



RURAL MUNICIPALITY OF  
**L U M S D E N**  
NO. 189

**Rural Municipality of Lumsden No.189**  
**Meeting Minutes**  
**Regular Council Meeting December 12, 2019 - 01:00 PM**

**Call to Order**

The Lumsden Rural Municipal Council convened their Regular Meeting in the Council Chambers of the R.M. Office, on Thursday, December 12, 2019 at 1:01 p.m. with Reeve Kent Farago presiding.

**Present:**

Reeve: Kent Farago  
Councillors: Jeremy Andrew, Glenda Schlosser, Derek Neuls, Cody Garbutt, John Langford (arrived at 1:03 pm), Cody Jordison  
Chief Administrative Officer: Monica M. Merkosky  
Director of Finance: Ryan Haresign  
Director of Planning and Development: Luke Grazier  
Acting Assistant Administrator: Chris Lamontagne  
Public Works Manager: Leighton Watts

**Returning Officer's Report**

The Declaration of Election Results of the 2019 Division 2 By-election were provided by Returning Officer, Monica M. Merkosky.

**Oath of Elected Official**

Glenda Schlosser, successful candidate of the Division 2 By-election, read aloud the Oath of Office.

**Resolution No.**  
2019-571

**Amendment to Agenda**

**Moved by:** Councillor Langford

"That we agree to amend the agenda by tabling the following items to the next meeting:

- Planning and Development Applications and Reports:
  - Road Closure Request - Cressman - NE 14-20-21W2 – Division #5
- Committee Reports:
  - Planning and Economic Development Committee Report
  - Regional Transportation Study
  - Public Works Committee Report
  - Annual Weed Inspector Report
- New Business:
  - 2020 Council Remuneration
- Appointments:
  - 2020 Committee / Board Appointments."

**CARRIED**

**Resolution No.**  
2019-572

**Approval of Agenda**

**Moved by:** Councillor Garbutt

"That we approve the agenda as amended."

**CARRIED**

**Declaration of Conflict of Interest**

*Councillor Cody Jordison declared a conflict of interest with respect to 2020 Salary/Wage Considerations for his spouse, Krystal Strong.*

*Councillor Glenda Schlosser declared a conflict of interest with respect to Requests for Quotes included in Reports of Administration.*

**Resolution No.**  
2019-573

**Public Works Report**

**Moved by:** Councillor Neuls

"That we approve the Public Works Manager's report as presented."

**CARRIED**

### Financial Reports

- Resolution No.** **List of Accounts - December 12, 2019**  
2019-574 **Moved by:** Councillor Langford
- "That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes are hereby approved for payment." **CARRIED**
- Resolution No.** **Bank Reconciliation - October 31, 2019**  
2019-575 **Moved by:** Councillor Jordison
- "That the Bank Reconciliation for the month ended October 31, 2019 be accepted as presented." **CARRIED**
- Resolution No.** **Financial Statement - October 31, 2019**  
2019-576 **Moved by:** Councillor Langford
- "That the Financial Statement for the month ended October 31, 2019 be accepted as presented." **CARRIED**

### Planning and Development Applications and Reports

- Resolution No.** **Dev. Appl. #2019-032 - Skaf - Single Parcel Res. Subdivision - E 1/2 31-19-21-W2 - Div.#2**  
2019-577 **Moved by:** Councillor Neuls
- "That we recommend approval to the Director of Community Planning of the Ministry of Government Relations for Development Application #2019-032, subject to the following:
1. the onsite wastewater system must be installed in accordance with the Saskatchewan Onsite Wastewater Disposal Guide;
  2. the Plumbing Regulations and The Private Sewage Works Regulations are adhered to;
  3. the installation of any new plumbing and sewage systems shall be permitted, inspected and approved by Saskatchewan Health Authority;
  4. adherence to the recommendations provided in Ground Engineering's Geotechnical Investigation, dated November 25, 2015;
  5. execution of a servicing agreement, specifically including the following requirements: payment of a development charge in the amount of \$2,428.82, construction of an internal subdivision road to provide access to the subdivision, and construction of the remaining portion of the east-west service road that runs adjacent to Provincial Highway No.11;
  6. the applicant being solely responsible for all the costs associated with the subdivision, including payment of \$2,000.00 cash in-lieu of municipal reserve dedication;
  7. adherence to the comments from the Ministry of Highways and Infrastructure's September 20, 2019 letter respecting the subdivision;
  8. prior to the construction of any new property access approaches an application is first submitted and approved by the RM of Lumsden No. 189; and
  9. the construction of any buildings on site shall require the approval of a development permit and building permit from the RM of Lumsden No. 189."

