



RURAL MUNICIPALITY OF
L U M S D E N
No. 189

Rural Municipality of Lumsden No.189

Meeting Minutes

Regular Council Meeting November 8, 2018 - 1:00 pm

Call To Order

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on Thursday, November 8, 2018 at 1:09 p.m. with Reeve Kent Farago presiding.

Present:

Reeve: Kent Farago

Councillors: Jeremy Andrew, Boutros Skaf, Cody Garbutt, Derek Neuls, John Langford, Cody Jordison

Finance Officer: Greg Brkich

Community Planner: Luke Grazier

Assistant Administrator: Krystal Strong

Office Service Clerk: Chris Lamontagne

Manager of Public Works: Leighton Watts

Resolution No.
2018-484

Additions to Agenda

Moved by: Councillor Langford

"That we agree to add the following item to the agenda under Accounts for Approval:
- List of Accounts - Part 2; and,

That we agree to add the following items to the agenda under Planning and Development Applications and Reports:

-Rescind Resolution #2018-480

-Set Public Hearing Date for Bylaw No. 18-2018."

CARRIED

Resolution No.
2018-485

Approval of Agenda

Moved by: Councillor Jordison

"That we approve the agenda as amended."

CARRIED

Declaration of Conflict of Interest

Councillor Cody Jordison declared a conflict of interest with respect to the accounts and the maternity leave request of his spouse, Krystal Strong.

Public Works Reports

Resolution No.
2018-486

WSP - Bridge Inspection - SW 28-19-22-W2 - September 14, 2018

Moved by: Councillor Jordison

"That we authorize the Public Works Manager to set weight limits on bridges throughout the municipality based on engineering report recommendations."

CARRIED

Resolution No.
2018-487

Public Works Report - November 2, 2018

Moved by: Councillor Langford

"That we approve the Manager of Public Works report as presented."

CARRIED

Financial Reports

Comparison of Property Tax Penalty Rates - November 1, 2018

Resolution No.
2018-488

Brief Recess

Moved by: Councillor Jordison

"That we agree to recess the meeting at 1:39 pm for the purpose of a brief break."

CARRIED

- Resolution No.**
2018-489
- Reconvene Meeting**
Moved by: Councillor Jordison
- "That we agree to reconvene the meeting at 1:45 pm." **CARRIED**
- Conflict Declared**
Councillor Derek Neuls declared a conflict of interest with respect to Property Tax Penalty Rates. Councillor Neuls abstained from discussion on the matter and left the Council Chambers at 1:46 pm.
- Conflict - Return to Chambers**
At the conclusion of discussing the matter, Councillor Derek Neuls returned to the Council Chambers at 1:47 pm
- Resolution No.**
2018-490
- Monthly Financial Report & Bank Reconciliation**
Moved by: Councillor Andrew
- "That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending September 30, 2018, as presented by Finance Officer, Greg Brkich." **CARRIED**
- 2:00 pm - Public Hearing - Bylaw No. 14-2018**
- Resolution No.**
2018-491
- Recess for Public Hearing**
Moved by: Councillor Andrew
- "That we agree to recess the meeting at 2:00 p.m. for the purpose of holding a public hearing for Bylaw No. 14-2018." **CARRIED**
- Resolution No.**
2018-492
- Reconvene Meeting**
Moved by: Councillor Langford
- "That we agree to reconvene the meeting at 2:05 pm." **CARRIED**
- Planning and Development Applications and Reports**
- Meeting with Ministry of Highways and Infrastructure - October 31, 2018**
- Conflict Declared**
Councillor Boutros Skaf declared a conflict of interest with respect to discussion regarding his subdivision developments. Councillor Skaf abstained from discussion and left the Council Chambers at 2:18 pm.
- Resolution No.**
2018-493
- Closed Session - Long Term Strategic Planning**
Moved by: Councillor Jordison
- "That we agree to move into closed session at 2:18 pm for the purpose of discussing long term strategic planning as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be included in the session." **CARRIED**
- Resolution No.**
2018-494
- Rise from Closed Session**
Moved by: Councillor Andrew
- "That we agree to rise from the closed session and return to the open meeting at 2:29 pm." **CARRIED**
- Resolution No.**
2018-495
- Highway 11 Service Road - Planning and Economic Development Committee**
Moved by: Councillor Andrew
- "That we request that the Planning and Economic Development Committee create a detailed plan regarding the potential development of service roads along Highway No. 11, and;
That the committee be authorized to contact affected land owner's to discuss the future development." **CARRIED**
- Conflict - Returned to Chambers**
At the conclusion of discussing the matter, Councillor Boutros Skaff returned to the Council Chambers at 2:30 pm
- Delegations**
- 2:30 pm - Melissa Bramham, General Manager - WUQWATR**



