



THE TOWN OF  
**L U M S D E N**

**Town of Lumsden**

**Meeting Minutes**

**Regular Council Meeting January 14, 2020 - 06:30 PM**

**Call to Order**

The Lumsden Town Council convened their Regular Meeting in the Council Chambers of the Town Office on Tuesday, January 14, 2020 at 6:30 p.m., with Mayor Bryan Matheson presiding.

**Present:**

Mayor: Bryan Matheson

Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach

Chief Administrative Officer: Monica M. Merkosky

Assistant Administrator: Krystal Strong

Director of Planning and Development: Luke Grazier (Left at 7:15 pm)

Public Works Superintendent: Jeff Carey (Left at 7:15 pm)

**Absent:**

Councillor: Wes Holobetz

**Resolution No.**  
2020-001

**Approval of Agenda**

**Moved by:** Councillor Cameron

**Seconded by:** Councillor Cogger

"That we adopt the agenda as presented."

**CARRIED**

**Account for Approval**

**Resolution No.**  
2020-002

**List of Accounts for Approval – January 14, 2020**

**Moved by:** Councillor Cogger

**Seconded by:** Councillor Tumbach

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer."

**CARRIED**

**Planning and Development Applications and Reports**

**Dev. App. #2020-001 - 101291837 Sask. Ltd. - Dwelling Group - #70 8th Avenue**

"That we agree to execute the servicing agreement, attached hereto and forming a part of these minutes, with 101291837 Saskatchewan Ltd. for the proposed bareland condominium development at #70 8th Avenue, subject to the issuance of a development permit for the project."

**Resolution No.**  
2020-003

**Director of Planning and Development Report**

**Moved by:** Councillor Barber

**Seconded by:** Councillor Phillips

"That the Director of Planning and Development's report be accepted as presented."

**CARRIED**

**Adoption of Minutes**

**Resolution No.**  
2020-004

**December 17, 2019 - Regular Council Meeting Minutes**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Tumbach

"That the minutes of the December 17, 2019 Regular Meeting be approved, as amended."

**CARRIED**

**Resolution No.**                    **January 10, 2020 - Employee Committee Meeting**  
2020-005                            **Moved by:** Councillor Barber  
   **Seconded by:** Councillor Cogger

"That the minutes of the January 10, 2020 Employee Committee Meeting be approved, as circulated." **CARRIED**

**Committee Reports**

**Employee Committee Meeting Report**

**Resolution No.**                    **Public Works / Utilities Restructuring - Permanent**  
2020-006                            **Moved by:** Councillor Barber  
   **Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Employee Committee and approve the permanent restructuring of the Public Works and Utilities Departments as outlined in the attached Schedule B, since the one-year trial in 2019 was a success." **CARRIED**

**Resolution No.**                    **Create Salary Grids for Seasonal Parks & Recreation Employees**  
2020-007                            **Moved by:** Councillor Tumbach  
   **Seconded by:** Councillor Barber

"That we agree with the recommendation of the Employee Committee and approve the creation of a salary grid for seasonal parks and recreation employees including swim instructors." **CARRIED**

**Resolution No.**                    **Increase Salary Grids - Community Coordinator, Public Works, Utilities**  
2020-008                            **Moved by:** Councillor Cameron  
   **Seconded by:** Councillor Cogger

"That we agree with the recommendation of the Employee Committee and approve a 1.8% increase to the salary grids for Public Works and Utilities Staff, as well as the Community Coordinator, effective January 1, 2020." **CARRIED**

**Resolution No.**                    **Approved Salary Grid Steps - Community Coordinator, Public Works & Utility Staff**  
2020-009                            **Moved by:** Councillor Barber  
   **Seconded by:** Councillor Phillips

"That we agree with the recommendation of the Employee Committee and approve the following 2020 employee salary levels, effective on their anniversary dates:

Jeff Carey	Superintendent	Step 5
Cory Danyliw	Equipment Operator 2	Step 5
Lance Whitteron	Public Works Lead	Step 5
Scott Ashurst	Water Wastewater Operator Level 1	Step 2
Gerry Beurivage	Utilities Lead	Step 5
Chris Exner	Community Coordinator	Step 5
Travis Cameron	Water Wastewater Operator Level 1	Step 3
Kelly Strickland	Equipment Operator 2	Step 3."

