

Fees for Inspection of Municipal Documents Policy:

254-12 Acheson: “That we agree to set the following fees for inspection of municipal documents pursuant to Section 117 of the *Municipalities Act*:

- *Information Request Fee of \$20.00, this is payable upon request of the document(s)*
- *Photocopy charges as set by council from time to time, currently set at \$.35/copy*
- *Where time in excess of one hour is spent in searching for a record requested or in preparing it for disclosure, a fee of \$15 for each half-hour or portion of a half-hour of that excess time is payable at the time when access is given.”*

CARRIED

June 14, 2012