Melissa Bramham, General Manager of WUQWATR, appeared before Council to present the various programs delivered by WUQWATR and report on various weed control measures underway within the municipality.

Planning and Development Applications and Reports - continued

- Resolution No.**
2018-496
Rescind Resolution #2018-480
Moved by: Councillor Andrew
"That we agree to rescind Resolution #2018-480."
CARRIED
- Resolution No.**
2018-497
Public Hearing - Bylaw No. 18-2018
Moved by: Councillor Andrew
"That we agree to set December 13, 2018 at 2:00 pm for the Public Hearing regarding Bylaw No. 18-2018."
CARRIED
- Resolution No.**
2018-498
Planning and Development Application and Reports
Moved by: Councillor Langford
"That Community Planner, Luke Grazier's report be accepted as presented."
CARRIED
3:00 pm - Public Hearing - Bylaw No. 15-2018
- Resolution No.**
2018-499
Recess for Public Hearing
Moved by: Councillor Langford
"That we agree to recess the meeting at 3:00 p.m. for the purpose of holding a public hearing for Bylaw No. 15-2018."
CARRIED
- Resolution No.**
2018-500
Reconvene Meeting
Moved by: Councillor Langford
"That we agree to reconvene the meeting at 3:05 pm."
CARRIED
- Conflict Declared**
Councillor Cody Jordison declared a conflict of interest with respect to reimbursement of expenses to his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the Council Chambers at 3:06 pm.
- Resolution No.**
2018-501
Accounts for Approval
Moved by: Councillor Andrew
"That the lists of accounts attached hereto and forming a part of these minutes and totalling \$158,779.00 are hereby approved; excluding payment of \$11,708.29 to AllNorth Consultants Ltd., for payment by the Reeve and the Chief Administrative Officer."
CARRIED
- Conflict - Return to Chambers**
At the conclusion of voting on the matter, Councillor Cody Jordison returned to the Council Chambers at 3:09 pm
- Adoption of Minutes**
- Resolution No.**
2018-502
October 25, 2018 - Regular Meeting Minutes
Moved by: Councillor Garbutt
"That the minutes of the October 25, 2018 regular meeting be approved, as circulated."
CARRIED
- Resolution No.**
2018-503
October 18, 2018 - Joint Administration Committee Minutes
Moved by: Councillor Andrew
"That the minutes of the October 18, 2018 - Joint Administration Committee meeting minutes be approved, as circulated."
CARRIED
- Resolution No.**
2018-504
November 1, 2018 - Informational Weed Management Meeting
Moved by: Councillor Jordison
"That the minutes of the November 1, 2018 Informational Weed Management meeting be approved, as circulated."
CARRIED

