



RURAL MUNICIPALITY OF
L U M S D E N
NO. 189

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting June 27, 2019 - 07:00 PM

Call to Order

The Council of the Rural Municipality of Lumsden No. 189 convened its regular meeting in the Council Chambers of the R.M. Office, on Thursday, June 27, 2019 at 7:00 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Derek Neuls, Boutros Skaf (arrived at 7:01 pm), Cody Garbutt, John Langford, Cody Jordison

Chief Administrative Officer: Monica M. Merkosky

Director of Planning and Development: Luke Grazier (left at 8:26 pm)

Acting Assistant Administrator: Chris Lamontagne

Public Works Manager: Leighton Watts

Absent:

Finance Officer: Greg Brkich

Resolution No.
2019-296

Additions to Agenda

Moved by: Councillor Langford

"That we agree to add the following items to the agenda under:

- Accounts for Approval - June 27, 2019 List of Accounts
- New Business - Finance Officer."

CARRIED

Resolution No.
2019-297

Approval of Agenda

Moved by: Councillor Langford

"That we approve the agenda as amended."

CARRIED

Amend Order of Agenda Items

Reeve Farago determined to amend the order of the agenda, as permitted in the Council Procedures Bylaw, by moving Bylaw 10-2019 before the Public Works Report.

Resolution No.
2019-298

Bylaw 10-2019 - Deer Valley "Holding" Zone

Moved by: Councillor Skaf

"That we agree to table the second reading of Bylaw 10-2019; therefore, delaying the "Holding" zone. We agree that development permits can be processed while both parties (the RM and the DV Utility Owner) gather information to determine if the existing utility system can provide adequate supply to new construction within existing subdivisions."

CARRIED

Declaration of Conflict of Interest

Councillor Boutros Skaf declared a conflict of interest with respect to Planning and Development - Development Application #2018-003.

Public Works Reports

Resolution No.
2019-299

Contract Grading Report

Moved by: Councillor Andrew

"That we agree to authorize administration to tender a grader contract based on an hourly rate with no minimum and/or guaranteed hours."

CARRIED

Resolution No.
2019-300

Contract Grader - Rescind Motion

Moved by: Councillor Andrew

"That we agree to rescind Resolution No. 2019-299." **CARRIED**

Contract Grader

Moved by: Councillor Jordison

"That we agree to authorize the Public Works Committee to hire a contract grader not exceeding \$75,000."

DEFEATED

Resolution No.
2019-301

Contract Grader

Moved by: Councillor Andrew

"That we agree to authorize the Public Works Committee to review a minimum of four potential grader contractor quotations; and to hire an hourly grader contractor with no guarantee of hours and not to exceed \$70,000."

CARRIED

Financial Reports

Resolution No.
2019-302

Bank Reconciliation - Month Ending April 30, 2019

Moved by: Councillor Neuls

"That the Bank Reconciliation for the month ending April 30, 2019 be accepted as presented."

CARRIED

Resolution No.
2019-303

Monthly Financial Report - April 30, 2019

Moved by: Councillor Garbutt

"That the Financial Report for the month ending April 30, 2019 be accepted as presented."

CARRIED

Resolution No.
2019-304

List of Accounts - June 27, 2019

Moved by: Councillor Langford

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$132,737.05 are hereby approved for payment."

CARRIED

Public Hearing

Resolution No.
2019-305

Recess Meeting for Public Hearing - Bylaw 10-2019 - Zoning Bylaw Amendment

Moved by: Councillor Skaf

"That we agree to recess the meeting at 7:31 pm for the purpose of holding a Public Hearing for Bylaw 10-2019 - Zoning Bylaw Amendment."

CARRIED

Resolution No.
2019-306

Reconvene Meeting

Moved by: Councillor Langford

"That we agree to reconvene the meeting at 7:52 pm."

CARRIED

Resolution No.
2019-307

Listing of 2009-2015 Accounts Payable - Write Off Certain Payables

Moved by: Councillor Skaf

"That we write off Accounts Payable incurred between 2009-2015 as per Schedule "A" and totaling \$9,421.30."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2019-308

Dev. Appl. #2019-020 - Johnson - Commercial Complex - SW 17-19-19-W2 - Div. #1

Moved by: Councillor Andrew

"That we approve Development Permit Application No. 2019-020 for a commercial complex use on land legally described as Parcel C, Plan 102307418 Ext. 0, submitted by Ben and Danielle Johnson, subject to:

1. Submission of a site grading/drainage plan demonstrating that there is adequate drainage from the site and that neighboring properties and municipal infrastructure will not be adversely affected by potential runoff from the development;
2. Parking, loading and service areas shall be screened from external roads;
3. Compliance with the signage regulations from Section 4.10 of the Zoning Bylaw;
4. Compliance with the parking requirements from Section 4.17 of the Zoning Bylaw;
5. Submission of a parking plan prior to the commencement of each phase of development;



