Public Hearing for Bylaw No. 13-2019 be approved, as circulated."

CARRIED

Resolution No. **Committee Reports**
2019-376 **Moved by:** Councillor Langford

"That Councillor Cody Jordison's verbal report be accepted as presented."

CARRIED

Unfinished Business

Resolution No. **Deer Valley Utility Inc. - Water Utility Infrastructure**
2019-377 **Moved by:** Councillor Jordison

"That we accept the Deer Valley Utility information dated July 24, 2019 as presented."

CARRIED

Resolution No. **Tax Enforcement**
2019-378 **Moved by:** Councillor Andrew

"That we accept the Tax Enforcement Report as presented."

CARRIED

New Business

Public Works Manager Leighton Watts left Council Chambers at 1:44 pm

Public Works Manager Leighton Watts returned to Council Chambers at 2:08 pm

Public Works Manager Leighton Watts left Council Chambers at 2:14 pm

Resolution No. **Zehner Grid Road Upgrades (Clay Capping) RFP**
2019-379 **Moved by:** Councillor Andrew

"That we agree with administration's recommendation to award the tender to upgrade 8.1km of the Zehner Grid (east of Highway 6) to Cummins and Son Excavating Ltd. in the amount of \$501,026.25 (including taxes)."

CARRIED

Public Works Manager Leighton Watts returned to Council Chambers at 2:15 pm

Resolution No. **Webfam Developments - Taxation Rates**
2019-380 **Moved by:** Councillor Jordison

"That we table a request from Webfam Developments until our August 22, 2019 meeting."

CARRIED

Resolution No. **Finance Officer**
2019-381 **Moved by:** Councillor Andrew

"That we approve of the Chief Administrative Officer's hiring of Ryan Haresign, as Finance Officer, as follows:

- Effective start date is September 9, 2019;
- \$90,951/year, which is Step 10 on the 11 Step Finance Officer Salary Grid;
- Each January 1 salaries are adjusted for cost of living;
- A one-year probationary period;

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- Upon successful completion of the probationary period, the salary will elevate to Step 11 - currently \$94,680;
- This is a management position and as such there will be necessary overtime from time to time, that is included in the salary, to complete duties and tasks in a timely manner or to meet deadlines;
- Time-in-lieu is earned (at 1.0x) for meetings attended, and time spent where required by the employer, outside of regular office hours, in accordance with the HR Policy;
- Office hours are Monday - Friday from 8:00 - 4:00; 7 hours per day plus 30 minutes banked towards an Earned Day Off;
- Lunch break is 30 minutes (unpaid);
- Annual vacation leave is accrued at a rate of 4 weeks; and
- Professional fees related to retaining his CPA designation will be covered by the employer."

CARRIED

Resolution No.
2019-382

Tax Abatement Transfer
Moved by: Councillor Skaf

"That we approve the transfer of the remaining term of the HWY 11 Bays Ltd. Property Tax Abatement - Bylaw 04-2019 to the new property owner, Zarembo Developments Ltd."

CARRIED

Resolution No.
2019-383

Drake - Residential Minimum Tax
Moved by: Councillor Andrew

"That we table a request from Craig and Anne Drake for a property tax abatement (Unorganized Hamlet of Tregarva) to our August 22, 2019 meeting."

CARRIED

Resolution No.
2019-384

Addition to Agenda - Equipment Operator - New Hire
Moved by: Councillor Jordison

"That we agree with the recommendation of the Public Works Manager, to hire Michael Van Dinther as Seasonal Equipment Operator - at \$24.04 per hour - Step 4 of the Equipment Operator Salary Grid, effective August 12, 2019."

CARRIED

Reports of Administration

Resolution No.
2019-385

Council Update
Moved by: Councillor Neuls

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Resolution No.
2019-386

Communications
Moved by: Councillor Skaf

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- Government of Saskatchewan - Certificate of Approval - S 1/2 6-20-21-W2
- RCMP - Community Policing Report - January, 1 to June, 30 2019
- Water Security Agency - Aquatic Habitat Protections Permit
- Water Security Agency - Channel Clearing and Beaver Dam Removal Programs
- Ministry of Agriculture - Appointment of Pest Control Officers - Clubroot
- Deer Valley Hamlet Board Meeting - July 9, 2019
- LHS Grad - Thank You
- Miscellaneous."

CARRIED

Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

Resolution No.
2019-387

Closed Session - Employee-Related Matters
Moved by: Councillor Skaf

"That we agree to move into Closed Session at 4:00 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with staff to be excluded from the session with the exception of CAO, Monica Merkosky."

CARRIED

Resolution No.
2019-388

Rise from Closed Session
Moved by: Councillor Skaf

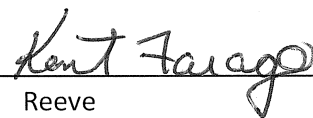
"That we agree to rise from the Closed Session and return to the open meeting at 4:16 pm."

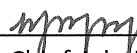
Resolution No.
2019-389

Adjournment
Moved by: Councillor Andrew

"That we adjourn the meeting at 4:17pm."

CARRIED


Reeve


Chief Administrative Officer