Committee Reports

- Resolution No.**
2018-505 **October 18, 2018 - Joint Administration Committee Report**
Moved by: Councillor Jordison
- "That we approve the Joint Administration Committee report as presented by Reeve Kent Farago and Councillor Jeremy Andrew."
CARRIED
- Conflict Declared**
- Councillor Cody Jordison declared a conflict of interest with respect to the maternity leave for his spouse, Krystal Strong. Councillor Jordison abstained from discussion and voting on the matter and left the Council Chambers at 3:16 pm.*
- Resolution No.**
2018-506 **K. Strong - Maternity Leave Request**
Moved by: Councillor Andrew
- "That we agree with the recommendation of the Joint Administration Committee and grant a two week maternity leave allowance to Krystal Strong, as per Section 5.23 of the Human Resources Policy Manual, at her regular rate of pay and;
That we agree to share the cost with the Town of Lumsden."
CARRIED
- Conflict - Return to Chambers**
- At the conclusion of voting on the matter, Councillor Cody Jordison returned to the council chambers at 3:17 pm.*
- Resolution No.**
2018-507 **2018 Staffing Proposal**
Moved by: Councillor Andrew
- "That we agree with the recommendation of the Joint Administration Committee and reorganize the Office Services Clerk Pay Structure by separating one, all-encompassing pay grid, into three (3) categories (Reception, Communications, Accounting) as attached to and forming a part of these minutes, effective November 1, 2018."
CARRIED
- Resolution No.**
2018-508 **Kelly Clay - Temporary Accounting Clerk**
Moved by: Councillor Jordison
- "That we agree with the recommendation of the Joint Administration Committee and temporarily move Kelly Clay from Office Services Clerk (Reception) to the same Step level on the Accounting Clerk Salary Grid during the maternity leave of Krystal Strong, Assistant Administrator."
CARRIED
- Resolution No.**
2018-509 **Chris Lamontagne - Acting Assistant Administrator**
Moved by: Councillor Langford
- "That we agree with the recommendation of the Joint Administration Committee and temporarily move Chris Lamontagne from Office Services Clerk (Accounting) Step 8, to Acting Assistant Administrator at a wage of \$30.00 per hour during the maternity leave of Krystal Strong, Assistant Administrator."
CARRIED
- Resolution No.**
2018-510 **Community Planner Position - Job Title**
Moved by: Councillor Jordison
- "That we agree with the recommendation of the Joint Administration Committee and at the request of Luke Grazier, to change the job title from "Community Planner" to "Director of Planning and Development"."
CARRIED
- Resolution No.**
2018-511 **Monica Merkosky, CAO - Probationary Period**
Moved by: Councillor Jordison
- "That we agree with the recommendation of the Joint Administration Committee and acknowledge the successful completion of the one (1) year probationary period for Monica Merkosky, CAO, and move her to Permanent, Full-time employee status."
CARRIED
- Resolution No.**
2018-512 **November 1, 2018 - Informational Weed Management Meeting Report**
Moved by: Councillor Garbutt
- "That we approve the Informational Weed Management report as presented by Councillor John Langford."
CARRIED
- New Business**
- Resolution No.**
2018-513 **2019 - SARM Annual Convention**
Moved by: Councillor Andrew

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"That we authorize any interested Councillors, as well as the Chief Administrative Officer and Community Planner to attend the SARM Annual Convention March 11-14, 2019 in Saskatoon, with expenses to be reimbursed by the municipality." **CARRIED**

Resolution No. **Joint Council and Staff Christmas Party - December 14, 2018**
2018-514 **Moved by:** Councillor Garbutt

"That we agree to have a joint Christmas Party for Council and Staff with the Town of Lumsden on Friday, December 14, 2018" **CARRIED**

Resolution No. **Beaver Control Program - Bounty Hunter Designation Application - Zitta**
2018-515 **Moved by:** Councillor Andrew

"That we designate Adam Zitta as a bounty hunter for the purpose of the Beaver Control Program, for beavers caught within the municipality, for the 2018-2019 program." **CARRIED**

Resolution No. **Procurement Matters Seminar - November 7, 2018**
2018-516 **Moved by:** Councillor Andrew

"That we retroactively authorize Monica Merkosky and Greg Brkich to attend the Procurement Matters Seminar November 7, 2018 in Regina, at a cost of \$375.00 each shared with the Town of Lumsden, and expenses to be reimbursed by the municipalities." **CARRIED**