6. Compliance with the landscaping requirements from Section 4.17 of the Zoning Bylaw, including the submission of a landscape plan and execution of a landscaping declaration;
7. Compliance with the outside storage and garbage storage requirements from Section 4.19 of the Zoning Bylaw;
8. The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Saskatchewan Health Authority;
9. The onsite wastewater system must be installed in accordance with the Saskatchewan Onsite Wastewater Disposal Guide;
10. The Plumbing Regulations and The Private Sewage Works Regulations are adhered to;
11. Prior to the construction of any new property access approach, an application first must be made and approved by the RM of Lumsden No. 189;
12. Verification of the groundwater supply via a hydrogeological assessment or approved alternative;
13. All outdoor on-site lighting shall be located, oriented and shielded so that no direct rays of light: are directed at any adjoining properties, interfere with the use of and enjoyment of neighboring lands, interfere with the effectiveness of any traffic control devices or the vision or safety of motorists, or produce any unnecessary light pollution; and
14. A road development agreement executed prior to the second building permit being approved.”

CARRIED

Delegations

Joanne Kwasnicki - Clubroot Survey - 8:08 pm

Joanne Kwasnicki, Plant Health Officer - SARM Division 2, appeared before Council to present details related to the 2019 Clubroot Survey. A request has been made to appoint SARM Plant Health Officers as RM Pest Control Officers in order to complete the Clubroot Survey under the *Pest Control Act*.

Conflict Declared

Councillor Boutros Skaf declared a conflict of interest with respect to Development Application 2018-003. Councillor Skaf abstained from discussion and voting on the matter and left the Council Chambers at 8:20 pm.

Resolution No.
2019-309

Dev. Appl. #2018-003 - Skaf - Subdivision. - S1/2 6-20-21-W2 - Div. #6
Moved by: Councillor Jordison

“That we recommend approval to the Director of Community Planning of the Ministry of Government Relations for Development Application #2018-003, submitted by Boutros Skaf, to subdivide two highway commercial parcels, on land within the S½ 6-20-21-W2, subject to the following:

1. Prior to the construction of any new property access approach, or modification to an existing approach, an application first must be submitted and approved by the RM of Lumsden No. 189;
2. The onsite wastewater system must be installed in accordance with the Saskatchewan Onsite Wastewater Disposal Guide;
3. The Plumbing Regulations and The Private Sewage Works Regulations are adhered to;
4. The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Saskatchewan Health Authority;
5. Execution of a Servicing Agreement, including the requirement to pay a development charge in the amount of \$20,124.17;
6. Payment of \$4,000.00 cash in-lieu of municipal reserve dedication;
7. Payment of the \$500.00 multiple parcel commercial/industrial subdivision application fee;



8. The construction of a Heavy Haul/High Volume Service Road with a width of 30 meters, that will run adjacent to the frontage of S½ 6-20-21-W2, in accordance with the specifications from the RM of Lumsden No. 189 Road Servicing Agreement Policy and the recommendations/comments from the Ministry of Highways and Infrastructure; and

9. Adherence to the comments from the Ministry of Highways and Infrastructure's July 11, 2018 letter respecting the subdivision."

A recorded vote was requested.

Name	Yes	No	Abstained	Absent
Jeremy Andrew	X			
Kent Farago	X			
Cody Jordison	X			
John Langford	X			
Cody Garbutt	X			
Derek Neuls	X			

CARRIED UNANIMOUSLY

Conflict - Return to Chambers

At conclusion of voting on the matter, Councillor Skaf returned to the Council Chambers at 8:26 pm.

Resolution No.
2019-310

Recess

Moved by: Councillor Langford

"That we agree to recess the meeting at 8:26 pm for the purpose of a brief break."

CARRIED

Resolution No.
2019-311

Reconvene Meeting

Moved by: Councillor Garbutt

"That we agree to reconvene the meeting at 8:32 pm."

CARRIED

Adoption of Minutes

Resolution No.
2019-312

June 13, 2019 - Regular Council Meeting

Moved by: Councillor Skaf

"That the minutes of the June 13, 2019 regular meeting be approved, as circulated."

New Business

Resolution No.
2019-313

Appointment of SARM Plant Health Officers as Pest Control Officers

"That we agree to the appointment of Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki, Colleen Fennig, all SARM Plant Health Officers, as RM of Lumsden No. 189 Pest Control Officers for the purpose of the Clubroot Survey."

CARRIED

Resolution No.
2019-314

Permission for Liquor Permit - Cowley Wedding - August 3, 2019

Moved by: Councillor Langford

"That we authorize Saskatchewan Liquor and Gaming Authority to issue a Liquor Permit to the Jenny Cowley for Saturday, August 3, 2019 from 4:30 p.m. to August 4, 2019 at 2:30 a.m. at land location SW 30-19-21-W2."

CARRIED

Resolution No.
2019-315

Closed Session

Moved by: Councillor Andrew


"That we agree to move into Closed Session at 8:39 pm for the purpose of discussing strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff not to be included in the session with the exception of CAO, Monica Merkosky."

