



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting July 12, 2018 - 1:00 pm

Call To Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, July 12, 2018 at 1:10 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Cody Garbutt, John Langford, Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Finance Officer: Amanda Abs

Community Planner: Luke Grazier (left at 1:37pm, returned at 2:26 pm, left at 2:40 pm)

Assistant Administrator: Krystal Strong

Manager of Public Works: Leighton Watts

Absent:

Councillors: Charlene Richmond, Ed Thorpe

Resolution No.
2018-287

Additions to Agenda

Moved by: Councillor Langford

"That we agree to add the following items to the agenda under Accounts for Approval:

- Councillor Jordison - Expense Form
- Deer Valley Hamlet Board - List of Invoices for Payment."

CARRIED

Resolution No.
2018-288

Approval of Agenda

Moved by: Councillor Jordison

"That we approve the agenda as amended."

CARRIED

Public Works Reports

Resolution No.
2018-289

Public Works Report

Moved by: Councillor Andrew

"That we approve the Manager of Public Works' report as presented."

CARRIED

Financial Reports

Resolution No.
2018-290

Bank Reconciliation & Financial Statement - May 2018

Moved by: Councillor Langford

"That the bank reconciliation and financial statement for the period ending May 31, 2018 be accepted as presented."

CARRIED

Resolution No.
2018-291

2018 Budget

Moved by: Councillor Andrew

"That we agree with the recommendations of the Finance Committee and approve the 2018 municipal budget as presented; and that we:

- set the 2018 Uniform Mill Rate at 9.23 mills, up from 9 mills in 2017;
- set the Commercial/Industrial Mill Rate Factor at 0.87758 (equivalent of 8.1 mills);
- set the Residential Minimum Tax at \$1,435.00; and
- set the Commercial Minimum Tax at \$1,600.00."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2018-292

Dev. Appl. 2018-021 - Haysom - Request for Reduced Separation Distance

Moved by: Councillor Langford

"That we agree to accept the request from Darrell & Angelique Haysom for a reduced separation distance from a waste management facility for Development Permit Application #2018-021, subject to:

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- favorable comments from the owner of the waste management facility;
- signing of a tri-party agreement, acknowledging the existence of the waste management facility within the required separation distance (signed by the landowner, municipality and waste management facility owner) and registering the agreement on the title of the land; and
- all legal fees associated with the drafting of the tri-party agreement and the registration of the agreement on the title of the land, shall be borne solely by the applicant(s); and
- that administration seek clarification from the Town of Lumsden regarding the potential of a future road near the applicant; and
- favourable comments from the Town of Lumsden;

And, that we require a front yard setback of 35 Metres for the proposed development, measured from the nearest boundary of the abutting municipal road allowance." **CARRIED**

Adoption of Minutes

Resolution No. 2018-293 April 27, 2018 - Finance Committee Meeting
Moved by: Councillor Andrew

"That the minutes of the April 27, 2018 Finance Committee meeting be approved, as circulated." **CARRIED**

Resolution No. 2018-294 June 22, 2018 - Finance Committee Meeting
Moved by: Councillor Langford

"That the minutes of the June 22, 2018 Finance Committee meeting be approved, as circulated." **CARRIED**

Resolution No. 2018-295 June 28, 2018 - Regular Council Meeting
Moved by: Councillor Garbutt

"That the minutes of the June 28, 2018 regular meeting be approved, as circulated." **CARRIED**

Resolution No. 2018-296 July 6, 2018 - Finance Committee
Moved by: Councillor Andrew

"That the minutes of the July 6, 2018 Finance Committee meeting be approved, as amended." **CARRIED**

Committee Reports

Resolution No. 2018-297 Create Bridge Reserve & Review Reserve Policy
Moved by: Councillor Andrew

"That we authorize administration to create a Bridge Reserve and review our Reserve Policy." **CARRIED**

Resolution No. 2018-298 Accounts for Approval
Moved by: Councillor Jordison

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$817,657.70 plus the expense form of Councillor Jordison and attached list of Deer Valley Organized Hamlet invoices, are hereby approved for payment by the Reeve and the Chief Administrative Officer." **CARRIED**

Unfinished Business

Resolution No. 2018-299 Children at Play - Sign Installation Policy
Moved by: Councillor Andrew

"That we adopt the Children at Play Sign Installation Policy, as amended." **CARRIED**

Resolution No. 2018-300 Jennifer Hval Pytlyk - Signage Request
Moved by: Councillor Andrew

"That we approve the request of Jennifer Hval Pytlyk for a Children at Play sign to be installed on the Piapot Grid between NE 31-20-19-W2 and SE 06-21-19-W2; subject to completion of the application form and understanding the newly-adopted Sign Installation Policy." **CARRIED**

New Business

Resolution No. 2018-301 Deer Valley Hamlet Board - Request to Amend Traffic Bylaw No. 10-2010
Moved by: Councillor Jordison

"That we authorize administration to prepare amendments to the Deer Valley Traffic Bylaw No. 10-2010, as requested by the Deer Valley Hamlet Board." **CARRIED**

Resolution No. What's App Rural Crime Prevention - Volunteers

2018-302 **Moved by:** Councillor Jordison

"That we authorize administration to send notices with the 2018 Property Tax Notice regarding the use of "What's App" for communication between ratepayers related to rural crime prevention; and That the municipality is looking for volunteers to help administer the App." **CARRIED**

Reports of Administration

Resolution No. Council Update

2018-303 **Moved by:** Councillor Jordison

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Resolution No. Request for Proposals - Engineering Services

2018-304 **Moved by:** Councillor Jordison

"That we authorize Administration to prepare a Request for Proposals for Engineering Services." **CARRIED**

Resolution No. Independent Contractor Agreement - Bylaw Enforcement

2018-305 **Moved by:** Councillor Jordison

"That we approve the Independent Contractor Agreement for Bylaw Enforcement Services, as presented." **CARRIED**

Resolution No. Bylaw Enforcement Services Offer - Rocky Coleman

2018-306 **Moved by:** Councillor Jordison

"That we offer Rocky Coleman the Bylaw Enforcement Services Contract on an as-needed basis for the municipality." **CARRIED**

Resolution No. Communications

2018-307 **Moved by:** Councillor Garbutt

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a) Water Security Agency - Deadline for Applying for Financial Assistance
 - b) SARM & Southeast College - Municipal Management Essentials, 2018 Training Schedule
 - c) Deer Valley Hamlet Board - Minutes of June 5, 2018 Meeting
 - d) Saskatchewan Municipal Board - Borrowing for Road Rehabilitation Equipment
 - e) Lumsden & District Heritage Home - Financial Statements YE March 31, 2018, Administrator's Annual Report
 - f) Miscellaneous."
- CARRIED**

Closed Session

Resolution No. Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

2018-308 **Moved by:** Councillor Garbutt

"That we agree to move into closed session at 3:08 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of *The Municipalities Act*(LAFOIP S. 16(1)(b)), with staff to be excluded from the session with the exception of the CAO." **CARRIED**

Resolution No. Rise from Closed Session

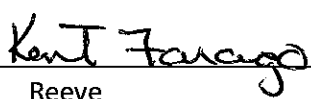
2018-309 **Moved by:** Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 3:29 pm" **CARRIED**

Resolution No. Adjournment

2018-310 **Moved by:** Councillor Garbutt

"That we adjourn the meeting at 3:30 pm." **CARRIED**


Reeve


Chief Administrative Officer