

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
JANUARY 13, 2015

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, January 13, 2015 at 6:30 p.m. with Deputy Mayor Rhonda Phillips presiding.

Present: Deputy Mayor: Rhonda Phillips
 Mayor: Bryan Matheson (Via "Skype")
 Councillors: Randy Bogdan, Jane Cogger, Wes Holobetz,
 Trevor Grohs, Reggie Newkirk
 Chief Administrative
 Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Financial Officer: Sheena Carrick
 Public Works Foreman: Jeff Carey (Left at 6:37pm)

PUBLIC WORKS/UTILITIES REPORT:

Public Works Foreman, Jeff Carey, provided a verbal report on various Public Works and Utilities matters.

01-15 Newkirk/Grohs: "That the Public Works and Utilities report be accepted as presented."

CARRIED

FINANCIAL REPORTS:

James Street South Paving Project – Infrastructure Reserve Transfer:

Financial Officer, Sheena Carrick, provided a written report regarding the James Street South Project budget vs. actuals.

02-15 Grohs/Matheson: "That we authorize administration to transfer \$43,053.78, representing the amount the James Street South paving project surplus recognized in 2014, from the General Account to the Infrastructure Reserve account to be utilized for future infrastructure projects; and

That this reflects a net transfer from the New Infrastructure Reserve of \$106,946.22, as opposed to the budgeted amount of \$150,000, for this project in the 2014 year."

CARRIED

Bank Reconciliation & Monthly Financial Statement:

Financial Officer, Sheena Carrick, presented the bank reconciliation and monthly financial statement for the period ending November 30, 2014.

03-15 Cogger/Holobetz: "That the bank reconciliation and monthly financial reports be accepted as presented."

CARRIED

MINUTES:

04-15 Bogdan/Matheson: "That the minutes of the December 9, 2014 regular meeting be approved, as circulated."

CARRIED

COMMITTEE REPORTS & MINUTES:

Mayor Bryan Matheson provided a verbal report on the Group I Committee meeting he attended on December 16, 2014.

05-15 Holobetz/Newkirk: "That the minutes of the December 16, 2014 Group I Committee meeting be approved, as circulated."

CARRIED

CORRESPONDENCE:

06-15 Cogger/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. President Debra Button, SUMA – Ltr re: Letter to Premier on Revenue Sharing
- B. SUMA – Email Re: Municipal Award Presentation during SUMA Convention
- C. SUMA – Email re: SUMAssure Notice of Annual Meeting and Proposed Bylaw Amendments
- D. RM of Lumsden No. 189 – Ltr Re: Joint Growth Strategy Project and Draft Report
- E. SUMA – Email Re: SUMA Audited Financial Statements, 2015 AGM Agenda, 2015 Resolutions
- F. KGS Group – Ltr re: Town of Lumsden Distribution System Modeling & Looping
- G. RM of Sherwood No. 159 – Email Re: Proposed Partnership for Wastewater Pipeline to Regina
- H. SAMA – Ltr Re: 2015 SAMA Municipal Invoice Estimate
- I. MMSW – Ltr re: MMSW Terminating Funding Agreements with Municipalities
- J. Ministry of Justice – Fine Disbursement Reports
- K. SAMA – Ltr Re: Resolution 2014-2 Passed at 2014 AGM
- L. Heritage Saskatchewan – Ltr Re: 2015 Membership
- M. Carlton Trail College – Ltr Re: Nation AED Program

AP
 RC

M-11

- N. City of Regina – Ltr Re: Regina and Region Water and Wastewater Study
- O. Sask. Workers' Compensation Board – Cert. of Achievement & 2015 Premium Rate Notice
- P. Lumsden & District Heritage Home, Inc. – Regular Minutes of November 24, 2015 Meeting
- Q. Sask Power – Email Re: MSL Program Order Form
- R. Hugh McLaughlan, Ministry of Justice – Email Re: Community Safety Officer Program Application
- S. Miscellaneous Publications.” ***CARRIED***

GENERAL ACCOUNT – PAYMENT VOUCHERS:

07-15 Cogger/Bogdan: “That the general accounts listed below and totaling **\$409,803.39** have been checked and approved for payment by the respective committees;

CARRIED

STAFF REPORTS:

Chief Administrative Officer, Darcie Cooper provided council with a verbal report on various administrative matters.

08-15 Matheson/Bogdan: "That the CAO's report be accepted as presented."