Reports of Administration

Resolution No. **Council Update**
2018-517 **Moved by:** Councillor Langford

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Resolution No. **Advanced Tax Enforcement**
2018-518 **Moved by:** Councillor Jordison

"That we authorize the Chief Administrative Officer to forward the following files:
Alt # 000306400-010 SW 06-19-21-W2
Alt # 000132100-010 NE 32-19-19-W2
Alt # 000206202-010 Parcel BB Plan 89R04994 Ext. 1
Alt # 000319400-020 SW Ptn 19-19-21-W2
Alt # 000402405-010 SW Ptn 02-19-22-W2
Alt # 000326402-010 Parcel F Plan 101443070 Ext. 40
to TAXervice for collection and service of Six Months Notice prior to requesting title." **CARRIED**

Communications

Resolution No. **South Central Transportation Planning Committee (SCTPC) - Clarification of Minutes**
2018-519 **Moved by:** Councillor Langford

"That we authorize Administration to send a letter to the South Central Transportation Planning Committee to correct comments in their June 28, 2018 Minutes regarding the Over Dimensional Bypass on Grid No. 734 between Highway No. 6 and Highway No. 11." **CARRIED**

Public Hearings

4:00 pm - Public Hearing - Bylaw No. 16-2018

Resolution No. **Recess for Public Hearing**
2018-520 **Moved by:** Councillor Jordison

"That we agree to recess the meeting at 4:00 p.m. for the purpose of holding a public hearing for Bylaw No. 16-2018." **CARRIED**

Resolution No. **Reconvene Meeting**
2018-521 **Moved by:** Councillor Andrew

"That we agree to reconvene the meeting at 4:07 pm." **CARRIED**

Communications Continued

Resolution No. **Approve Communications**
2018-522 **Moved by:** Councillor Jordison

Handwritten initials

"That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- a. Community Planning - Commercial Subdivision – SW 17-19-19-W2 - Proposed Parcel C
- b. Community Planning - Zoning Bylaw Amendment - Bylaw No. 06-2018
- c. South Shore First Responders - Meeting Minutes - October 10, 2018
- d. South Shore First Responders - Meeting Minutes - July 11, 2018
- e. Community Policing Report - Southey and Strasbourg Detachment - July 1, 2018 - September 30, 2018
- f. SARM - 2018 Midterm Convention Agenda - November 14 & 15, 2018
- g. Lumsden and District Heritage Home - Meeting Minutes - September 24, 2018
- h. SARM - Roles and Responsibilities Workshop - November 13, 2018
- i. SARM - Municipal Management Essentials Workshops November 2018
- j. SARM - 2018 Midterm Convention Resolutions
- k. Employment Insurance Premium Rates -October 19, 2018
- l. Deer Valley Hamlet Board Meeting - Minutes - October 2, 2018
- m. Miscellaneous."

CARRIED

Bylaws

Resolution No.
2018-523

Bylaw No. 19-2018 - A Bylaw to Repeal Particular Bylaws - 1st Reading
Moved by: Councillor Andrew

"That Bylaw No. 19-2018, being the Bylaw to Repeal Particular Bylaws, be read a first time."

CARRIED

Resolution No.
2018-524

Bylaw No. 19-2018 - A Bylaw to Repeal Particular Bylaws - 2nd Reading
Moved by: Councillor Garbutt

"That Bylaw No. 19-2018, being a bylaw to repeal particular bylaws, be read a second time."

CARRIED

Resolution No.
2018-525

Bylaw No. 19-2018 - A Bylaw to Repeal Particular Bylaws - Given 3 Readings
Moved by: Councillor Andrew

"That Bylaw No. 19-2018, being a bylaw to repeal particular bylaws, be given 3 readings at this meeting."

CARRIED UNANIMOUSLY

Resolution No.
2018-526

Bylaw No. 19-2018 - A Bylaw to Repeal Particular Bylaws - 3rd Reading
Moved by: Councillor Andrew

"That Bylaw No. 19-2018, being a bylaw to repeal particular bylaws, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No.
2018-527

Bylaw No. 20-2018 - A Bylaw to Authorize Certain Expenditures - 1st Reading
Moved by: Councillor Skaf

"That Bylaw No. 20-2018, being the Bylaw to Authorize Certain Expenditures, be read a first time."