**CARRIED**

**Resolution No.**                    **Percentage Change on Salary Grid - Public Works and Utilities**  
2020-010                            **Moved by:** Councillor Cogger  
   **Seconded by:** Councillor Cameron

"That we agree with the recommendation of the Employee Committee and approve the amended step percentages as per Schedule 'B' to ensure consistency." **CARRIED**


**Resolution No.**                    **Human Resources Policy Manual Amendment - Overtime**  
2020-011                            **Moved by:** Councillor Cameron  
   **Seconded by:** Councillor Tumbach

"That we agree with the recommendation of the Employee Committee and approve an amendment to the overtime section of the Human Resources Policy Manual, to reflect current practices." **CARRIED**

**Resolution No.**                    **Communications**  
2020-012                            **Moved by:** Councillor Phillips  
   **Seconded by:** Councillor Cogger

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. WCB - 2020 Premium Rate Notice
- b. Lumsden and District Heritage Home - Meeting November 25, 2019



c. Trans Canada Trail - Trail Project update  
d. Miscellaneous."

**CARRIED**

**Reports of Administration**

**Resolution No.**  
2020-013

**Municipal Revenue Sharing - Declaration of Eligibility**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Cogger

"The Council of the Town of Lumsden confirms the municipality meets the eligibility requirements to receive the Municipal Revenue Sharing Grant; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations."

**CARRIED**

**Resolution No.**  
2020-014

**Council Update**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

**Appointments**

**Resolution No.**  
2020-015

**2020 Appointments**

**Moved by:** Councillor Cameron  
**Seconded by:** Councillor Tumbach

"That the list of appointments attached as "Schedule C" hereto and forming a part of these minutes is hereby approved." **CARRIED**

**New Business**

**Resolution No.**  
2020-016

**Saskatchewan Waste Reduction Council Inc. - 2020 Membership**

**Moved by:** Councillor Phillips  
**Seconded by:** Councillor Cameron

"That we agree to renew our membership with the Saskatchewan Waste Reduction Council for 2020 in the amount of \$200.00." **CARRIED**

**Resolution No.**  
2020-017

**2020 Council Remuneration**

**Moved by:** Councillor Barber  
**Seconded by:** Councillor Cogger

"That we agree to increase 2019 council remuneration by 1.8%, as per the employee salary grid increase, rounded to the nearest dollar. Remuneration rates for Mayor and Councillors for 2020 are:

Council Indemnity Councillors - \$185.00 per meeting;  
Mayor - \$267.00 per meeting

Indemnity shall include all council meetings and duly called and documented committee meetings;

Per Diem Councillors - \$185.00 per day while attending to Town business;  
Mayor - \$267.00 per day while attending to Town business;

The Deputy Mayor shall receive the Mayor remuneration meeting rate if acting for the Mayor, if the Mayor is unable to perform the duties of his or her office for any reasons, such as absences or attending meetings via electronic means and unable to chair the meeting;

Council members \$39.00/hour for informal meetings of a short duration where the member represents the Town or attends to Town business;

Mayor Cell Phone Allowance - \$53.00 per month; and

That all Council members, employees and appointees of the Town of Lumsden who are authorized to travel to attend to Town business shall be reimbursed for expenses in accordance with the Town of Lumsden Human Resource Policy." **CARRIED**

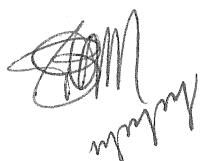
**Resolution No.**  
2020-018

**ICIP Grant Application - Green Infrastructure - Drinking Water Project**

**Moved by:** Councillor Tumbach  
**Seconded by:** Councillor Cameron

"That we authorize administration to apply for the Investing in Canada Infrastructure Program (ICIP) grant, for the Green Infrastructure Drinking Water Project which includes:

1. Mainline looping north of the river,
2. Water line to RiverPark,
3. Automated water meters,



4. Increasing the size of the reservoir,
5. Increasing the capacity for treating water (in the plant), and
6. Expansion of the water lines into new developments."

**CARRIED**

**Resolution No.**  
2020-019

**ICIP Grant Application - Community Culture & Recreation - Walkable Community**

**Moved by:** Councillor Phillips

**Seconded by:** Councillor Cogger

"That we authorize administration to apply for the Investing in Canada Infrastructure Program (ICIP) grant, for the Community Culture & Recreation Walkable Community Project, which includes:

1. Sidewalks: 5th Avenue (Lake Street to Broad Street), Broad Street (Qu'Appelle Drive West to 7th Avenue), Qu'Appelle Drive West (Broad Street to the dike), 7th Avenue (Pleasant Avenue to James Street North), 2nd Avenue (Colbourne Street to Broad Street), 8th Avenue,
2. Improved access to the dike at four locations and paving portions of the dike, and
3. Walking bridge across the river at Broad Street."

**CARRIED**

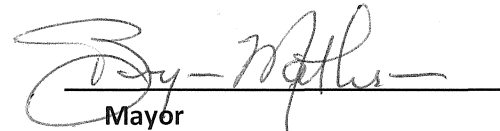
**Resolution No.**  
2020-020

**Adjournment**

**Moved by:** Councillor Cameron

"That we adjourn the meeting at 8:43 pm."

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer