

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
OCTOBER 13th, 2009

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 13th, 2009 at 8:00 p.m. with Mayor Verne Barber presiding.

Present: Mayor: Verne Barber
Councillor: Sid Sikorski, Al Sulma, Dan Kirby,
Gerry Tomkins, Wayne MacKay, Ron Hart

Administrator: Wayne Zerff
Assistant Administrator: Darcie Cooper
Public Works Foreman: Jeff Carey

Minutes:

300-09 Tomkins/Sulma: "That the minutes of the September 28th regular meeting be approved as circulated." **CARRIED**

Minutes:

301-09 Tomkins/Hart: "That the minutes of the October 5th Joint Administration committee meeting be approved as circulated." **CARRIED**

Correspondence:

302-09 MacKay/Sikorski: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Municipal Affairs – Ltr. re: Municipal Planning for H1N1
- B. Municipal Affairs – Ltr. re: Ellard Subdivision, 180 Elgin Crescent
- C. SK Justice Fine Disbursements – October 2009
- D. Dew Drop Inn – Bouquet re: new flooring." **CARRIED**

General Account - Payment Vouchers:

303-09 Kirby/Hart: "That the general accounts listed below and totaling \$266,663.68 have been checked and approved for payment by the respective committees." **CARRIED**

Bank Reconciliation & Financial Statement:

304-09 Kirby/MacKay: "That we accept the Bank Reconciliation and Financial Statement as presented by the Administrator, for the period ending September 30th, 2009." **CARRIED**

Committee Reports:

Councillor Tomkins provided a verbal report on the Joint Administration Committee meeting he attended.

Administrator's Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.
305-09 Kirby/MacKay: "That the report provided by the Administrator be accepted as presented." **CARRIED**

Public Works Report:

Public Works Foreman, Jeff Carey provided a verbal report on various public works issues.
306-09 Tomkins/Kirby: "That the verbal report provided by Jeff Carey be accepted as presented." **CARRIED**

NEW BUSINESS:

Hiring - Municipal Planner:

307-09 Tomkins/Sulma: "That we agree with the recommendation from Joint administration committee and authorize the Administrator to advertise for a shared municipal planner commencing January 1st 2010, to assist in planning reviews and development application decisions at a minimum of one day per week." **CARRIED**

Advertising 2008 Tax Arrears:

308-09 Tomkins/Hart: "That the Administrator is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears that have no tax lien pursuant to *The Municipalities Act*, as attached hereto and forming a part of these minutes." **CARRIED**

Human Resource Policy Manual Amendment – Public Works EDO:

309-09 Hart/Sikorski: “That we agree to amend Section 2.10 of the Human Resource Policy Manual by adding the words “In recognition of the 8.5 hour work day, employees shall be allowed every third Friday off.” for the full time public works employees.”
CARRIED

Human Resource Policy Manual Amendment – Bereavement Leave:

310-09 Sikorski/Kirby: “That we agree to amend Section 6.00 of the Human Resource Policy Manual by adding “grandfather, grandmother, grandson, and granddaughter” to the section granting 3 days paid leave and removing the words from the one day paid leave section; and
That we add the words “aunts, uncles, nieces and nephews” to the one day paid leave section.”
CARRIED

Caretaker – Office, Library, Hall and Riverpark:

311-09 Hart/MacKay: “That we award the tender received for the Caretaker for the Office, Library, Centennial Hall and Riverpark contract to Terry Lawson in the amount of \$2,126.00.”
DEFEATED

Public Meeting – Crofts/Hutchinson:

312-09 Hart/Sulma: “That we agree to set a Public Meeting to alter the boundaries for the proposed residential subdivision submitted by Steve Crofts and Roy Hutchinson for the annexation of 20.84 hectares (51.5 acres) of land legally described as NW 29-19-21-W2 for Monday, October 26th, 2009 at 8:30 p.m. in the Library located at 20 – Third Avenue.”
CARRIED

Shepherd of the Valley – Hall Rental Reduction Request:

313-09 Kirby/Hart: “That we agree to grant a rental concession to the Shepherd of the Valley Lutheran Church for the rental of the upstairs of Centennial Hall in the amount of \$120.00 (reduction of \$183.00) for the purpose of a supper and silent auction fundraiser for the Lumsden and District Heritage Home to be held on November 14, 2009.”
CARRIED

Adjournment:

314-09 Kirby/Tomkins: “That we adjourn this meeting at 9:45 p.m.” **CARRIED**

Mayor

Administrator