

# TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189

## MINUTES OF THE FEBRUARY 10<sup>TH</sup>, 2009 JOINT ADMINISTRATION COMMITTEE MEETING

The members of the Joint Administration Committee met in the Council Chambers of the Municipal Office, on the evening of Tuesday, February 10<sup>th</sup>, 2008 at 7:05 p.m. with Chairman Gerry Tomkins presiding.

**Present:** Mayor: Verne Barber  
Councillor: Gerry Tomkins (left at 7:51 pm), Dan Kirby (arrived at 8:00pm)  
Reeve: Jim Hipkin (took over as Chair 7:51pm)  
Councillor: Tom Harrison (arrived 7:35pm), Bill Marquardt  
Administrator: Wayne Zerff

### Minutes:

Marquardt/Barber: "That we approve the minutes of the November 17<sup>th</sup>, 2009 meeting of the Joint Administration Committee, as circulated." **CARRIED**

### Minutes:

Barber/Hipkin: "That we approve the minutes of the January 19<sup>th</sup>, 2009 Joint Council Supper meeting, as circulated." **CARRIED**

### Staff Reports:

#### Administrator's Report:

Administrator Wayne Zerff provided a verbal report on various administrative issues, including the following 2009 staff projects:

1. PSAB 3150 TCA Project Phases
2. 2009 Assessment Revaluation
3. Mapping projects (Town / RM maps)
4. Freedom of information requests
5. Increased development activity

#### 2007

RM189 72 permits 17 new dwellings  
Town 32 permits 12 new dwellings 2.1%

#### 2008

RM189 81 permits 18 new dwellings  
Town 55 permits 22 new dwellings 3.9%

#### Subdivision

RM189 approximately 80 proposed parcels  
Town approximately 115 proposed parcels

Marquardt/Hipkin: "That the Administrator's verbal report be accepted as presented."

**CARRIED**

### New Business:

#### Additional Part Time Staff:

Hipkin/Barber: "That we recommend each council pass a resolution authorizing the administration to advertise for a part-time casual staff member in the New Waterfront Press, to address the requirement for additional staffing needs to meet increasing administrative projects and growth demands, with costs to be offset by TCA federal/provincial funding and cost charge backs to Development projects." **CARRIED**

### Holiday Hours:

Barber/Marquardt: "That we recommend each council approve a policy where the municipal office will close at Noon on December 24<sup>th</sup> and 3:00 p.m. on December 31<sup>st</sup>, with office hours advertised on the web site and in the municipal newsletters."

**CARRIED**

### Next Meeting:

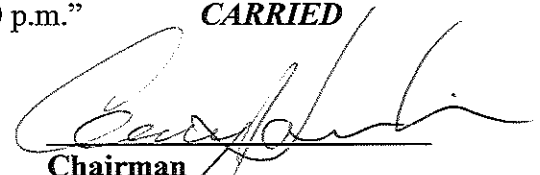
Kirby/Harrison: "That we agree the next meeting will be held on March 16, 2009 at 8:00 p.m."

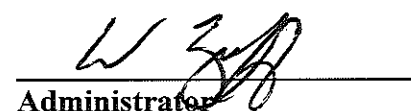
**CARRIED**

### Adjournment:

Marquardt/Kirby: "That we adjourn this meeting at 9:20 p.m."

**CARRIED**

  
Chairman

  
Administrator