



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting October 9, 2018 - 6:30pm

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, October 9, 2018 at 6:30 pm, with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Office Services Clerk: Chris Lamontagne
Finance Officer: Greg Brkich

Resolution No.
2018-338

Additions to Agenda (subject to majority vote of council)

Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we agree to add the following item to the agenda under Committee Reports:
a) SUMA Regional Meeting Report."

CARRIED

Resolution No.
2018-339

Approval of Agenda

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we adopt the agenda as amended."

CARRIED

Resolution No.
2018-340

Accept Public Works and Utilities Reports

Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That the report of the Public Works and Utilities Department be accepted as presented."

CARRIED

Resolution No.
2018-341

Financial Reports

Moved by: Councillor Tumbach
Seconded by: Councillor Cogger

"That we accept the Bank Reconciliation and Monthly Financial Statement for the period ending August 31, 2018, as presented."

CARRIED

Resolution No.
2018-342

Accounts for Approval

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That the list of accounts attached hereto and forming a part of these minutes and totalling \$172,876.04 is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Adoption of Minutes

Resolution No.
2018-343

Minutes of the September 25, 2018 Regular Meeting

Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That the minutes of the September 25, 2018 Regular Council meeting be approved, as circulated."

CARRIED

Resolution No.
2018-344

Minutes of the September 27, 2018 Group I Committee Meeting

Moved by: Councillor Tumbach

Seconded by: Councillor Cameron

"That the minutes of the September 27, 2018 Group I Committee meeting be approved, as circulated."

CARRIED

Resolution No.
2018-345

Minutes of the September 27, 2018 Group II Committee Meeting

Moved by: Councillor Barber

Seconded by: Councillor Phillips

"That the minutes of the September 27, 2018 Group II Committee meeting be approved, as circulated."

CARRIED

Resolution No.
2018-346

Minutes of the October 2, 2018 Employee Committee Meeting

Moved by: Councillor Cameron

Seconded by: Councillor Cogger

"That the minutes of the October 2, 2018 Employee Committee meeting be approved, as circulated."

CARRIED

Group I Committee Report

Resolution No.
2018-347

Security Alarm & Camera System for Municipal Buildings

Moved by: Councillor Tumbach

Seconded by: Councillor Cameron

"That we agree with the recommendation of the Group 1 Committee and authorize Administration to obtain quotes for installing security alarm and camera systems for municipal facilities."

CARRIED

Resolution No.
2018-348

Policing Formula

Moved by: Councillor Tumbach

Seconded by: Councillor Cameron

"That we agree with the recommendation of the Group 1 Committee and authorize Administration to send a letter to Christine Tell, Minister of Justice and Policing, to review the formula for RCMP dues for municipalities under 5,000."

CARRIED

Resolution No.
2018-349

GST Charges - Effective October 1, 2018

Moved by: Councillor Cameron

Seconded by: Councillor Cogger

"That we agree with the recommendation of the Group I Committee and include GST in the RiverPark Campground Fees that have already been established, effective October 1, 2018, and

That we agree to add GST to all other applicable fees and services effective October 1, 2018."

CARRIED

Resolution No.
2018-350

Clean up of Deadfall on Greenspace

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That we agree with the recommendation of the Group I Committee and request that the Public Works Department in conjunction with the Community Coordinator, Chris Exner, provide a plan for the November 13th Regular Meeting (which includes any safety courses required by staff) for the clean-up of deadfall in municipal greenspaces."

CARRIED

Delegations

7:02 pm - Haysom - Residential Development Application - NE 28-19-21-W2

Darrell Haysom appeared before council to discuss the Residential Development Application - NE 28-19-21-W2. Darrell Haysom left the meeting at 7:20 pm.

Resolution No.
2018-351

Group I Committee Report Continued

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That the report of the Group I Committee be accepted as presented."