CARRIED

Resolution No.
2019-316

Rise from Closed Session

Moved by: Councillor Skaf



- "That we agree to rise from the Closed Session and return to the open meeting at 8:44 pm." **CARRIED**
- Resolution No.**
2019-317 **Finance Officer**
Moved by: Councillor Andrew
- "That we agree to authorize administration to advertise immediately for a Finance Officer and pursue a short-term, part-time contract with Greg Brkich to commence on September 1, 2019." **CARRIED**
- Resolution No.**
2019-318 **Public Works Committee Meeting**
Moved by: Councillor Jordison
- "That we agree to hold a Public Works Committee meeting on Wednesday, July 3, 2019 at 3:00 pm in Council Chambers." **CARRIED**
- Reports of Administration**
- Resolution No.**
2019-319 **Council Report**
Moved by: Councillor Langford
- "That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**
- Resolution No.**
2019-320 **Communications**
Moved by: Councillor Garbutt
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- a. Deer Valley Hamlet Board Meeting - Agenda and Minutes - June 4, 2019
 - b. Agricultural Producers Association of Saskatchewan - Member Benefits
 - c. SARM - Municipal Leadership Summit - August 13 & 14, 2019
 - d. Lumsden Valley Community Association - Concept Plan Comments
 - e. Ministry of Government Relations - Certificate of Approval - SW-12-20-22-W2
 - f. Ministry of Government Relations - Certificate of Approval - SE-05-20-19-W2
 - g. Rural Municipal Administrators Associations of Saskatchewan - Division 1 & 2 Fall Meeting - September 20, 2019
 - h. Miscellaneous."
- CARRIED**
- Resolution No.**
2019-321 **SARM - Municipal Leadership Summit - August 13 & 14, 2019**
Moved by: Councillor Skaf
- "That we agree to authorize two (2) Council members to attend the 2019 Municipal Leadership Summit being held in Regina on August 13 and 14, 2019." **CARRIED**
- Bylaws**
- Resolution No.**
2019-322 **Bylaw No. 14-2019 - Financial Statement Extension - 1st Reading**
Moved by: Councillor Andrew
- "That Bylaw No. 14-2019, being a Financial Statement Extension, be read a first time." **CARRIED**
- Resolution No.**
2019-323 **Bylaw No. 14-2019 - Financial Statement Extension - 2nd Reading**
Moved by: Councillor Garbutt
- "That Bylaw No. 14-2019, being a Financial Statement Extension, be read a second time." **CARRIED**
- Resolution No.**
2019-324 **Bylaw No. 14-2019 - Financial Statement Extension - Given Three Readings**
Moved by: Councillor Neuls
- "That Bylaw No. 14-2019, being a Financial Statement Extension, given three readings at this meeting." **CARRIED UNANIMOUSLY**
- Resolution No.**
2019-325 **Bylaw No. 14-2019 - Financial Statement Extension - 3rd Reading**
Moved by: Councillor Langford
- "That Bylaw No. 14-2019, being a Financial Statement Extension, be read a third time, adopted, signed and sealed." **CARRIED**
- Resolution No.**
2019-326 **Bylaw No. 15-2019 - Economic Development Tax Exemption Agreement - 1st Reading**
Moved by: Councillor Jordison
- "That Bylaw No. 15-2019, being the Economic Development Tax Exemption Agreement, be read a first time." **CARRIED**



- Resolution No.**
2019-327 **Bylaw No. 15-2019 - Economic Development Tax Exemption Agreement - 2nd Reading**
Moved by: Councillor Neuls
- "That Bylaw No. 15-2019, being the Economic Development Tax Exemption Agreement, be read a second time." **CARRIED**
- Resolution No.**
2019-328 **Bylaw No. 15-2019 - Economic Development Tax Exemption Agreement Given Three Readings**
Moved by: Councillor Neuls
- "That Bylaw No. 15-2019, being the Economic Development Tax Exemption Agreement, given three readings at this meeting." **CARRIED UNANIMOUSLY**
- Resolution No.**
2019-329 **Bylaw No. 15-2019 - Economic Development Tax Exemption Agreement - 3rd Reading**
Moved by: Councillor Langford
- "That Bylaw No. 15-2019, being the Economic Development Tax Exemption Agreement, be read a third time, adopted, signed and sealed." **CARRIED**
- Resolution No.**
2019-330 **Closed Session - LAFOIP S. 16(1)(b) Employee-Related Matters**
Moved by: Councillor Langford
- "That we agree to move into Closed Session at 9:52 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act* (LAFOIP S. 16(1)(b)), with staff to be excluded from the session except for CAO, Monica Merkosky." **CARRIED**
- Resolution No.**
2019-331 **Rise from Closed Session**
Moved by: Councillor Neuls
- "That we agree to rise from the Closed Session and return to the open meeting at 10:14 p.m." **CARRIED**
- Resolution No.**
2019-332 **Adjournment**
Moved by: Councillor Garbutt
- "That we adjourn the meeting at 10:15 p.m." **CARRIED**



Reeve



Chief Administrative Officer