



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**

**Meeting Minutes**

**Group II - Committee Meeting December 5, 2019 - 10:00 AM**

**Call to Order**

The Lumsden Group II Committee convened their regular meeting in the Town Office on Thursday, December 5, 2019 at 10:00 a.m., with Chairperson Verne Barber presiding.

**Present:**

Chairperson: Councillor Verne Barber  
Mayor: Bryan Matheson  
Councillor: Rhonda Phillips  
Chief Administrative Officer: Monica M. Merkosky  
Director of Finance: Ryan Haresign  
Public Works Superintendent: Jeff Carey  
Public Work Lead: Lance Whitteron  
Utilities Lead: Gerry Beaurivage

**Absent:**

Councillor: Wes Holobetz

**Approval of Agenda**

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we adopt the agenda as presented."

**CARRIED**

**Reports of the Public Works & Utilities Departments**

**Snow Removal - Policies (Commercial, Private Residences, Sidewalks)**

- Commercial contractors clearing snow should either haul it away or pile it on their own property.
- Snow can be piled in the WWTP/Solid Waste Facility area on the Town's property.

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend to Council that a letter be sent to contractors instructing where snow can be piled adjacent to Solid Waste Facility and to contact the Superintendent of Public Works if they have any questions or concerns."

**CARRIED**

**2020 Paving**

**Road Assessment:**

- Add road to WWTP for paving in 2021 (Superintendent of Public Works will speak to Graham Construction about managing the project as an "add-on").
- Add sidewalk on south side of Fifth Avenue between Lake Street and Broad Street.
- Prefer to complete Fifth Avenue and Second Avenue paving as soon as possible.
- Consider installing weeping tile on Fourth Avenue north of the rink where frost boils are a problem.

**Speed Sign**

Committee discussed the purchase of an additional sign(s) which would be cloud-based.

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That we recommend Council include the purchase of another solar speed sign in the 2020 budget at cost of \$3,337.75."

**CARRIED**

Financial Reports

**Review 2019 Capital Projects**

- Electronic water meters (20) were ordered on December 4, 2019.
- Software will be purchased shortly.
- Truck replacement (\$40,000) and Well 5 Rehabilitation (\$15,000) were not completed due to the unexpected expense to repair leaks at the wells (also out of reserves).
- Schandre Lift Station pump replacement was not budgeted.
- James Street Bridge Repairs (\$10,000 budget) - no expense as the Town staff performed the banding. Cost estimates for the remaining repairs will be prepared for the 2020 Budget.

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend to Council that \$30,000 be set aside into reserves if the tires at the Solid Waste Facility are not removed in 2019."

**CARRIED**

- Approximately 11 hydrants left to replace. Completing approximate three replacements per year.
- There are numerous water main valves to replace.
- Extend the water meter replacement project into 2023.

**Moved by:** Mayor Matheson

**Seconded by:** Councillor Phillips

"That we recommend to Council that a Request for Proposal be issued regarding a detailed design (including required permits - i.e.: oceans and fisheries) for James Street River Crossing Main Line Looping (bore line under river)."

**CARRIED**

- Move \$25,000 WTP Reservoir and Filter expansion into 2020 Budget.
- Superintendent of Public Works will research prices on a used grader for the 2020 Budget.
- Stormwater improvements (\$3,191,520) wait until there is flood mitigation funding.
- Remove \$30,000 Urban Cross Section Design.
- Automation of garbage collection was discussed by the Committee.
- Superintendent of Public Works and the Director of Finance will work on a Business Plan.

Previous Meeting Minutes for Review

**September 5, 2019 - Group II Committee Meeting**

**Moved by:** Councillor Phillips

**Seconded by:** Mayor Matheson

"That the minutes of the September 5, 2019 Group II Committee meeting be approved, as circulated."

**CARRIED**

Unfinished Business

**Low Carbon Economy Fund Challenge - Solar Projects**

- Waiting for agreement to be forwarded for signature.

**Wastewater Treatment Plant Update**


- Some the backlog of Request for Information is being completed.
- Plant and headworks is on schedule.
- Lift Station is behind schedule.

Adjournment

**Moved by:** Councillor Phillips

"That we adjourn the meeting at 11:47 am."

**CARRIED**

  
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Chairperson

  
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Chief Administrative Officer