**CARRIED**

**Resolution No.** **Dev. Appl. #2019-038 - Colhoun - Rezone to Subdivide - NE 32-19-21-W2 - Div.#2**  
2019-578 **Moved by:** Councillor Langford

"That we agree to table Development Application #2019-038 and the associated Bylaw No. 25-2019 [a bylaw to rezone the lands proposed for subdivision], until the applicant submits a revised plan of proposed subdivision, showing road allowance widening from twenty-two (22) to thirty (30) metres on the undeveloped RM road legally described as, Surface Parcel No. 111090192, which provides access to the proposed subdivision, in order for the applicant to be able to upgrade the road to a commercial/industrial standard in accordance with the *RM Road Servicing Agreement Policy*." **CARRIED**

### Adoption of Minutes

- Resolution No.** **November 21, 2019 - Regular Council Meeting**  
2019-579 **Moved by:** Councillor Garbutt
- "That the minutes of the November 21, 2019 Regular Meeting be approved, as circulated." **CARRIED**
- Resolution No.** **November 25, 2019 - Planning and Economic Development Committee**  
2019-580 **Moved by:** Councillor Jordison
- "That the minutes of the November 25, 2019 Planning and Economic Development Committee meeting be approved, as circulated." **CARRIED**
- Resolution No.** **December 6, 2019 - Public Works Committee Meeting**  
2019-581 **Moved by:** Councillor Jordison
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"That the minutes of the December 6, 2019 Public Works Committee meeting be approved, as circulated." **CARRIED**

**Resolution No. December 9, 2019 - Joint Administration Committee Meeting**  
2019-582 **Moved by:** Councillor Andrew

"That the minutes of the December 9, 2019 Joint Administration Committee meeting be approved, as circulated." **CARRIED**

**Public Hearings**

**Resolution No. 2:00 pm - Public Hearing - Bylaw No. 19-2019**  
2019-583 **Moved by:** Councillor Jordison

"That we agree to recess the meeting at 2:01 pm for the purpose of holding a Public Hearing for Bylaw No. 19-2019." **CARRIED**

**Resolution No. Reconvene Meeting**  
2019-584 **Moved by:** Councillor Neuls

"That we agree to reconvene the meeting at 2:06 pm." **CARRIED**

**Committee Reports**

**Joint Admin Committee Report**

*Councillor Andrew and Reeve Farago provided Council with a verbal report.*

**Resolution No. Grants Provided to the Town of Lumsden**  
2019-585 **Moved by:** Councillor Andrew

"That we agree with the recommendation of the Joint Administration Committee and continue the existing grant agreements related to Joint Administration, Joint Fire Department, Landfill (RM pays Town \$11,000/year), Recycling (RM pays Town \$10,000/year) and Recreation (RM pays Town \$9,000/year)." **CARRIED**

**Resolution No. Fire Department - Five-Year Capital List**  
2019-586 **Moved by:** Councillor Langford

"That we agree with the recommendation of the Joint Administration Committee and approve the Joint Fire Department Five-Year Capital Plan attached as "Schedule B"." **CARRIED**

**Resolution No. Municipal Office and Library - Continued Upgrades (Wireless Mic System)**  
2019-587 **Moved by:** Councillor Andrew

"That we agree with the recommendation of the Joint Administration Committee and approve the purchase of a wireless microphone system based on Administration's selection from two quotes ranging from \$4,949 - \$7,629 with costs to be shared equally between the municipalities." **CARRIED**

**Resolution No. Municipal Office and Library - Continued Upgrades**  
2019-588 **Moved by:** Councillor Neuls

"That we agree with the recommendation of the Joint Administration Committee and approve an additional \$1,000 for replacement of Chambers cabinetry and approve the Municipal Office 2020 Improvements Budget for a total of \$16,700 (100%) and that the Library improvements be approved in the amount of \$8,400 (100%)." **CARRIED**

**Resolution No. Director of Planning and Development - Cell Phone**  
2019-589 **Moved by:** Councillor Andrew

"That we agree with the recommendation of the Joint Administration Committee and approve reimbursement of the monthly cell phone bill for the Director of Planning and Development, effective January 1, 2020." **CARRIED**

**Resolution No. Municipal Office - Security System**  
2019-590 **Moved by:** Councillor Andrew

"That we agree with the recommendation of the Joint Administration Committee and approve the purchase of a Security System for the Municipal Office with an installation cost of \$1,046.48 (100%) plus \$51.89 per month for monitoring services." **CARRIED**