CARRIED

Resolution No.
2018-528

Bylaw No. 20-2018 - A Bylaw to Authorize Certain Expenditures - 2nd Reading
Moved by: Councillor Garbutt

"That Bylaw No. 20-2018, being a bylaw to authorize certain expenditures, be read a second time."

CARRIED

Resolution No.
2018-529

Bylaw No. 20-2018 - A Bylaw to Authorize Certain Expenditures - Given Three Readings
Moved by: Councillor Jordison

"That Bylaw No. 20-2018, being a bylaw to authorize certain expenditures, be given three readings at this meeting."

CARRIED UNANIMOUSLY

Resolution No.
2018-530

Bylaw No. 20-2018 - A Bylaw to Authorize Certain Expenditures - 3rd Reading
Moved by: Councillor Andrew

"That Bylaw No. 20-2018, being a bylaw to authorize certain expenditures, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No.
2018-531

Bylaw No. 14-2018 - Amend Bylaw No. 07-2012 - Vidal & Birch Rezoning - 2nd Reading
Moved by: Councillor Jordison

"That Bylaw No. 14-2018, being a bylaw to amend Bylaw No. 07-2012, be read a second time."

CARRIED

Resolution No.
2018-532

Bylaw No. 14-2018 - Amend Bylaw No. 07-2012 - Vidal & Birch Rezoning - 3rd Reading
Moved by: Councillor Jordison

Jordison

"That Bylaw No. 14-2018, being a bylaw to amend Bylaw No.07-2012, be read a third time, adopted, signed and sealed." **CARRIED**

Resolution No.
2018-533

Bylaw No. 15-2018 - Amend Bylaw No. 07-2012 - 101008072 Saskatchewan Ltd. Rezoning - 2nd Reading

Moved by: Councillor Skaf

"That Bylaw No. 15-2018, being a bylaw to amend Bylaw No.07 - 2012, be read a second time." **CARRIED**

Resolution No.
2018-534

Bylaw No. 15-2018 - Amend Bylaw No. 07-2012 - 101008072 Saskatchewan Ltd. Rezoning - 3rd Reading

Moved by: Councillor Jordison

"That Bylaw No.15-2018, being a bylaw to amend Bylaw No. 07-2012, be read a third time, adopted, signed and sealed." **CARRIED**

Resolution No.
2018-535

Bylaw No. 16-2018 - Amend Bylaw No. 07-2012 - Molnar Rezoning - 2nd Reading

Moved by: Councillor Skaf

"That Bylaw No.16-2018, being a bylaw to amend Bylaw No. 07-2012, be read a second time." **CARRIED**

Resolution No.
2018-536

Bylaw No. 16-2018 - Amend Bylaw No. 07-2012 - Molnar Rezoning - 3rd Reading

Moved by: Councillor Neuls

"That Bylaw No. 16-2018, being a bylaw to amend Bylaw No.07-2012, be read a third time, adopted, signed and sealed." **CARRIED**

Closed Session

Closed Session - LAFOIP S. 16(1)(b) Employee Related Matters

Resolution No.
2018-537

Closed Session

Moved by: Councillor Andrew

"That we agree to move into closed session at 4:51 pm for the purpose of discussing employee related matters as allowed pursuant to Section 120 of The Municipalities Act (LAFOIP S. 16(1)(b)), with staff to be excluded from the session." **CARRIED**

Resolution No.
2018-538

Rise from Closed Session

Moved by: Councillor Langford

"That we agree to rise from the closed session and return to the open meeting at 5:00 pm" **CARRIED**

Resolution No.
2018-539

Adjournment

Moved by: Councillor Andrew

"That we adjourn the meeting at 5:00 pm." **CARRIED**



Reeve



Chief Administrative Officer