

TOWN OF LUMSDEN

MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 14th, 2006

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, February 14th, 2006 at 7:34 p.m. with Mayor Verne Barber presiding.

Present: Mayor: Verne Barber
Councillor: Gordon Bonokoski, Al Sulma,
Gerry Tomkins (arrived 7:40 p.m.),
Bryan Matheson, Ron Hart

Administrator: Wayne Zerff
Asst. Administrator: Darcie Cooper
Public Works Supervisor: Bob Schulz

Absent: Councillor: Sid Sikorski

Minutes:

31-06 Bonokoski/Hart: "That the minutes of the January 24th, 2006 regular meeting be approved as circulated." **CARRIED**

Delegations:

32-06 Sulma/Bonokoski: "That we accept John Barker with Wascana Recycling to the meeting." **CARRIED**

7:35pm John Barker provided a verbal presentation to council regarding current and future recycling options for the Town of Lumsden.

33-06 Hart/Matheson: "That we accept Betty Shorten and Bill Klempp with the Meet and Greet Committee of 2005 to the meeting." **CARRIED**

8:00 pm Betty Shorten and Bill Klempp made a verbal presentation requesting Council to donate the use of the Centennial Hall on September 1st and 2nd, 2007 for a meet and greet pizza party and banquet. The committee also requested use of Town letterhead, postage, use of the copier, use of the Town Website and advertisement in the local paper.

Correspondence:

34-06 Bonokoski/Matheson: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Lumsden Chamber of Commerce Meeting – Jan. 19/06
- B. MacLean Keith – Ltr. to Robb & Dowling re: Continental Dev.
- C. Fed. of Cdn. Municipalities – Member's Advisory re: New Gov't
- D. Fed. of Cdn. Municipalities – Ltr. re: Env. Expertise for Green Municipal Fund Committee
- E. Regina Region Meeting – Ltr./plan re: City of Regina Infrastructure Investment Plan
- F. Misc. Publications." **CARRIED**

Bank Reconciliation:

35-06 Sulma/Tomkins: "That we accept the Bank Reconciliation as submitted for the period ending January 31st, 2006." **CARRIED**

General Account - Payment Vouchers:

36-06 Sulma/Hart: "That the general accounts listed below and totaling \$195,032.35 have been checked and approved for payment by the respective committees." **CARRIED**

COMMITTEE REPORTS:

Councillor Matheson provided a verbal report on the Group II Committee meeting held on February 1st, 2006.

Councillor Hart provided a verbal report on the Regina Region meeting he attended on February 9th, 2006

STAFF REPORTS:**Administrator's Report:**

Administrator, Wayne Zerff provided a written report on various administrative issues.

37-06 Tomkins/Matheson: "That the Administrator's written report be accepted as presented."

CARRIED

Public Works Supervisor Report:

Public Works Supervisor Bob Schulz provided a written report on various public works issues.

38-06 Tomkins/Hart: "That the written report provided by the Public Works Supervisor be accepted as presented."

CARRIED

NEW BUSINESS:**Nuisance Property– Lot 1-2, Block 2, Plan C2386:**

39-06 Matheson/Bonokoski: "That the Council of the Town of Lumsden hereby declares the land located at civic address #20 – Highway 20, and more particularly described as Plan C2386, Block 02, Lot 1-2 to be a nuisance under the provisions of Section 6 of the Town of Lumsden's Nuisance Bylaw #12-2005, and that the Administrator is hereby instructed to notify the owner of the land, that the following work must be completed by June 1st, 2006:

1). *Remove and dispose of dilapidated building and clean site.*"

CARRIED

Water Meter Testing Policy:

40-06 Matheson/Sulma: "That we hereby agree to adopt the following policy pertaining to utility consumers requests to have their water meter tested for accuracy:

1) The Owner/Operator of a business or residence is required to pay charges the town incurs for testing the water meter, should the meter be found accurate within the acceptable industry standard range.

2) The Town of Lumsden will pay the charges incurred for testing the meter should the results indicate that the meter is not accurate within the industry standard range."

CARRIED

Public Works –2006 Salary Grid Increase - PW Salaries:

41-06 Matheson/Bonokoski: "That we agree with the recommendation from the Group II Committee and approve the following Public Works employee salary steps on the new Salary Grid for the 2006 year, retroactive to January 1, 2006:

Lance Whitteron	from Permanent Worker Step 2 to Equipment Operator 3 Step 1	(\$28,057/yr to 29,835/yr)
Troy Oehler	from Utility Worker Step 4 to Equipment Operator 2 Step 1	(\$25,550/yr to 25,755/yr)
Barry McGill	from Utility Worker Step 4 to Equipment Operator 2 Step 2	(\$25,550/yr to 26,074/yr)
Jeff Carey	Asst. Supervisor from Step 6 to Step 8	(\$34,994/yr to 36,655/yr)
Dave Cherney	Water & Wastewater Operator Step 11 to Step 12	(\$39,005/yr to 39,780/yr).")

