



THE TOWN OF
L U M S D E N

**Town of Lumsden
Meeting Minutes**

Regular Council Meeting September 25, 2018 - 6:30 pm

Call to Order

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office on Tuesday, September 25, 2018 at 6:30 p.m., with Mayor Bryan Matheson presiding.

Present:

Mayor: Bryan Matheson
Councillors: Verne Barber, Dave Cameron, Jane Cogger, Wes Holobetz, Rhonda Phillips, Byron Tumbach
Chief Administrative Officer: Monica M. Merkosky
Assistant Administrator: Krystal Strong
Finance Officer: Greg Brkich
Community Planner: Luke Grazier (left at 7:02 pm)

**Resolution No.
2018-315**

Additions to Agenda

Moved by: Councillor Phillips
Seconded by: Councillor Holobetz

"That we agree to add the following items to the agenda under Accounts for Approval:

- Scarecrow Festival Vendors Refunds
- RCAP - Photocopier Lease
- Capital Ford Lincoln - 2018 Ford F150 Purchase."

CARRIED

**Resolution No.
2018-316**

Approval of Agenda

Moved by: Councillor Barber
Seconded by: Councillor Cameron

"That we adopt the agenda as amended."

CARRIED

Planning and Development Applications and Reports

**Resolution No.
2018-317**

Canyon Creek Subdivision - Phase One - Final Acceptance of Services

Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That a Final Acceptance of Services be issued for Phase One of the Canyon Creek Subdivision as all requirements for servicing and deficiency remediation have been met in accordance with the servicing agreement; and

That the irrevocable letter of credit held as a performance security for Phase One of the Canyon Creek Subdivision be returned to the developer's financial institution." **CARRIED**

**Resolution No.
2018-318**

Canyon Creek Subdivision - Phase Three & Four Extension Request

Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That pursuant to subsection 2.7 of the Servicing Agreement for the Canyon Creek Subdivision, Council agrees to extend the time period for the installation of all services in Phases Three and Four of the subdivision to September 25, 2028." **CARRIED**

**Resolution No.
2018-319**

Canyon Creek Subdivision - Phase Two - Letter of Completion

Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That resolution #2018-039, being a resolution authorizing the issuance of a Letter of Final Completion for Phase Two of the Canyon Creek Subdivision, be rescinded." **CARRIED**

- Resolution No.** 2018-320 **Professionalism and Ethics Course - L. Grazier**
Moved by: Councillor Tumbach
Seconded by: Councillor Cogger
- "That we authorize Community Planner, Luke Grazier to take the 'Professionalism and Ethics Course' with the Professional Standards Board at a cost of \$624.75, with expenses to be shared between the Town of Lumsden and RM of Lumsden No.189." **CARRIED**
- Resolution No.** 2018-321 **Canyon Creek Estates - Letter of Final Completion Phase Two**
Moved by: Councillor Holobetz
Seconded by: Councillor Barber
- "That a Letter of Final Completion for all services in Phase Two of the Canyon Creek Subdivision be reissued, stating that the maintenance period for all services will expire February 13, 2019." **CARRIED**
- Resolution No.** 2018-322 **Municipal Taxation Comparison**
Moved by: Councillor Cameron
Seconded by: Councillor Phillips
- "That Community Planner, Luke Grazier's report be accepted as presented." **CARRIED**
- Accounts for Approval**
- Resolution No.** 2018-323 **List of Accounts for Approval**
Moved by: Councillor Cogger
Seconded by: Councillor Barber
- "That the list of accounts attached hereto and forming a part of these minutes and totalling \$460,261.93 is hereby approved for payment by the Mayor and the Chief Administrative Officer." **CARRIED**
- Adoption of Minutes**
- Resolution No.** 2018-324 **September 11, 2018 - Regular Meeting**
Moved by: Councillor Barber
Seconded by: Councillor Tumbach
- "That the minutes of the September 11, 2018 regular Council meeting be approved, as circulated." **CARRIED**
- Delegations**
- Resolution No.** 2018-325 **Communications**
Moved by: Councillor Holobetz
Seconded by: Councillor Phillips
- "That the following communications and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:
a. Regina Beach and District Lioness Club - Thank you
b. Ecole Lumsden Elementary School - Thank you
c. Miscellaneous." **CARRIED**
- Reports of Administration**
- Resolution No.** 2018-326 **Repair to Municipal Office Roof Masonry**
Moved by: Councillor Barber
Seconded by: Councillor Phillips
- "That we approve the quote provided by Cornerstone Masonry and Exteriors in the amount of \$3,150 plus PST for the repair of cracked masonry on the roof of the municipal office." **CARRIED**
- Resolution No.** 2018-327 **45 Peter Ave - Tax Abatement**
Moved by: Councillor Phillips
Seconded by: Councillor Barber
- "That we approve a tax abatement in the amount of \$282.46 for 45 Peter Avenue, Alt #404013175-010, due to an administrative error in the calculation of the municipal discount." **CARRIED**
- Resolution No.** 2018-328 **RBC Signing Authority**
Moved by: Councillor Cameron
Seconded by: Councillor Cogger



