

# TOWN OF LUMSDEN

## MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 12<sup>th</sup>, 2006

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, December 12<sup>th</sup>, 2006 at 7:30 p.m. with Mayor Verne Barber presiding.

**Present:** Mayor: Verne Barber  
Councillor: Dan Kirby, Al Sulma, Sid Sikorski  
Ron Hart, Gerry Tomkins

Administrator: Wayne Zerff  
Asst. Administrator: Darcie Cooper  
Public Works Supervisor: Bob Schulz

**Absent:** Councillor: Wayne MacKay

### Minutes:

383-06 Sulma/Hart: "That the minutes of the November 28<sup>th</sup> regular meeting be approved as circulated." **CARRIED**

### Meeting Notes:

384-06 Kirby/Sikorski: "That the notes of the December 6<sup>th</sup> public works committee notes be accepted as presented." **CARRIED**

### Correspondence:

385-06 Hart/Sulma: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. SUMA – Partners Program Activity Sheet – 2007 Convention
- B. Sask Highways & Transportation – Ltr. re: CN's proposal to discontinue rail branchline
- C. SUMA's Municipal Funding Campaign – Speaking Points
- D. Sask Power – Ltr. re: decorative lighting
- E. Sask Justice – Fine Disbursement Report Nov. 2/06
- F. Sask Justice – Fine Disbursement Report for Oct./06
- G. Lumsden Chamber of Commerce Nov. 16/06 Mtg Min.
- H. Southeast Regional Library – Ltr./Semi-Annual Trustees Mtg. Highlights/Resolutions Oct.21/06
- I. Sask. Library Trustees Assoc. brief to Min. resp. for Libraries
- J. Sask. Worker's Compensation Board – 2007 Premium Rate Notice
- K. SCTPC Transportation Plan Workshop – Dec. 14/06
- L. Misc. Publications." **CARRIED**

### Bank Reconciliation:

386-06 Tomkins/Sulma: "That we accept the Bank Reconciliation as submitted for the period ending November 30<sup>th</sup>, 2006." **CARRIED**

### General Account - Payment Vouchers:

387-06 Kirby/Sulma: "That the general accounts listed below and totaling \$98,003.60 have been checked and approved for payment by the respective committees." **CARRIED**

### Committee Reports:

Councillor Hart provided a verbal report on the Parks and Recreation Committee meeting he attended on November 29, 2006.

### Administrator's Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

388-06 Tomkins/Hart: "That the verbal report provided by the Administrator be accepted as presented." **CARRIED**

### Public Works Supervisor Report:

Public Works Supervisor Bob Schulz provided a written report on various public works issues.

389-06 Tomkins/Sulma: "That the written report provided by the Public Works Supervisor be accepted as presented." **CARRIED**

**APPOINTMENTS:**

**Occupational Health & Safety Committee:**

390-06 Sulma/Hart: "That we appoint Councillor Gerry Tomkins as the council representative on the Occupational Health & Safety committee." **CARRIED**

**OLD BUSINESS:**

**Human Resources Policy Manual - Adoption:**

391-06 Sikorski/Tomkins: "That we agree to adopt the Human Resources Policy Manual as amended by replacing the word "grievance" to "complaint" throughout the manual." **CARRIED**

**NEW BUSINESS:**

**Re-sell Cemetery Plots - Ramsay:**

392-06 Hart/Sikorski: "That we agree to apply to the Registrar of Cemeteries to re-sell the two most southerly plots of Lot 77 in Block B in the cemetery plots to H. Douglas Ramsay due to the fact that the purchaser of the plots in 1909, Margaret Derby, is unknown and unable to locate and there is sufficient information that there is currently no one buried in the lots in questions." **CARRIED**

**Certified Operator's Agreement – Dodd's Water Users Association:**

393-06 Sulma/Kirby: "That we agree to enter into an agreement with the Dodd's Water Users Association to provide a Certified Operator for their water supply operation as outlined by the Public Works Supervisor, Bob Schulz as attached hereto and forming apart of these minutes." **CARRIED**

**SUMA – Annual Convention:**

394-06 Sikorski/Sulma: "That we authorize the Administrator, Assistant Administrator and all interested Council Members to attend the SUMA Annual Convention, February 4 - 7, 2006 in Saskatoon with expenses to be reimbursed per resolution #41-01; and That we authorize the required registration fees to be paid on behalf of the individuals interested in attending this convention; and That we appoint Mayor Verne Barber and Councillor Gerry Tomkins to be voting delegates." **CARRIED**

**Saskatchewan Volunteer Fire Fighters Association – Insurance Renewal:**

395-06 Tomkins/Sulma: "That we agree to pay \$508.76 to the Saskatchewan Urban Municipalities Association for the Volunteer Fire Fighter/First Responders Insurance Renewal for the 2007 year." **CARRIED**

**Southeast Regional Library 2007 Municipal Requisition:**

396-06 Sulma/Kirby: "That we acknowledge the 2007 Library Requisition for the Southeast Regional Library will be \$8.49 per capita for an annual total of \$13,550.04 and hereby authorize the first instalment of \$6,575.52 to be paid." **CARRIED**

**Full Time Hiring - Equipment Operator 1:**

397-06 Hart/Sikorski: "That we agree to hire Cory Danyliw for the full-time position of Equipment Operator 1 due the passing of the probationary period of (6) six months and continuing at the Salare of Step 2 of the salary grid (\$21,570.00/year)." **CARRIED**

**2007 Council Remuneration:**

In accordance with resolution 393-05, the remuneration rate for Mayor and Councillors be increased over the 2006 year by 2.5% as per the salary grid:

<b>Council Indemnity</b>	Councillors - \$108.65 per meeting; Mayor - \$161.00 per meeting
<b>Indemnity</b>	shall include all council meetings and duly called and documented committee meetings (minutes taken by the Administrator);
<b>Per Diem</b>	- <b>\$108.65 per day</b> while attending to Town business; - <b>\$10.25 per hour</b> for informal meetings of a short duration where the member represents the Town or attends to Town business and a written report is provided to Council on the matters discussed or attended to.

**Adjournment:**

398-06 Kirby/Tomkins: "That we adjourn this meeting at 9:20 p.m."

***CARRIED***

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**Mayor**

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**Administrator**