CARRIED

- Resolution No.**
2018-352
- Group II Committee Report**
Moved by: Councillor Cogger
Seconded by: Councillor Phillips
- "That the report of the Group II Committee be accepted as presented." **CARRIED**
- Employee Committee Report**
- Resolution No.**
2018-353
- K. Strong - Maternity Leave Request**
Moved by: Councillor Cogger
Seconded by: Councillor Cameron
- "That we agree to refer the recommendation of the Employee Committee granting two weeks allowance to Krystal Strong, as per Section 5.23 of the Human Resources Policy Manual, at her regular rate of pay to the Joint Admin Committee for approval."
- Resolution No.**
2018-354
- Accept Employee Committee Report**
"That the report of the Employee Committee be accepted as presented." **CARRIED**
- Resolution No.**
2018-355
- Communications**
Moved by: Councillor Holobetz
Seconded by: Councillor Cameron
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
- a. Lumsden and District Heritage Home - Regular Board Meeting - Aug 27/18
 - b. Certificate of Approval -NW 29-19-21-W2 - Continental Developments & 0697110 B.C. Ltd. Subdivision
 - c. SUMA Call for Resolutions - SUMA Convention 2019
 - d. MLDP - Upcoming Workshops
 - e. Wastewater Management Association - Onsite Wastewater Practitioner Training
 - f. Miscellaneous Publications."
- CARRIED**
- Council Update**
- Resolution No.**
2018-356
- Hire Office Services Clerk - Deidre MacInnes**
Moved by: Councillor Holobetz
Seconded by: Councillor Barber
- "That we acknowledge the Chief Administrative Officer's hiring of Deidre MacInnes as a full-time Office Services Clerk for a 15 month term, effective October 9, 2018, with a probationary period of six (6) months; and
That we approve a wage at Step 3 of the 2018 Joint Administration Office Services Clerk Salary Grid, being \$20.05/hour (5 points)." **CARRIED**
- Resolution No.**
2018-357
- Review Policy - Memoriam Donations**
Moved by: Councillor Phillips
Seconded by: Councillor Cogger
- "That we agree to amend the Memoriam Donation Policy as follows:
That in the event Administration is made aware of the death of an elected or former Council member, current or former Employee; we hereby authorize Administration to send a sympathy card and at the discretion of Administration, either send flowers or make a charitable donation of \$50.00 to a charity of the family's choice, in memory of the service that individual has provided the municipality; and
That in addition this policy shall apply in the death of an immediate family member of an elected or former Council member and current Employee, and
That this policy be retroactive to January 1, 2011." **CARRIED**
- Resolution No.**
2018-358
- Accept Reports of Administration**
Moved by: Councillor Holobetz
Seconded by: Councillor Cameron
- "That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**
- Unfinished Business**
- Resolution No.**
2018-359
- Haysom - Residential Development Application - NE 28-19-21-W2**
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips



"That we authorize Administration to respond to the RM of Lumsden No. 189 regarding the Residential Development Application - NE 28-19-21-W2 stating Council's position remains unchanged as indicated in our letter dated August 28, 2018." **CARRIED**

New Business

Resolution No.
2018-360

101253681 Saskatchewan Ltd. - Request to Cancel Tax Enforcement Levy

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That we deny the request to cancel the tax enforcement charge of \$330.00 and agree 101253681 Saskatchewan Ltd. is responsible to pay this fee that has been added to Roll 404203700-010." **CARRIED**

Resolution No.
2018-361

Royal Canadian Legion - Wreath Purchase & Ceremony Invitation

Moved by: Councillor Phillips
Seconded by: Councillor Cogger

"That we authorize the purchase of a wreath from the Royal Canadian Legion - Lumsden Branch, for display at the annual Remembrance Day ceremony, at a cost of \$50.00, and That we authorize a Council member in attendance to lay the wreath at the Remembrance Day ceremony." **CARRIED**

Resolution No.
2018-362

Multi-Material Stewardship - Service Agreement

Moved by: Councillor Barber
Seconded by: Councillor Holobetz

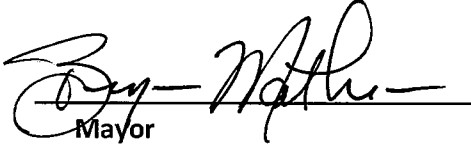
"That we authorize Chief Administrative Officer, Monica Merkosky, to sign the Services Agreement with MultiMaterial Stewardship Western Inc. (MMSW)." **CARRIED**

Resolution No.
2018-363

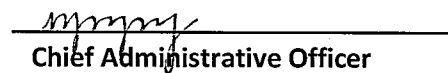
Adjournment

Moved by: Councillor Cogger

"That we adjourn the meeting at 9:01 pm." **CARRIED**



Mayor



Chief Administrative Officer