



THE TOWN OF
L U M S D E N

Town of Lumsden
Meeting Minutes
Regular Council Meeting September 24, 2019 - 06:30 PM

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, September 24, 2019 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Acting Assistant Administrator: Chris Lamontagne
Finance Officer: Greg Brkich
Director of Planning and Development: Luke Grazier (Left at 7:16 pm)
Public Works Superintendent: Jeff Carey (Left at 6:40 pm)

Absent:

Councillor: Wes Holobetz

Resolution No.
2019-321

Approval of Agenda

Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we adopt the agenda as presented."

CARRIED

Resolution No.
2019-322

Public Works Reports

Moved by: Councillor Barber
Seconded by: Councillor Cogger

"That the Utilities and Public Works report be accepted as presented."

CARRIED

Account for Approval

Resolution No.
2019-323

List of Accounts - September 24, 2019

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That the list of accounts attached as "Schedule A" hereto and forming a part of these minutes is hereby approved for payment by the Mayor and the Chief Administrative Officer."

CARRIED

Planning and Development Applications and Reports

Resolution No.
2019-324

Proposed 8th Avenue Bareland Condominium Development - Serviceability Study

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That we authorize administration to contract the services of Crosby Hanna & Associates to draft a Servicing Agreement for the proposed 8th Avenue Condominium development; and, that all costs associated with the drafting of the Servicing Agreement will be the responsibility of the developer/applicant, pursuant to 3.13(2)(c)(i) of the Zoning Bylaw."

CARRIED

Resolution No.
2019-325

Planning & Development Report

Moved by: Councillor Cameron
Seconded by: Councillor Barber

"That the Planning and Development report be accepted as presented by the Director."

CARRIED

Adoption of Minutes

- Resolution No.** **September 5, 2019 - Group I Committee Meeting**
2019-326 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Cameron
- "That the minutes of the September 5, 2019 Group I Committee meeting be approved, as circulated." **CARRIED**
- Resolution No.** **September 5, 2019 - Group II Committee Meeting**
2019-327 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Cameron
- "That the minutes of the September 5, 2019 Group II Committee meeting be approved, as circulated." **CARRIED**
- Resolution No.** **September 10, 2019 - Regular Council Meeting**
2019-328 **Moved by:** Councillor Cogger
 Seconded by: Councillor Phillips
- "That the minutes September 10, 2019 Regular Council meeting be approved, as circulated." **CARRIED**
- Resolution No.** **September 10, 2019 - Public Hearing - Bylaw No. 04-2019 - Amend Zoning Bylaw No. 15-2002**
2019-329 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Cameron
- "That the minutes of the September 10, 2019 Public Hearing Bylaw No. 04-2019 - Amend Zoning Bylaw No. 15-2002 be approved, as circulated." **CARRIED**


Committee Reports

Group I Committee Meeting - September 5, 2019

- Resolution No.** **Security System**
2019-330 **Moved by:** Councillor Cameron
 Seconded by: Councillor Tumbach
- "That we agree with the recommendation of the Group I Committee and authorize administration to obtain quotes regarding security system installations at Centennial Hall and RiverPark Centre." **CARRIED**
- Resolution No.** **Surveillance Cameras**
2019-331 **Moved by:** Councillor Tumbach
 Seconded by: Councillor Cameron
- "That we agree with the recommendation of the Group I Committee and authorize administration to prepare a detailed budget submission to install and operate surveillance cameras at four (4) vehicular ingress/egress locations for consideration during the 2020 budget discussions." **CARRIED**
- Resolution No.** **Software Conversion Funding**
2019-332 **Moved by:** Councillor Phillips
 Seconded by: Councillor Barber
- "That we agree with the recommendation of the Group I Committee to amend the 2019 Budget to use a portion of the General Governmental Reserve to cover the cost of converting our municipal software to MuniSoft (\$32,538) and payroll system to Clarity Payroll (\$8,933)." **CARRIED**

Group II Committee Meeting - September 5, 2019

- Resolution No.** **RiverPark Maintenance**
2019-333 **Moved by:** Councillor Phillips
 Seconded by: Councillor Cogger
- "That we agree with the recommendation of the Group II Committee and authorize administration to work with the Community Coordinator and Public Works Superintendent to restructure RiverPark duties and reporting." **CARRIED**

- Resolution No.** **Communications**
2019-334 **Moved by:** Councillor Cameron
 Seconded by: Councillor Cogger
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly: 

- a. At-Grade Rail Crossing Safety Assessments and Supporting Services
- b. Miscellaneous."