"That we authorize Finance Officer, Greg Brkich, to be added as an RBC signing authority, effective immediately." **CARRIED**

Resolution No.
2018-329

Accept Administrator's Report
Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That the report of the Chief Administrative Officer be accepted as presented." **CARRIED**

Appointments

Resolution No.
2018-330

Appointment of Building Officials
Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Lumsden hereby resolves to confirm Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Norman Kindred, Douglas Mulhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred, Grant Paulson, Myron Stenka and Bobby Baker." **CARRIED**

New Business

Resolution No.
2018-331

Sask Alert Training
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That we authorize Office Services Clerk, Chris Lamontagne, to attend the Sask Alert Training in Regina on October 17, 2018, with expenses to be reimbursed by the municipality." **CARRIED**

Resolution No.
2018-332

Refund Registration Fees for Scarecrow Festival Market Vendors
Moved by: Councillor Holobetz
Seconded by: Councillor Barber

"That we authorize administration to refund registration fees paid by Scarecrow Festival Market vendors as the event was cancelled due to poor weather." **CARRIED**

Bylaws

Resolution No.
2018-333

Bylaw No. 09-2018 Bylaw Provide for Payment of Statutory, Wage, Utility and Pre-Authorized Accounts - 2nd Reading
Moved by: Councillor Tumbach
Seconded by: Councillor Phillips

"That Bylaw No. 09-2018, being a bylaw to provide for payment of statutory, wage, utility and pre-authorized accounts, be read a second time." **CARRIED**

Resolution No.
2018-334

Bylaw No. 09-2018 Payment of Statutory, Wage, Utility and Pre-Authorized Accounts - 3rd Reading
Moved by: Councillor Cogger
Seconded by: Councillor Cameron

"That Bylaw No. 09-2018, being a bylaw to provide for payment of statutory, wage, utility and pre-authorized accounts, be read a third time, adopted, signed, and sealed." **CARRIED**

Closed Session

Resolution No.
2018-335

Closed Session - Employee-Related Matters
Moved by: Councillor Cameron
Seconded by: Councillor Phillips

"That we agree to move into closed session at 8:09 pm for the purpose of discussing employee-related matters as allowed pursuant to Section 120 of *The Municipalities Act*, with staff to be excluded from the session." **CARRIED**

Resolution No.
2018-336

Rise from Closed Session
Moved by: Councillor Phillips
Seconded by: Councillor Tumbach

"That we agree to rise from the closed session and return to the open meeting at 8:21 pm." **CARRIED**



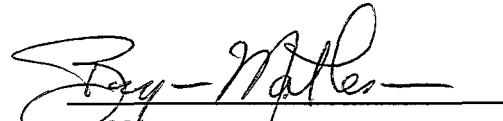
Resolution No.
2018-337

Adjournment

Moved by: Councillor Holobetz
Seconded by: Councillor Cameron

"That we adjourn the meeting at 8:22 pm."

CARRIED



Mayor



Chief Administrative Officer