CARRIED

Curb Stop related Water Line Break Billing Policy:

42-06 Hart/Bonokoski: "That we hereby agree to adopt the following policy pertaining to the billing of charges incurred for the repair of a water line due to a curb stop related water break occurring on personal property:

➤ The Owner/Operator of a business or residence is required to pay charges relating to the repair for a curb stop related water line break on their own property to a maximum of \$1,500.00

➤ The Town of Lumsden staff will itemize the actual costs on the invoice if the amount exceeds the \$1,500.00 maximum to show the property owner the actual cost to fix the break."

CARRIED

Kramer Grader Repair:

43-06 Sulma/Matheson: "That we authorize the Public Works Supervisor to contract Kramer to repair the front axles of the 140G Grader as per the estimate of \$7,145.50."

CARRIED

Dudley & Company LLP – Letter of acknowledgement:

44-06 Bonokoski/Hart: "That we authorize Council members to sign the letter from our auditors' Dudley & Company LLP acknowledging areas of responsibility and audit procedures."

CARRIED

Waste Minimization Forum – Spring ‘06:

- 45-06 Hart/Matheson: “That we authorize Councillor Bonokoski and one Public works employee to attend the Waste Minimization Forum presented by the Saskatchewan Waste Reduction Council on March 23 – 24, 2006 in Regina, with expenses to be reimbursed as per resolution 41-01.” **CARRIED**

Lumsden & District Heritage Home – Cause-way:

- 46-06 Hart/Tomkins: “That we authorize the public works staff to build a cause-way from Broad Street for pedestrian access to the Lumsden & District Heritage Home when the availability of materials and staffing time permits.” **CARRIED**

Regional Science Fair - Gold Donation:

- 47-06 Tomkins/Bonokoski: “That we agree to donate as a Gold sponsor and at no cost to the Prairie Valley School Division’s Regional Science Fair, the use of the Centennial Hall on April 3rd and 4th, 2006 (a value \$500.00).” **CARRIED**

RAA Holdings – Purchase Offer -Lot 24 & 25, Block 6, Plan 86R54116:

- 48-06 Matheson/Bonokoski: “That we accept the offer to purchase Lot 24 and Lot 25, Block 6, Plan 86R54116 submitted by RAA Holdings owned by Robbie Hicks for the sum of \$15,156.00 plus GST (\$200.00 per front foot).” **CARRIED**

Saskatchewan Volunteer Fire Fighters Association – Insurance Renewal:

- 49-06 Tomkins/Sulma: “That we agree to pay \$509.22 to the Saskatchewan Urban Municipalities Association for the 2006 Volunteer Fire Fighter/First Responders Insurance Renewal for the 2006 year.” **CARRIED**

Rezoning Public Hearing – Haryett Subdivision:

- 50-06 Tomkins/Hart: “That we authorize the Administrator to prepare a draft amendment to the zoning bylaw to accommodate a residential subdivision of 2.2 acres in Ptn. NW 28-19-21-W2, which will rezone the proposed parcel from Future Development to Residential pursuant to the subdivision application submitted by Ralph & Diane Haryett.” **CARRIED**

Meet & Greet Committee 2005 – Requests:

- 51-06 Tomkins/Hart: “That we support the following requests from the Meet and Greet Committee for the planned meet and greet for residents of Lumsden from the 40’s and 50’s scheduled for September 1st and 2nd, 2007:
- o Donate the use of the Centennial Hall for September 1st and September 2nd, 2007 in conjunction with Duck Derby events,
 - o Use of the Town of Lumsden Website for advertising and registration; and
- That the Town offer the group seed money to fund items such as postage, copies, advertising, etc. with repayment to be made at the conclusion of the event after the fundraising activities have been held.” **CARRIED**

Bylaw #01-2006 – Short Term Borrowing – 2nd reading:

- 52-06 Bonokoski/Tomkins: “That Bylaw 01-2006, being a bylaw to provide for short term borrowing be read a second time.” **CARRIED**

Bylaw #01-2006 – Short Term Borrowing – Adoption:

- 53-06 Hart/Sulma: “That Bylaw 01-2006, being a bylaw to provide for short term borrowing be adopted, signed and sealed.” **CARRIED**

Adjournment:

- 54-06 Bonokoski/Tomkins: “That we adjourn this meeting at 10:25 p.m.” **CARRIED**

Mayor

Administrator