CARRIED

Reports of Administration

Resolution No.
2019-335

List of Lands in Arrears (Do Not Exceed 50% of 2018 Levy)

Moved by: Councillor Tumbach

Seconded by: Councillor Phillips

"That, pursuant to Subsection 3(3) of the *Tax Enforcement Act*, we authorize the Treasurer to exclude properties with arrears that do not exceed one half of the immediately preceding year's tax levy, from the List of Land in Arrears to be published."

CARRIED

Resolution No.
2019-336

List of Lands in Arrears

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That the Treasurer is authorized to proceed under Sections 3 and 4 of the *Tax Enforcement Act* to advertise the List of Lands in Arrears, as attached hereto and forming a part of these minutes as per Schedule B."

CARRIED

Resolution No.
2019-337

Greg Brkich Employment Extension

Moved by: Councillor Tumbach

Seconded by: Councillor Barber

"That we authorize administration to extend the employment of Greg Brkich to assist with the conversion to MuniSoft software."

CARRIED

Resolution No.
2019-338

Council Update

Moved by: Councillor Cameron

Seconded by: Councillor Phillips

"That the report of the Chief Administrative Officer be accepted as presented."

CARRIED

New Business

Resolution No.
2019-339

Royal Canadian Legion - Wreath Purchase & Ceremony Invitation

Moved by: Councillor Barber

Seconded by: Councillor Cogger

"That we authorize the purchase of a wreath from the Royal Canadian Legion - Lumsden Branch, for display at the annual Remembrance Day ceremony, at a cost of \$50.00; and, that we authorize a Council member in attendance to lay the wreath at the Remembrance Day ceremony."

CARRIED

Bylaws

Resolution No.
2019-340

Bylaw No. 14-2019 - Establish Various Fees Related to Recreation Facilities and Programs - 1st Reading

Moved by: Councillor Phillips

Seconded by: Councillor Cameron

"That Bylaw No. 14-2019, being a bylaw to Establish Various Fees Related to Recreation Facilities and Programs be read a first time."

CARRIED

Resolution No.
2019-341

Bylaw No. 17-2019 - Private Well - 2nd Reading

Moved by: Councillor Barber

Seconded by: Councillor Tumbach

"That Bylaw No. 17-2019, being a bylaw to regulate the usage of private wells for domestic watering purposes, be read a second time."

CARRIED

Resolution No.
2019-342

Bylaw No. 17-2019 - Private Well - 3rd Reading

Moved by: Councillor Phillips

Seconded by: Councillor Cogger

"That Bylaw No. 17-2019, being a bylaw to regulate the usage of private water wells for domestic watering purposes, be read a third time, adopted, signed and sealed."

CARRIED

Resolution No.
2019-343

Bylaw No. 18-2019 - Regulate and Control the Lumsden Cemetery in The Town of Lumsden - 1st Reading

Moved by: Councillor Cameron

Seconded by: Councillor Tumbach

"That Bylaw No. 18-2019, being a bylaw to Regulate and Control the Lumsden Cemetery in the Town of Lumsden, be read a first time."

CARRIED



Resolution No.
2019-344

Bylaw No. 19-2019 - Zoning Bylaw Amendment - 1st Reading

Moved by: Councillor Tumbach
Seconded by: Councillor Cameron

"That Bylaw No. 19-2019, being a bylaw to amend Bylaw No. 15-2002, be read a first time."

CARRIED

Resolution No.
2019-345

Public Hearing Date - Bylaw No. 19-2019 - Amend Zoning Bylaw No. 15-2002

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we agree to hold a Public Hearing on October 22, 2019 at 7:30 p.m. for Bylaw No. 19-2019."

CARRIED

Resolution No.
2019-346

Adjournment

Moved by: Councillor Barber
Seconded by: Councillor Tumbach

"That we adjourn the meeting at 8:49 p.m."

CARRIED



Mayor



Chief Administrative Officer