**Conflict Declared**

*Councillor Cody Jordison declared a conflict of interest with respect to the proposed 2020 Salary/Wage Increase proposed for his spouse, Krystal Strong. Councillor Jordison*



*abstained from discussion and voting on the matter and left the Council Chambers at 2:20 pm.*

**Resolution No.**  
2019-591

**2020 Salary/Wage Considerations - Joint Admin Staff CPI Rates**  
**Moved by:** Councillor Garbutt

"That we agree with the recommendation of the Joint Administration Committee and approve that the CPI rates used in determining annual cost-of-living adjustments be changed from the period October-October to the period of September-September commencing in Fall 2020 for 2021 wage considerations."

**CARRIED**

**Resolution No.**  
2019-592

**2020 Salary/Wage Increase - Joint Administration Staff**  
**Moved by:** Councillor Andrew

"That we agree with the recommendation of the Joint Administration Committee and approve an increase to the 2019 salary grids of 1.8% as it relates to the 2020 salary/wages for staff who fall under the Joint Administration umbrella; and, that we recommend each Council approve the following Joint Administration employee 2020 salary steps:

Krystal Strong	Assistant Administrator	Step 11 (max.)	
Ryan Haresign	Director of Finance	Step 10 to Step 11 (max.)	Effective Sep 1, 2020
Luke Grazier	Director of Planning and Development	Step 7 to Step 8	Effective Aug 1, 2020
Kaylee Grainger	Office Services Clerk (Recp)	Step 4 to Step 5	Effective Feb 1, 2020
Kelly Clay	Office Services Clerk (Recp)	Step 7 to Step 8	Effective Jan 1, 2020
Alyssa Riemer	Office Services Clerk (Comm)	Step 7 to Step 8	Effective Feb 1, 2020
Chris Lamontagne	Office Services Clerk (Acct)	Step 10 to Step 11 (max.)	Effective Oct 1, 2020
Marla Lillejord	Office Services Clerk (Acct)	Step 11 (max.)	

**CARRIED**

**Conflict - Return to Chambers**

*At the conclusion of voting on the matter, Councillor Cody Jordison returned to the Council Chambers at 2:32 pm.*

**Resolution No.**  
2019-593

**CAO Salary Schedule**  
**Moved by:** Councillor Langford

"That we authorize the Joint Administration Committee to establish a CAO Salary Schedule and present to Council for review."

**CARRIED**

**Resolution No.**  
2019-594

**Brief Recess**  
**Moved by:** Councillor Jordison

"That we agree to recess the meeting at 2:27 pm for the purpose of a brief break." **CARRIED**

**Resolution No.**  
2019-595

**Reconvene Meeting**  
**Moved by:** Councillor Neuls

"That we agree to reconvene the meeting at 2:30 pm."

**CARRIED**

**Delegations**

**2:30 p.m. - Tranberg - Ducks Unlimited**

Sarah Tranberg and Jason Neufeld, Conservation Program Specialists, appeared before Council to discuss current Ducks Unlimited Programs (Conservation Easements, Purchase of Land, Long-Term Lease, Rangeland Programs, Forage Programs and Wetland Restoration).

**New Business**

**Resolution No.**  
2019-596

**2020 Regular Council Meeting Dates**  
**Moved by:** Councillor Neuls

"That the Regular Meetings for the Council of the Rural Municipality of Lumsden No. 189 be set for the following 2020 dates with the first meeting of each month commencing at 1:00 pm, and the second meeting commencing at 7:00 pm respectively:

January 9 & 23  
February 6 & 20  
March 19  
April 2 & 16  
May 7 & 21  
June 11 & 25  
July 9 & 23  
August 6 & 20  
September 3 & 17  
October 1 & 15  
November 12 & 26  
December 17."

**CARRIED**



**Reeve Kent Farago left his Council Chair at 2:57 pm. Deputy Reeve Cody Jordison presided.**

**Resolution No.**  
2019-597

**Joint Council Supper Meeting**  
**Moved by:** Councillor Garbutt

"That we agree to set the date, time and place for the Joint Council Supper meeting as Tuesday, January 21, 2020 at 6:00 pm at the RiverPark Centre, with the RM of Lumsden hosting a catered supper meeting for both Councils, the Chief Administrative Officer, Department Heads, MLA, MP and Ministry Dignitaries."