CARRIED

NEW BUSINESS:

Centennial Hall Damage Deposit:

09-15 Holobetz/Newkirk: "That we agree to increase the damage deposit for the rental of the Centennial Hall from \$150.00 to \$500.00."

CARRIED

Letter to Premier - Revenue Sharing:

10-15 Newkirk/Bogdan: "That we agree with the recommendation of SUMA's President to send a letter to the Premier of Saskatchewan requesting the Province's commitment to the protection of the principles of the revenue sharing program and request removal of any consideration to arbitrarily adjust the funding amount to our community from provincial budget deliberations."

CARRIED

Joint Growth Strategy - RM of Lumsden No. 189's Change recommendations:

11-15 Matheson/Grohs: "That we agree to refer the comments from the RM of Lumsden No. 189 regarding the Joint Growth Strategy to the Economic Planning and Development Committee and Town Representatives on the Joint Administration Committee, for review and recommendation."

CARRIED

Automated External Defibrillators (AED) in Public Facilities:

12-15 Grohs/Newkirk: "That administration report back to council with more information regarding the National AED Program regarding public facilities that would qualify, priority location recommendations and any municipal costs that may be involved."

CARRIED

Lumsden & District Volunteer Fire Department - Remuneration:

13-15 Matheson/Cogger: "That we agree with the recommendation of Jeff Carey, Fire Chief, to compensate the Lumsden Fire Department, as opposed to the individual firefighters, for the firefighter call out fees that are incurred during the year."

CARRIED

PC AP

SUMAssure Annual General Meeting – Voting Delegate:

- 14-15 Newkirk/Holobetz: "That we appoint Councillor Rhonda Phillips to be the voting delegate at the SUMAssure Annual General Meeting on February 1, 2015 in Saskatoon."

CARRIED**Decommissioning Inlet Structure 1A2 – Water Security Agency:**

- 15-15 Holobetz/Grohs: "That we agree to proceed with the decommissioning of Inlet Structure 1A2, being a screwgate located near the Public Works Shop with a 50% cost share with the Water Security Agency."

CARRIED**Public Works & Community Coordinator- Salary Grid Increase & Salary Steps:**

- 16-15 Holobetz/Newkirk: "That, we approve a 3.3% increase to the 2014 Salary Grids for the 2015 year for the Public Works staff and Community Coordinator; and That we approve the following 2015 employee salary levels based on the 2015 salary grid effective January 1, 2015:

Jeff Carey	Public Works Foreman	Step 5	(\$69,175 to \$71,458)
Dave Cherney	Utilities Foreman	Step 5	(\$69,175 to \$71,458)
Cory Danyliw	Equipment Operator 2	Step 5	(\$39,664 to \$40,972)
Barry McGill	Equipment Operator 2	Step 5	(\$39,664 to \$40,972)
Lance Whitteron	Equipment Operator 3	Step 5	(\$48,402 to \$49,999)
Brock Eadie	Water Wastewater Op Level 2	Step 3	(\$44,674 to \$46,148)
Gerry Beurivage	Water Wastewater Op Level 1	Step 1	(\$38,339 to \$39,604) Ann. Sep 22-14
Chris Exner	Community Coordinator	Step 5	(\$50,547 to \$52,215)"

CARRIED**Federation of Canadian Municipalities (FCM) - Membership:**

- 17-15 Bogdan/Holobetz: "That we agree to renew the FCM membership at a cost of \$444.40 for the 2015-2016 year."

CARRIED**Hall Concession Request – Over the Hill Orchard:**

- 18-15 Holobetz/Grohs: "That we agree to a rental concession for the Centennial Hall, to Over the Hill Orchard, at a rate of \$120 (\$500 value) to cover the caretaker expenses, for the "Great Lumsden Easter Egg Hunt" to be held on April 4, 2015."


CARRIED**UMAAS Membership Fees:**

- 19-15 Cogger/Newkirk: "That we approve the payment of 2015 regular membership fees to the Urban Municipal Administrators' Association of Saskatchewan for Chief Administrative Officer, Darcie Cooper; and That we approve the payment of 2015 associate membership fees to the Urban Municipal Administrators' Association of Saskatchewan for Assistant Administrator, Krystal Strong."

CARRIED**Adjournment:**

- 20-15 Bogdan/Holobetz: "That we adjourn this meeting at 9:23 p.m."

CARRIED


Deputy Mayor


Chief Administrative Officer