



THE TOWN OF  
L U M S D E N

**Town of Lumsden**  
**Meeting Minutes**  
**Group I - Committee Meeting December 3, 2020 - 5:30 PM**

**Call to Order**

The Group I Committee of the Lumsden Town Council convened their meeting via electronic means on Thursday, December 3, 2020 at 5:30 p.m.

**Present:**

Chairperson: Byron Tumbach

Mayor: Bryan Matheson

Councillors: Jim Rawlings, Jenelle Brennan

Chief Administrative Officer: Monica M. Merkosky (left at 6:20 pm, returned at 6:45 pm)

Assistant Administrator: Krystal Strong (at municipal office)

Director of Finance: Ryan Haresign

Community Coordinator: Chris Exner (at municipal office)

**Appoint Chairperson**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Brennan

"That we appoint Byron Tumbach as the Chairperson of the Group I Committee."

**CARRIED**

**Approval of Agenda**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That we adopt the agenda as presented."

**CARRIED**

**Community Coordinator Reports**

The Community Coordinator provided a report on the following:

● **Campground**

- Campground is now officially closed until May 2021
- We had campers until the end of October, a few contractors working on the highway stayed into the first part of November
- Expecting revenue of over 70 k, better than expected with all challenges of the COVID situation
- Very pleased with our campground host, well liked by campers, many return because of the quality service and of course the beautiful little campground in the picturesque valley

● **RiverPark Centre**

- Current rates for the facility; \$75/half day fee for birthdays/anniversaries etc.. \$150 fee for full day rental
- Facility now has wifi
- Recent repair of a cracked window, several other small repairs and painting will be done in the washrooms in off season
- Facility use has dropped with the current COVID situation, one new group is the online school families that use the facility weekly for outdoor pursuits in the park
- Exterior doors will be painted in the spring
- Currently heavy snow build-up all around the solar panels, this will have to be removed asap
- Looking at options for the canteen in 2021; contractor/summer students/ball program
- The canteen area is being leased through the winter

● **Centennial Hall**

- Hall usage had drastically dropped in 2020, most weekend bookings were cancelled
- Regular programming started back in late September following Sk Health COVID guidelines; current users include yoga, dance, karate, preschool, fitness, pickle ball and Lion's mtgs
- Health nurse has also started using the main floor serving kitchen for immunizations etc
- Priority upgrade in 2021 will be replacing the fixture inside the main floor globes with LED
- Will continue to remove/replace all original wiring, most of the main floor is complete
- The LED eave string lights have to be re-installed after being blown down in high winds, a contractor will have to be used for reaching the high peak

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- **Library**
  - Library is cautiously re-opening, mostly curbside pick-up
  - Flooring in the mechanical room and legion mtg room recently completed
  - Seasonal lights need to be installed
  
- **Special Events**
  - Partnered with Sk Tourism and Regina Tourism to bring in Ashlyn George (Lost Girls Guide) for two days, she provided stories, pictures etc to social media, a huge success and highlight for Lumsden – discussion and will share statistics
  - Scarecrow Festival was safely organized and received very well by the community
  - Santa Day is currently postponed, discuss possibly options
  - Applied for 2021 funding of Indigenous People's Day and Canada Day
  - Received Funding from the Sk Arts Board for a mural project at the museum
  
- **Ball Diamonds**
  - Overall the ball diamonds are in good condition, getting the oxbow irrigation system going in the spring will be very beneficial
  - Completed some repairs to fencing in the late fall, still some work to be completed on the Jet's dugouts
  - Ready for the upgrades to the water main to the park, we will then be able to put water bibs to the infield of the 3 ball diamonds, needed for spraying down the shale in-between games etc..
  - Minor ball is raising funds to install scoreboards at each diamond
  
- **Trails**
  - Trail use in Lumsden was extensive in 2020, the pandemic got people out exploring close to home
  - Dyke Trail continues to get high usage, trail extension on the south side of river going east towards QVN is planned for 2021
  - The photos and videos by Ashlyn George also had a huge impact on promoting both trails and paddling options
  - Trail extension of the oxbow loop in RiverPark is well underway and should be completed in 2021
  - Grant has been submitted for development of a new 3 km section of trail to the west of Lumsden, would include a small pedestrian bridge over Wascana Creek, connecting Lumsden with the Saw-Whet section, all a part of the Great Trail – TransCanada Trail
  - Nordic trails have been groomed in RiverPark, the campground loops are ideal for both classic and skate skiing
  - The oxbow loop has been groomed for walking and fat tire biking, signage has been ordered identifying the various activity pursuits
  - QVN started up their new snow making equipment, some small issues, but this system will provide a longer season of skiing at the site, the trails were well used in the summer as well
  - Trail Kiosk west of Lumsden will be moved to a new site after closing the short section connecting to the Saw-Whet
  - Local trail brochure will be updated and distributed at kiosks and available on-line
  
- **Trees**
  - 2020 was a very busy year for tree trimming, several small wind storms caused havoc and contractors were used to do major trimming and removal
  - Had a very successful planting of new trees in Lion's park along with a few donated coniferous trees that were donated by a local resident, we had the trees moved into the park
  - 2021 we will partner with the Lion's who are planning a big tree project for the community
  - New trees will be planted along the new oxbow loop trail, these trees will also compliment the adjacent camping area
  
- **Parks**
  - Extensive work was completed in the parks during 2020, huge Thanks to the Lion's who have continued to provide funding for playground equipment
  - Lion's Park has a new saucer swing and two spring duck riders, ducks were also added to 7<sup>th</sup> park and RiverPark. In 2021 a duck will be added to Elgin and Broad street park as well
  - The safety landing area near the Lion's park play structure had new rubber surfacing applied near the car and transfer station, this will increase access and eliminate barriers for those with mobility challenges
  - Disc golf has 9 new tee-off pads, adding some challenge to our little course, the game is popular and a fun activity pursuit for all ages
  - Initial works has started with a new dog park, the park will be located behind the Heritage Home. A volunteer committee has formed and will assist with design, signage etc.. Grand opening expected by June 2021. The Lion's are a big part of making this happen, they provided funds from the recent Chase the Ace success
  
- **Summer Swim Program**
  - 1 adapted session of swimming in 2020, followed the Sk Health and Red Cross guidelines
  - Planning for 2 summer sessions in 2021; two weeks in July and two weeks in August
  - In a normal year, more than 200 to 300 participants in the program
  
- **Social Media**
  - Town FB accounts have the most following, followed by twitter and the website
  - Planning to work with Sk Tourism and Tourism Regina again in 2021
  - Did not use print media in 2020
  
- **Benches and Picnic Tables**
  - Sponsored benches and picnics tables in Lion's Park are available. \$1000 for a bench or a picnic table. Both products have solid metal frames with cedar planking. A bronze plaque is attached to acknowledge the sponsorship.

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- 2021 benches will be installed on the oxbow loop, Broad Street Park and Lion's Park
- Anyone interested in sponsoring a bench or table can contact the office and talk to the Community Coordinator. Bench or table placement can be requested, location discussed and finalized after meeting on-site and "locates" are completed.

### **Community Coordinator Reports**

**Moved by:** Councillor Rawlings

**Seconded by:** Councillor Brennan

"That the reports of the Community Coordinator be accepted as presented."

**CARRIED**

### **Reports of the Finance Officer**

#### **Education Property Taxes - 2020 12 31**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we recommend Council agree to pay all outstanding education property taxes as at December 31, 2020, and assume that liability on the municipal tax roll."

**CARRIED**

### **Director of Finance Reports**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That we accept the Director of Finance's reports as presented."

**CARRIED**

### **Adoption of Minutes**

#### **September 2, 2020 - Group I Committee Meeting**

"That the minutes of the September 2, 2020 - Group I Committee Meeting be approved, as circulated."

**CARRIED**

### **Delegations**

#### **6:30 pm - Shasta Mund - Halo Project**

Shasta Mund appeared before the Group I Committee to discuss the Halo Project, an outreach project that raises funds and connects volunteers with families in need in the Lumsden area.

### **Reports of Administration**

#### **Five-Year Capital Plan Review**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Brennan

"That we acknowledge the five-year capital plan, as presented."

**CARRIED**

#### **Town Promotional Items for Employees**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Rawlings

"That we acknowledge Mayor Matheson and Councillor Rawlings have offered to bring back a draft policy for the purchasing of Town promotional items for employees."

**CARRIED**

#### **Finance Committee Name & Duties**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Rawlings

"That we recommend Council change the name of the Finance Committee to the 'Finance and Audit Committee' and that the duties of the Committee should include an annual meeting with the municipal auditor."

**CARRIED**

### **New Business**

#### **2021 Group I Meeting Dates**

**Moved by:** Councillor Brennan

**Seconded by:** Councillor Rawlings

"That we approve the following dates for 2021 Group I Committee meetings:

Thursday, March 11, 2021 at 4:00 pm

Thursday, June 10, 2021 at 4:00 pm

Thursday, September 9, 2021 at 4:00 pm

Thursday, December 9, 2021 at 4:00 pm."

**CARRIED**

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**2021 Council Remuneration**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Brennan

"That, having reviewed the Council remuneration survey prepared by administration, we recommend Council continue their present practise of basing the annual remuneration adjustment on the same consumer price index applied to staff."

**CARRIED**

**Policy - Insurance Appraisals**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we have further discussion with all of Council regarding the Insurance Appraisals Policy attached to these minutes as Schedule "A"."

**CARRIED**

**Safe Restart Funding**

**Moved by:** Councillor Rawlings

**Seconded by:** Mayor Matheson

"That we refer the list of potential allocations for Safe Restart Funding to Council."

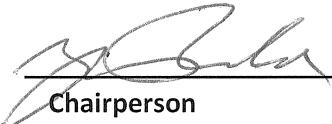
**CARRIED**

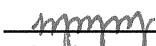
**Adjournment**

**Moved by:** Councillor Rawlings

"That we adjourn the meeting at 8:01 pm"

**CARRIED**

  
\_\_\_\_\_  
Chairperson

  
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Chief Administrative Officer