**CARRIED**

**Resolution No.**  
2019-598

**Snow Plow Club Agreements**  
**Moved by:** Councillor Langford

"That we agree to approve the following Snow Plow Club Agreements for the 2019-2020 season as reviewed by the Public Works Manager:

Div #	Snow Plow Club	Mileage	Operators
1 & 4	Ravenswood	12 miles	Russell Hamman, Mitchell Wilcocks
6	Stewart Scriven	1 Mile	Stewart Scriven
5	Kennell South	22 Miles	Ken Small, Erwing Bateman, Rick Denzin, Trent Catley, Chris Deal, Barry Hall, Dave Terlesky, Conrad Doidge
2	Osborne	3 Miles	Dale Osborne
2	Elliott	1.8 Miles	Cliff Elliott
1	Pearce	1/4 Mile	Dwayne Pearce
1	North Tregarva	12.5 Miles	K. Dickson, D. Irvine, D. Thunberg, L. Weber, P. Miller, W. Oddie, B. Punga, D. Srochenski, W. Wirtz, K. Affleck, S. Fischer, N. D. Day."

**CARRIED**

**Resolution No.**  
2019-599

**Federation of Canadian Municipalities - Renew Membership 2020-2021**  
**Moved by:** Councillor Neuls

"That we agree to renew the 2020-2021 membership with the Federation of Canadian Municipalities in the amount of \$597.65 including the voluntary contribution toward the Outstanding Advocacy Fund."

**CARRIED**

**Resolution No.**  
2019-600

**Sasktip - Renew 2020 Membership**  
**Moved by:** Councillor Andrew

"That we agree to purchase a 2020 membership with SaskTips at a cost of \$100.00."

**CARRIED**

**Resolution No.**  
2019-601

**Regina District Association of Rural Municipalities (RDARM) - 2020 Renew Membership**  
**Moved by:** Councillor Langford

"That we agree to purchase the 2020 annual membership with the Regina District Association of Rural Municipalities (RDARM) at a cost of \$150.00."

**CARRIED**

#### Reports of Administration

**Resolution No.**  
2019-602

**Council Update**  
**Moved by:** Councillor Garbutt

"That the report of the Chief Administrative Officer be accepted as presented."

**CARRIED**

**Resolution No.**  
2019-603

**Communications**  
**Moved by:** Councillor Langford

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. CP - 2019 Guide to Railway Charges for Crossing Maintenance and Construction
- b. Ministry of Government Relations - SW-10-20-19-2 Approved Subdivision
- c. Saskatchewan Public Safety Agency - November 22, 2019
- d. Southeast Regional Library - Semi-Annual Meeting - October 26, 2019
- e. Deer Valley Hamlet Board Agenda and Minutes - November 5, 2019 & December 3, 2019
- f. RM of Longlaketon No. 219 - Lumsden and Area Weed Management Area - November 18, 2019
- g. RM of Longlaketon No. 219 - Proposed Exchange of Road Allowance - November - 27, 2019
- h. SARM Resolutions Committee - Councillor Jordison Nomination for Resolution Committee - November 21, 2019
- i. Saskatchewan Health Authority - Update - November 26, 2019

j. Lumsden and District Heritage Home - Meeting - October 28, 2019  
k. Miscellaneous."

**CARRIED**

**Bylaws**

**Resolution No.**  
2019-604

**Bylaw No. 19-2019 - Zoning Bylaw Amendment - 2nd Reading**  
**Moved by:** Councillor Langford

"That Bylaw No. 19-2019, being a bylaw to amend Bylaw No. 07-2012, be read a second time."

**CARRIED**

**Resolution No.**  
2019-605

**Bylaw No. 19-2019 - Zoning Bylaw Amendment - 3rd Reading**  
**Moved by:** Councillor Neuls

"That Bylaw No. 19-2019, being a bylaw to amend Bylaw No. 07-2012, be read a third time, adopted, signed and sealed."

**CARRIED**

**Resolution No.**  
2019-606

**Bylaw No. 21-2019 - Webfam - Economic Development Tax Exemption Agreement - 3rd Reading**  
**Moved by:** Councillor Garbutt

"That Bylaw No. 21-2019, being a bylaw for Economic Development Tax Exemption Agreement, be read a third time, adopted, signed and sealed."

**CARRIED**

**Resolution No.**  
2019-607

**Bylaw No. 23-2019 - Deer Valley Community Standards - 1st Reading**  
**Moved by:** Councillor Schlosser

"That Bylaw No. 23-2019 - Deer Valley Community Standards, be read a first time."

