



THE TOWN OF
L U M S D E N

Town of Lumsden

Meeting Minutes

Employee Committee Meeting December 6, 2018 - 12:00 PM

Call To Order

The Employee Committee convened their meeting in the Council Chambers of the Town Office on Thursday, December 6, 2018 at 12:32 p.m., with Councillor Verne Barber presiding.

Present:

Chairperson: Verne Barber
Mayor: Bryan Matheson
Councillors: Dave Cameron, Jane Cogger
Chief Administrative Officer: Monica Merkosky
Finance Officer: Greg Brkich (left at 1:25 pm)

Approval of Agenda

Moved by: Councillor Cameron
Seconded by: Mayor Matheson

"That we adopt the agenda as presented."

CARRIED

Reports of Administration

Gerry Beurivage - Additional Vacation Time

Moved by: Mayor Matheson
Seconded by: Councillor Cogger

"That we recommend Council approve an additional one week (total of 4 weeks) of vacation time, with accrual, beginning January 1, 2019 for Water & Wastewater Operator, Gerry Beurivage."

CARRIED

Restructuring of Public Works and Utilities Departments

Moved by: Mayor Matheson
Seconded by: Councillor Cogger

"That we recommend Council adopt the Restructuring proposal of the Utilities and Public Works Department resulting from the Utilities Foreman's impending retirement, as attached to and forming a part of these minutes and coming into effect January 1, 2019."

CARRIED

Utilities Lead and Public Works Lead - Job Descriptions

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That we recommend Council adopt the new job descriptions for the Public Works Lead and Utilities Lead positions, as attached to and forming a part of these minutes."

CARRIED

Job Descriptions - Public Works Lead & Utilities Lead

Cost of Living Increase

Moved by: Mayor Matheson
Seconded by: Councillor Cameron

"That we recommend Council approve a 2.5% increase to the salary grids for Public Works and Utilities Staff, as well as the Community Coordinator, effective January 1, 2019."

CARRIED

Salary Grid Increases - Remove Sask. Labour Force Employment Rate

Moved by: Mayor Matheson
Seconded by: Councillor Cogger

"That we recommend Council remove the Saskatchewan Labour Force Employment Rate from future consideration when determining cost of living adjustments applied to salary grids."

CARRIED

Public Works and Utilities Salary Grid Reviews

Moved by: Councillor Cameron

Seconded by: Mayor Matheson

"That we recommend Council authorize Administration to review the salary grids for the Public Works and Utilities staff and bring information back to Council."

CARRIED


Adjournment

Moved by: Mayor Matheson

Seconded by: Councillor Cameron

"That we adjourn the meeting at 1:44 pm."

CARRIED



Chairperson



Chief Administrative Officer