**CARRIED**

*Reeve Kent Farago resumed his council chair at 3:19 pm.*

**Resolution No.**  
2019-608

**Bylaw No. 23-2019 - Deer Valley Community Standards - 2nd Reading**  
**Moved by:** Councillor Andrew

"That Bylaw No. 23-2019 - Deer Valley Community Standards, be read a second time."

**CARRIED**

**Resolution No.**  
2019-609

**Bylaw No. 23-2019 - Deer Valley Community Standards - Given 3rd Reading**  
**Moved by:** Councillor Andrew

"That Bylaw No. 23-2019 - Deer Valley Community Standards, be given three readings at this meeting."

**CARRIED UNANIMOUSLY**

**Resolution No.**  
2019-610

**Bylaw No. 23-2019 - Deer Valley Community Standards - 3rd Reading**  
**Moved by:** Councillor Jordison

"That Bylaw No. 23-2019, being a bylaw for Deer Valley Community Standards, be read a third time, adopted, signed and sealed."

**CARRIED**

**Resolution No.**  
2019-611

**Bylaw No. 24-2019 - Official Community Plan Amendment - 1st Reading**  
**Moved by:** Councillor Langford

"That Bylaw No. 24-2019, being a bylaw to amend Bylaw No. 06-2012, be read a first time."

**CARRIED**

**Resolution No.**  
2019-612

**Public Hearing Date - Bylaw No. 24-2019**  
**Moved by:** Councillor Neuls

"That we agree to hold a Public Hearing on February 6, 2020 at 2:00 p.m. for Bylaw No. 24-2019."

**CARRIED**

**Resolution No.**  
2019-613

**Bylaw No. 25-2019 - Zoning Bylaw Amendment - 1st Reading**  
**Moved by:** Councillor Schlosser

"That we agree to table Bylaw No. 25-2019."

*A recorded vote was requested.*

Name	Yes	No	Abstained	Absent
Kent Farago	X			
Jeremy Andrew	X			
Glenda Schlosser	X			
Cody Garbutt	X			
Derek Neuls	X			

John Langford	X			
Cody Jordison	X			

CARRIED UNANIMOUSLY

Resolution No.  
2019-614

**Bylaw No. 26-2019 - Deer Valley Traffic Bylaw - 1st Reading**  
**Moved by:** Councillor Jordison

"That Bylaw No. 26-2019, being the Deer Valley Traffic Bylaw, be read a first time."

CARRIED

Resolution No.  
2019-615

**Bylaw No. 26-2019 - Deer Valley Traffic Bylaw - 2nd Reading**  
**Moved by:** Councillor Langford

"That Bylaw No. 26-2019, being the Deer Valley Traffic Bylaw, be read a second time."

CARRIED

Resolution No.  
2019-616

**Bylaw No. 26-2019 - Deer Valley Traffic Bylaw - Given 3rd Readings**  
**Moved by:** Councillor Neuls

"That Bylaw No. 26-2019, being the Deer Valley Traffic Bylaw, be given three readings at this meeting."

CARRIED UNANIMOUSLY

Resolution No.  
2019-617

**Bylaw No. 26-2019 - Deer Valley Traffic Bylaw - 3rd Reading**  
**Moved by:** Councillor Garbutt

"That Bylaw No. 26-2019, being the Deer Valley Traffic Bylaw, be read a third time, adopted, signed and sealed."

CARRIED

**Reeve and Councillors Forum**

Resolution No.  
2019-618

**Gas Tax Fund (one time top-up)**  
**Moved by:** Councillor Jordison

"That we agree to transfer the one time top-up payment received for the Municipal Gas Tax Fund into Road Reserves."

CARRIED

Resolution No.  
2019-619

**Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**  
**Moved by:** Councillor Garbutt

"That we agree to move into Closed Session at 3:40 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act*(LAFOIP S. 16(1)(b)), with Chief Administrative Officer, Monica M. Merkosky, to be included in the session."

CARRIED

Resolution No.  
2019-620

**Rise from Closed Session**  
**Moved by:** Councillor Jordison

"That we agree to rise from the Closed Session and return to the open meeting at 4:05 pm."

CARRIED

Resolution No.  
2019-621

**Planning & Economic Development Committee**  
**Moved by:** Councillor Jordison

"That we agree to schedule a Planning & Economic Development Committee meeting on Friday, January 17, 2020 at 1:00 pm."

CARRIED

Resolution No.  
2019-622

**Adjournment**  
**Moved by:** Councillor Garbutt

"That we adjourn the meeting at 4:10 pm."

CARRIED

  
Reeve

  
Chief Administrative Officer

